



## *Lostwithiel Town Council*

*Tuesday 2 May 2017*

### Public Participation

The Council was addressed regarding the positive achievements of the Council over the past 4-year term. Councillors not standing for re-election were thanked for all their hard work over their combined service of approximately 200 years.

Cornwall Councillor Mrs Jenkinson was also thanked for her work for the town during her term of office.

### Cornwall Councillor Report

Cornwall Councillor Mrs Jenkinson advised Council that a decision has yet to be made regarding PA17/02828. Cornwall Councillor Mrs Jenkinson further advised that Cornwall Council's Housing Delivery Manager has yet to respond regarding the Town Council's position regarding the affordable housing Section 106 variation for Cott Road.

Cornwall Councillor Mrs Jenkinson also asked that her thanks for all the hard work undertaken by Council Members and the clerk behind the scenes on various matters over the past four years should be recorded.

### Community Police Report

Mayor Gillett read the crime report which advised there were 10 crimes reported in March 2017 – three violence with injury, one violence without injury, one other sexual offences, two vehicle offences, one shoplifting, one other theft and one criminal damage.

### Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 2 May 2017 at 7pm.

### Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,  
Councillor Abbiss, Councillor Guiterman,  
Councillor Mrs Henderson, Councillor Hensman,  
Councillor Hughes, Councillor Jewels,  
Councillor May, Councillor Mrs Parsons,  
Honoured Burgess Peareth, Councillor Robson,  
Councillor Mrs Ross & Councillor Watkins.

### In attendance

5 members of the public were in attendance.

Town clerk Mrs Harris was in attendance

### 525/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Honoured Burgess Jones & Councillor Mrs Wilkinson.

526/16 DECLARATIONS OF INTEREST

Councillor Mrs Ross declared a non-registerable interest in planning application PA17/02521 The Showroom Duchy Motors Grenville Road Lostwithiel.

Councillor Watkins declared a non-registerable interest in planning applications PA17/03084 17 Queen Street Lostwithiel and PA17/03259 Bryally House Duke Street Lostwithiel.

Councillor Hughes declared a non-registerable interest in planning application PA17/03662 Chy An Rudhak Tanhouse Road Lostwithiel.

527/16 MINUTES 18 APRIL 2017

It was **resolved** that the minutes dated 18 April 2017 are accepted, approved and duly signed by Mayor Gillett.

528/16 STAFFING MINUTES 11 APRIL 2017

It was **resolved** that the Staffing Committee minutes dated 11 April 2017 are accepted and all resolutions and recommendations therein are accepted, approved and adopted by Council.

529/16 COMMUNITY RESILIENCE

- (i) a) It was resolved to note the minutes of the Neighbourhood Plan Steering Group meeting dated 28 March 2017.

530/16 PLANNING DECISIONS

PA17/01317 9 The Old Carriage Works Brunel Quays Great Western Village Lostwithiel  
Listed Building Consent for the installation of 8 number flood protection barriers at door openings of existing building. – *Approved*

PA17/01550 Treverbyn 5 South Street Lostwithiel  
Retrospective permission for a single storey rear extension. - *Approved*

PA17/02143 Allwinds, Duke Street Lostwithiel  
Construction of front side and rear extension and replacement of PRC walls under licence 16. - *Approved*

PA17/02713 Lostwithiel County Primary School Bodmin Hill Lostwithiel  
Non-material amendment for alterations to the proposed roof to create a flat roof rather than a mono pitched roof. Reduction in footprint of the building by circa 4m<sup>2</sup>. Reduction in the size of windows by increasing the cill heights. Minor alterations to the canopy sited on the west elevation of the building (PA16/08882). - *Approved*

531/16 PLANNING APPLICATIONS

a) Councillor Mrs Ross having previously declared a non-registerable interest left the meeting room.

PA17/02521 The Showroom Duchy Motors Grenville Road Lostwithiel  
Application for the demolition of former Duchy Motors building and erection of new building to create 5 flats below 5 houses with infrastructure and parking B2 phase 2. Outline application with some matters reserved for the construction of 16 affordable dwellings, 6 starter homes and 8 single storey dwellings for local people and 18 open market dwellings (48 total) together with the provision of community benefits.)  
*It was resolved not to support this application the Town Council considers that the proposal overdevelops the site and is not in context with the surrounding Listed Buildings and Listed Monument. The Council would prefer to see this area used for parking. If development is to be permitted on this site the Town Council considers that the developer should be asked for a Section 106 contribution towards a railway footbridge.*

Councillor Mrs Ross re-joined the meeting.

Councillor Watkins having previously declared a non-registerable interest left the meeting room.

PA17/03084 17 Queen Street Lostwithiel

Conversion of ground floor of existing building to 3no one bedroom residential apartments together with associated external works.

*It was **resolved** not to support this application the Council considers that this proposal seeks to overdevelop the site and further exacerbates the lack of parking in the town centre due to the lack of provision of onsite car parking.*

PA17/03259 Bryally House Duke Street Lostwithiel

Existing flat roof to be converted to first floor balcony. New shed to be built in place of original wooden shed (demolished in 2016). Changes to exterior house wall finish and replacement of windows and rainwater goods.

