



Lostwithiel Town Council - Staffing Committee Meeting

A Meeting of the Town Council's Staffing Committee was held in Lostwithiel Library on Tuesday 31 May 2016 at 7pm.

Public Participation – None

Meeting Minutes

Councillors present

Mayor Gillett, Councillor Hensman,
Councillor May, Councillor Mrs Parsons
& Councillor Mrs Ross.

In attendance

Town Clerk Mrs Harris

No members of the public were in attendance

SC01/16 TO ELECT STAFFING COMMITTEE CHAIRMAN

Mayor Gillett invited nominations for the position of Staffing Committee Chairman.

It was **resolved** that Councillor Mrs Ross is elected Chairman of the Staffing Committee for the Civic Year 2016/17.

Councillor Mrs Ross took the Chair.

SC02/16 TO ELECT STAFFING COMMITTEE VICE CHAIRMAN

It was **resolved** that Councillor Jewels is elected Vice Chairman of the Staffing Committee for the Civic Year 2016/17.

SC03/16 APOLOGIES

Apologies for absence were received and accepted from the following Councillors:-
Councillor Hughes and Councillor Jewels.

SC04/16 DECLARATIONS OF INTEREST

None

SC05/16 MINUTES

It was **resolved** that the minutes of the Staffing Committee meeting dated 9 February 2016 are accepted, approved and signed by Committee Chairman Councillor Mrs Ross as being a correct record.

SC06/16 MOBILE PHONE

It was **resolved** that the clerk is instructed to purchase a Vodafone pay as you go mobile phone. Handset not to cost in excess of £60 and monthly top up must not exceed £10 - £20 per month.

SC07/16 UNITY BANK CARD

It was **resolved** to authorise the clerk to apply to Unity Bank for a pre-paid card in the name of Lostwithiel Town Council.

SC08/16 ITEMS FOR NEXT AGENDA

None

The meeting closed at 8.55pm

Chairman

Date