



Lostwithiel Town Council Meeting Tuesday 19 September 2017

Public Participation

The Council was addressed regarding the following:

Hedges needed to be cut back on South Street as branches are overhanging the pavement.

Inconsiderate car parking at the bottom of South Street.

Cornwall Councillor Report

Cornwall Councillor Martin thanked the Town Council for moving his opportunity to address Council to the third Tuesday monthly.

Cornwall Councillor Martin expanded on his meeting with Mr Wombwell regarding Mr Wombwell's most recent planning application and reported that PCSO Ward is happy to meet on Wednesdays regarding Traffic Management.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms on Tuesday 19 September 2017 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes
Councillor Anders, Councillor Beedell
Councillor Duffin, Councillor Guiterman
Councillor Hatton, Councillor Henderson
Councillor Hendicott, Councillor Jarrett

Councillor Lindley, Councillor Park
Councillor Risner, Councillor Ross
Councillor Sweeney

In attendance

6 members of the public were in attendance
Town Clerk Mrs Harris was in attendance
Administration Assistant Mrs Doyle was in attendance

155/17 Apologies for Absence.

Apologies for absence were sent and accepted from the following Councillor/s:

Councillor Hensman.

156/17 Declarations of Interest

None.

157/17 Minutes 5 September 2017

It was **resolved** that the minutes dated 5th September 2017 are accepted, approved and duly signed by Major Jarrett.

158/17 Staffing Committee Minutes

It was **resolved** that the minutes from the Staffing Committee meeting held on 6 June 2017 were accepted and approved.

159/17 Lostwithiel Town Council Community Resilience

i. Neighbourhood Development Plan – to note the following

a) Cornwall Council Officer Consultation Response.

It was **resolved** by the Town Council to note the report and to wait for the Neighbourhood Steering Group to action.

Determining your NDP Housing target
It was **resolved** to note this document.

b) Cornwall Council's screening opinion decision
It was **resolved** to note this document.

c) Natural England's screening response
It was **resolved** to note this document.

d) Historic England's screening response
It was **resolved** to note this document.

ii. Flood Plan

a) Councillor Ross reported that the test event was successful with a good turnout. However, due to weather conditions on the test event it was decided that the current radios are not fit for purpose.
It was **resolved** that the council would purchase 12 new radios at the cost of approximately £275.00 plus VAT.

b) It was **resolved** that Mayor Jarrett and Councillor Ross should attend the Training Co-ordinators course on 4th November 2017 (venue and timing yet to be confirmed)

160/17 Planning Decisions

PA17/00078 Land East of Pill Farm, Lostwithiel

Application for a proposed access track diversion and outfall protection.

Approved

PA17/05599 Unit 4 Lostwithiel Golf Club Cott Road, Lostwithiel

Amended scheme for the conversion of Unit 4 (as part of the overall scheme of conversion approved under PA15/02672) including the erection of an

extension to provide additional accommodation, workshop store and double garage.

Approved

PA17/05815 9 The Old Carriage Works Brunel Quay, Lostwithiel.

Listed Building Consent for the installation of two new signs.

Approved.

PA17/06042 Uzella 15 Victoria Lostwithiel.

Relevant demolition in a Conservation Area for the demolition of stone wall to form access to front garden for parking.

Approved

**PA17/06101 Whispering Water Edgcumbe Road
Lostwithiel.**

Notification of proposed works to a tree in a conservation area. Crown reduction of Poplar by eight metres, leaving a crown height of eighteen metres.

Decided not to make a TPO

PA17/06327 The Haven Sweetshouse, Bodmin.

Construction of an agricultural store.

Approved

161/17 Planning Applications

a)

PA17/07984 Agan Chy, Tanhouse Road Lostwithiel

New proposed conservatory

It was **resolved** to support this application.

**PA17/07987 Land adjacent former surgery, Brunel Quays,
Lostwithiel Station, Grenville Road Lostwithiel**

Demolition of raised surface, reduction in level and formation of a car parking area to serve the dental practice.

It was **resolved** to support this application.

PA17/08128 Stable House, Duke Street Lostwithiel

Changes to rear elevation, internal alterations and replace white UPVC windows to coloured UPVC

It was **resolved** to support this application.

PA17/08404 Laurel Brook, Edgumbe Road, Lostwithiel

Fell 3 Poplars and Leylandii in a Conservation area

It was **resolved** to endorse the recommendation of the Cornwall Council Tree Officer and request the replacement of the trees.

- b) To consider any planning applications received since publication of the agenda.

None.

162/17 Play Area Inspections

The inspection reports were received and it was **resolved** to extend the existing contract by a further 3-month period and to put the contract out to tender within this timeframe.

163/17 Cornwall Association of Local Councils Conference

It was **resolved** to book 3 tickets to the Cornwall Association of Local Councils Conference Saturday 14 October at a cost of £10 per person.

164/17 Traffic Management Plan

It was **resolved** to invite Rachel Tatlow to make a presentation to Council members and all other interested parties regarding the development of a Traffic Management Plan for Lostwithiel.

165/17 Community Centre Play Area

It was **resolved** to instruct the clerk to: -

- a) Investigate partial lease surrender options and consents for use.
- b) Investigate reuse of the play equipment at Pendour
- c) Investigate the cost of repairing and maintaining the equipment & play area
- d) Investigate the costs to level the area

- e) Investigate the possibility of using the area for parking and the number of spaces which could be generated.

166/17 Remembrance Sunday

It was **resolved** to purchase 5 advance notice & 6 road closure plastic road signs, 12 Class 3 PPE jackets, 15 sandbags and 1 sack trolley.

167/17 Allotment complaint

- a) It was **resolved** to remove and replace the rotten gatepost.
b) It was **resolved** to defer consideration of the strimming of all unallocated allotments to a height of 12 inches and remove all arisings
c) It was **resolved** to obtain a price to remove the large sycamore tree from the allotment.
d) It was **resolved** to obtain a price to remove all self-sown trees from the hedge between the two allotment fields.

168/17 Social Media Training

This agenda item was deferred as Councillor Hensman was unable to be present at the meeting.

169/17 Flag Flying

It was **resolved** to fly the flags on the following dates:

St Piran's Day	5 th March
Queen's Birthdays	21 st April
	Second Saturday in June
Duke of Cornwall's Birthday	14 th November (if HRH Duke of Cornwall is known to be staying in Cornwall)
Remembrance Sunday	Second Sunday in November
Civic Sunday	
Mayors Making	

170/17 Accounts and Finance

It was **resolved** that cheques 100754- 100760 totalling £8511.67 are authorised for payment.

171/17 Notices

Mayor Mrs Jarrett advised Council that the Duchy has requested a meeting with the Town Council.

The suggested date is Monday 2 October and questions should be sent to Mayor Jarrett one week in advance of this date.

172/17 Items for next agenda

None

The meeting closed at 9pm.

Chairman:

Date: