



## **Lostwithiel Town Council Tuesday 15 August 2017**

### **Public Participation**

The Council was addressed regarding the following:-

Agenda item 19 Council Salutation & agenda item 14 Communication Strategy.

A resident also expressed a query with Agenda item 22 Flag flying and was advised by Deputy Mayor Hughes that the dates are to be selected from a pre-circulated list.

Councillor Henderson joined the meeting.

### **Cornwall Councillor Report**

None.

### **Community Police Report**

Deputy Mayor Hughes read the crime report which advised that there were nine crimes reported in July 2017, including, two violence with injury, two violence without injury, one vehicle offence, two other theft, one criminal damage and one other offences.

### **Meeting Minutes**

A meeting of the Town Council was held in the Scout Hut Lostwithiel on Tuesday 15 August 2017 at 7pm.

### **Councillors Present**

Deputy Mayor Hughes, Councillor Anders,  
Councillor Beedell, Councillor Duffin,

Councillor Hatton, Councillor Henderson,  
Councillor Hendicott, Councillor Hensman  
Councillor Jarrett, Councillor Lindley,  
Councillor Park, Councillor Risner  
Councillor Ross, Councillor Sweeney

### **In attendance**

Seven members of the public were in attendance.

Town Clerk Mrs Harris was in attendance.

### **116/17 Apologies for Absence**

Apologies for absence were received and accepted from the following  
Councillors –

Mayor Jarrett & Councillor Guiterman.

### **117/17 Declarations of Interest**

Councillor Henderson declared an interest in agenda item 21 Parade Memorial  
Garden.

### **118/17 Minutes**

It was **resolved** that the minutes dated 1 August 2017 are accepted, approved  
and duly signed by Deputy Mayor Hughes.

### **119/17 Lostwithiel Town Council Community Resilience**

(i) Neighbourhood Development Plan

- a) It was **resolved** to ask the Steering Group to explain how and why the  
Early Draft Plan received Cornwall Council officer consultation without the  
prior approval of the Steering Group or the Council.
- b) It was **resolved** to extend the timeframe of the consultation to engage  
children, young people and their parents previously approved under minute  
reference 060/17 to the end of October and to request written confirmation  
of participation from both Lostwithiel's primary schools.
- c) Councillor Guiterman's written report advised that 58 people attended the  
Public Consultation event on 5 August and that there were 15 written  
responses.

d) It was **resolved** that the term 'minor administrative matter' will henceforth mean 'Any amendment to content or format where its scale or nature would result in the document being substantially similar to the one which has been approved'.

e) It was **resolved** to approve the uploading of the revised Neighbourhood Plan Early Draft Summary to the Neighbourhood Plan's website  
Councillor Hensman joined the meeting.

(ii) Flood Plan

a) It was noted by Council that a further four Lostwithiel Flood volunteers have now completed their training.

b) It was **resolved** to purchase further Flood Warden PPE and to purchase more radios to a maximum value of £350.

#### **120/17 Planning Applications**

a) **PA17/06327 The Haven Sweethouse Bodmin**  
Construction of an agricultural store  
It was **resolved** to support this application.

**PA17/07456 22 North Street Lostwithiel**  
Listed Building Consent for relocation of gas meter.  
It was **resolved** to note the comments from Historic Environment Planning. In principle, the Town Council agrees to the re-siting of the meter box however there should be further discussion between the applicant and the Planning Officer regarding the location.

**PA17/07504 22 North Street Lostwithiel**  
Listed Building Consent for application of lime render to extension walls  
It was **resolved** to support this application.

b) None.

#### **121/17 Play Area Inspections**

It was **resolved** to instruct the clerk to make enquiries regarding alternative play area inspection providers.

**122/17 Lostwithiel Community Centre Toddler Play Area**

It was **resolved** to remove the signs at the Community Centre play area and to arrange a meeting to discuss the future of the play area with the Trustees of Lostwithiel Community Centre.

**123/17 Pendour Park**

It was **resolved** that Lostwithiel Town Council investigates the possibility and associated costs of installing improved/further play equipment at the Pendour Park Play Area.

**124/17 Sheryll Murray MP Report**

Deputy Mayor Hughes reported on a very positive meeting with Sheryll Murray MP.

**125/17 Lostwithiel Football Club**

It was **resolved** that Councillor Hendicott would be the Town Council's representative on the Lostwithiel Football Club Committee.

**126/17 Safe**

It was **resolved** that the preference of the Council was option one a Phoenix Safes Mercury High Security Safe HS2046K at a cost of £1,582.00 plus Vat plus £180 for delivery. If the Phoenix safe does not meet with the Town Council's insurers requirements then option two is the Burton Eurovault Aver Grade 2 Size 7 at a cost of £3,197.00 plus Vat providing that this option meets insurance requirements.

**127/17 Second Island Walkway**

Councillor Jarrett joined the meeting

It was **resolved** to instruct the clerk to contact the Structural Engineer who has inspected the walkway and ask them to draw up a specification for a temporary repair to re-open the walkway and to fully refurbish the walkway at a later date.

**128/17 Road Safety**

It was **resolved** to request an urgent meeting with Cornwall Council's Rachel Tatlow to express the Town Council's concerns regarding the safety of pedestrians crossing the A390 between the KGV field and Second Island and to issue a press release after the meeting has taken place.

**129/17      Communications Strategy**

It was **resolved** that all Lostwithiel Town Council's future internal and external communications strives to adhere to the expert advice and guidance provided by The Plain English Society and The Sensory Trust.

**130/17      Himalayan Balsam**

It was **resolved** that the Council replies to the Lostwithiel resident advising that Mayor Jarrett continues to discuss Himalayan Balsam with the Duchy of Cornwall.

**131/17      Upper Fowey Marine Conservation Zone**

It was **resolved** to forward this request on to Fowey Harbour Commissioners.

**132/17      Social Media Training**

It was **resolved** to defer this item to the next Town Council Meeting.

**133/17      Cemetery Noticeboard**

It was **resolved** to purchase the Multi-Bay Oak Noticeboard from the Noticeboard Shop at a cost of £1480.84.

The time being 9pm the meeting was closed by the Chairman in accordance with Lostwithiel Town Council Standing order 3v.

Chairman

Date