*It was **resolved** to support this application; the Council considers the proposal will enhance the dwelling.*

Councillor Watkins re-joined the meeting.

Councillor Hughes having previously declared a non-registerable interest left the meeting room.

PA17/03662 Chy An Rudhak Tanhouse Road Lostwithiel

Works to trees in a Conservation Area namely works to various trees T1- T5.

*It was **resolved** to support the recommendations of Cornwall Council Tree Officer regarding this application. However, the Council does hope that the recommendation will include the replanting of trees.*

Councillor Hughes re-joined the meeting.

b) None

532/16 LOSTWITHIEL TOWN COUNCIL PLANNING

- a) It was **resolved** to note Councillor Mrs Henderson's report
- b) It was **resolved** to ensure that in accordance with the request made in Cornwall Council's Seventh Planning Issue Communities & Devolution Newsletter all future planning responses from Lostwithiel Town Council will make reference to specific policies.
- c) It was **resolved** to purchase a projector and hard disk drive at a cost of circa £350 in order to facilitate the display of plans at Council meetings.

533/16 CORMAC - PLAY AREA INSPECTIONS

The inspection reports dated 25/4/17 were noted by Council. It was **resolved** to instruct the clerk to request prices for the works identified.

534/16 ROSPA ANNUAL PLAY INSPECTION REPORTS

The inspection reports dated 12/4/17 were noted by Council. It was **resolved** to instruct the clerk to request prices for the works identified.

535/16 EDGCUMBE HOUSE PRE-FEASIBILITY STUDY LAUNCH

It was **resolved** to approve the statement as drafted.

*Lostwithiel Town Council is delighted to announce the appointment of Le Page Architects to deliver the Pre-feasibility stage of the project to restore and convert Edgcumbe House in the heart of Lostwithiel. Le Page Architects will be ably assisted by RIO (Real Ideas Organisation). Both firms bring extensive experience in pre-feasibility studies to the project. The Council and Members of the Edgcumbe House Working Party are excited by the opportunity to work with consultants of this calibre with such a proven track record.*

*All parties involved in the project wish to establish a financially sustainable future for the building. Community consultation will be an integral part of the process and all events will be announced and advertised as soon as the dates become available. In the first instance if you have any suggestions/comments please forward them by email to [clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk)*

536/16 INTERNAL AUDIT

Copies of the Audit report were circulated to all members. It was **resolved** to note the report received and adopt all the recommendations therein.

537/16 LOCAL COUNCILS, INTERNAL DRAINAGE BOARDS AND OTHER SMALLER AUTHORITIES IN ENGLAND ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2017

It was **resolved** to approve and authorise the signature of Section 1 Annual Governance Statement 2016/17.

538/16 LOCAL COUNCILS, INTERNAL DRAINAGE BOARDS AND OTHER SMALLER AUTHORITIES IN ENGLAND ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2017

It was **resolved** to approve and authorise the signature of Section 2 Accounting statements 2016/17.

539/16 TOWN CLOCK

It was **resolved** to instruct the clerk to initiate a claim on the Church's insurance.

540/16 ACCOUNTS & FINANCE

It was **resolved** that cheques 100678-100684 totalling £3184.87 are authorised for payment.

541/16 CORRESPONDENCE

Cornwall Council

Communities & Devolution Bulletin  
 Appointment of members to Cornwall Countryside Access Forum  
 Trading Standards Seminar  
 Communities & Devolution Bulletin  
 Update on the Town Parking Review April 2017  
 Planning newsletter  
 Office of Police & Crime Commissioner – CCTV information  
 Communities & Devolution Newsletter April 2017  
Road closures  
 Lostfest 14 May 09.00-18.00  
 Victoria 17-23 May (24 hours)  
 Summers Street 23 May (24 hours)  
 Grenville Road 4-5 June (22.00 – 06.00)  
 Road from Respryn to junction North of Trewindle Two Waters Foot  
 12-23 June (24 hours weekend included)  
Byway closure  
 Byway 31 15 April – 5 Nov emergency closure: defective bridge  
 (24 hours weekends included)

CALC

Weekly news roundup 36 & 37

Larger Councils Committee minutes

Coastline Housing

Coastline Housing Chronicles

Cornwall Community Flood Forum

Consultation on the 'Living on the Edge' booklet  
 House of Commons Environment, Food & Rural Affairs Committee  
 Select Committee Announcement

Cornwall County Playing Field Association Membership survey

Cornwall for change

Newsletter

Lostwithiel Rotary

Letter regarding King George V playing field

National Flood Forum

Natural Flood Risk Management funding opportunity

Network Rail

Advisory letter

Sherryl Murray MP

Letter regarding museum & use of King George V for parking

542/16 NOTICES

Town Council Annual Meeting 16 May

Town Council Annual Parish Meeting 30 May

543/16 ITEMS FOR NEXT AGENDA

None

The meeting closed at 8.40pm

Chairman

Date