



Lostwithiel Town Council - Staffing Committee Meeting

Tuesday 12 September 2017

Public Participation

None

Meeting Minutes

A Meeting of the Town Council's Staffing Committee was held in Lostwithiel Library on Tuesday 12 September 2017 at 7pm.

Councillors present

Committee Chairman Councillor Ross
Committee Vice Chairman Councillor Hensman
Mayor Jarrett, Councillor Hatton &
Councillor Henderson,

In attendance

No members of the public were in attendance
Town Clerk Mrs Harris was in attendance.

SC09/17 APOLOGIES

Apologies were received and accepted from Councillor Duffin & Councillor Park

SC10/17 DECLARATIONS OF INTEREST

None

SC11/17 MINUTES

It was **resolved** that the minutes of the Staffing Committee meeting dated 14 February 2017 are accepted, approved and signed by Committee Chairman Councillor Mrs Ross as being a correct record.

SC12/17 TRAFFIC MANAGEMENT FOR COMMUNITY EVENTS

It was **resolved** to retrospectively approve the attendance of the Town Clerk at a cost of £35 plus Vat plus mileage of £20.25.

SC13/17 TRAFFIC MANAGEMENT FOR COMMUNITY EVENTS

It was **resolved** to approve the attendance of the Administration Assistant at a cost of £35 plus Vat plus mileage of £11.70.

SC14/17 APPRAISALS & PERFORMANCE MANAGEMENT TRAINING

It was **resolved** to approve the attendance of the Town Clerk at a cost of £35 plus Vat and to instruct the clerk to enquire if a further place is available on the course at a cost of £35 in order that the clerk can be accompanied by a member of the Staffing Committee.

SC15/17 SLCC – GENERAL DATA PROTECTION REGULATIONS

It was **resolved** to approve the attendance of the Town Clerk and the Administration Assistant at the webinar at a cost of £30 plus Vat.

SC18/17 NATIONAL ALLOTMENT SOCIETY'S – SOUTH WEST ALLOTMENT OFFICERS' FORUM

It was resolved to approve the attendance of the Town Clerk and Mayor Jarrett at this event. Mileage cost approved at £23.85.

SC19/17 ITEMS FOR NEXT AGENDA

None

The meeting closed at 7.30pm

Chairman

Date