



Lostwithiel Town Council

A meeting of the Town Council was held at Lostwithiel Scout Hut on Tuesday 2 August 2016 at 7pm.

Public Participation

The Council was addressed regarding the closure of Lostwithiel Post Office and the number of dogs on the King George V playing field during the Man Engine event.

Cornwall Councillor Report

Cornwall Councillor Mrs Jenkinson provided Council with an update on the forthcoming temporary closure of Lostwithiel Post Office and the emergency out of hours contact number for Highways.

Community Police Report

Mayor Gillett read the emailed crime report which advised there were 13 crimes reported for July 2016 – three violence with injury, five violence without injury, two dwelling burglaries, one non-dwelling burglary and two criminal damage crimes.

Meeting minutes

Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,
Councillor Abbiss, Councillor Guiterman,
Councillor Mrs Henderson, Councillor Hughes
Councillor Jewels, Honoured Burgess Jones,
Councillor May, Councillor Mrs Parsons,
Honoured Burgess Peareth, Councillor Robson,
Councillor Mrs Ross & Councillor Mrs Wilkinson.

In attendance

Town clerk Mrs Harris

Three members of the public were in attendance.

146/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-
Councillor Hensman & Councillor Watkins.

147/16 DECLARATIONS OF INTEREST

Deputy Mayor Mrs Jarrett declared a pecuniary interest in agenda item 18 Accounts & Finance and Councillor Hughes declared a non registerable interest in planning application PA16/06351.

148/16 MINUTES MEETING 19 JULY 2016

It was **resolved** that the minutes of the meeting of 19 July 2016 are accepted, approved and duly signed by Mayor Gillett.

149/16 LOSTWITHIEL TOWN COUNCIL – COMMUNITY RESILIENCE

(i) Neighbourhood Development Plan

a) Housing Figures

It was **resolved** to approve the Neighbourhood Plan Steering Group's methodology and the figure of 308 houses.

b) Neighbourhood Plan membership

Councillor Guiterman advised Council that both Elaine Cotterill and Chris Short have reconsidered their decision to join the group and that Shelia Tyacke has resigned.

Deputy Mayor Mrs Jarrett advised that Chris Jones has expressed an interest in joining the group.

c) Steering group quorum

It was **resolved** to reduce the Steering Group membership to 12 and to revise the meeting quorum to 4 members.

d) Open Spaces Assessment

Council was advised that the Steering Group had nothing to add to the Town Council's response.

(ii) Flood Plan

a) Flood Warden PPE

It was **resolved** to vire £500 from the Flood Plan training budget to cover the cost and to purchase 9 sets of PPE equipment including bags, torches and hand sanitizer.

Councillors were reminded that new warden training has been arranged for 25 August in the Scout Hut at 7pm.

150/16 PLANNING DECISIONS

PA16/02031 Wombwell Homes Sales Office, Grenville Road Lostwithiel

Removal of condition 19 (provision of oil interceptor) planning application number PA11/01830 dated 18/4/12 - Approved

PA16/04353 Lostwithiel Primary School Bodmin Hill Lostwithiel

Listed Building Consent for demolition and reconstruction of unstable retaining wall - Approved

PA16/004412 Tredethick Farm Cottages, Tredethick Lane, Lostwithiel

Proposed demolition of redundant agricultural building to allow the construction of 3 number 3 bedroom holiday cottages and associated works. – Approved

PA16/04422 Restormel Estate Office, Access to Restormel Manor Lostwithiel

Listed Building Consent for repair of leaning garden wall – Approved

PA16/05163 Former Duchy Motors/ Boat Market Grenville Road Lostwithiel

Certificate of lawfulness for existing development to establish works carried out in respect of one residential unit are lawful and planning permission PA11/01830 dated 18/4/12 has been implemented. – Granted (CAADs and LUs only)

PA16/05519 Leat House South Street Lostwithiel

New single storey rear conservatory – Approved.

151/16 PLANNING APPLICATIONS

a)

Councillor Hughes having previously declared a non-registerable interest left the meeting room.

PA16/06351 Treverbyn, 5 South Street, Lostwithiel

Single storey rear extension

It was **resolved** to support this application with the proviso that the applicant observes the Environment Agency comments regarding flooding.

Councillor Hughes rejoined the meeting.

b)

None

152/16 PLANNING APPEAL

DCLG REF APP/D0840/W/16/3153465 - PA16/01257 17 Queen Street Lostwithiel

It was resolved that Lostwithiel Town Council had no further comments to submit to the Planning Inspectorate.

153/16 PLAY AREA INSPECTIONS

The reports received dated 5 & 19 July were noted by Council.

154/16 LOSTWITHIEL POST OFFICE

Council considered the letter received from the Post Office which advised that ‘following the resignation of the Postmaster and the withdrawal of the premises for Post office use’ Lostwithiel Post Office will close at 17.30 on Thursday 22 December. The letter suggests that the Post Office hope that this will be a temporary closure but this will be dependant on potential retail partners coming forward.

It was **resolved** to instruct the clerk to reply to the Post Office to express disappointment at the forthcoming closure, to express concern regarding the proposed date of closure, to ask if any grant can be clawed back and given to a new retail partner and to ask if the Post Office would consider setting up a temporary facility in the town.

It was further resolved to instruct the clerk to contact Lostwithiel Business Group and ask them to circulate the Post Office contact details to their membership and to contact Lloyds Bank.

155/16 LOSTWITHIEL COMMUNITY CENTRE

Council considered the response received from the Community Centre and it was **resolved** to thank them for their reply and to ask for regular monthly updates on the progress towards re-opening the building. With reference to the proposal to build a new Community Centre the clerk was instructed to suggest to the Trustees that they consult with the local community at the earliest opportunity.

156/16 LOSTWITHIEL LIBRARY

The Library working party’s report received the consideration of Council. It was **resolved** to instigate a community consultation prior to making any decision on the future of the library in Lostwithiel and to ask the Library working party to draft a consultation leaflet along similar lines to the Camborne Town Council leaflet for the next Council meeting.

The clerk read to Council the email from Cornwall Council. It was resolved that the clerk is instructed to reply to advise that Lostwithiel Town Council has decided to consult prior to making a decision regarding

full library provision in Lostwithiel and to request that Cornwall Council's evaluation of the all options is undertaken concurrently.

157/16 KING GEORGE V PLAYING FIELD

It was **resolved** to increase the bin collections to twice weekly until mid September.

158/15 LOSTWITHIEL CARNIVAL

It was **resolved** to instruct the clerk to send a very strongly worded letter to local Police Inspector Ed Gard.

159/16 ST BLAZEY, FOWEY & LOSTWITHIEL COMMUNITY NETWORK PANEL MEETING
25 JULY 2016

Councillor Mrs Parsons presented a verbal report on the meeting which included a joint presentation by Sarah Mason Chief Executive CALC and Jeremy Rowe Cornwall Council Portfolio Holder for Localism regarding Town & Parish Councillor recruitment. The meeting also received a written statement from Alison Hernandez the recently appointed Police & Crime Commissioner for Devon & Cornwall. The next Community Network Meeting will be held on Monday 17 October in the Church Rooms Lostwithiel at 7pm.

160/16 LISTED BUILDING PROJECT

The Scott & Co July 2016 summary sheet, variation orders 1, 1a), 1b), 2, 2a), & 3 and the estimated budget costs letter were noted by Council.

161/16 CASTLE HILL CEMETERY

It was **resolved** to instruct a contractor to remove the wasp/bee nest from a grave at Castle Hill Cemetery at a total cost of £45.

162/16 COUNCIL OFFICE PRINTER/COPIER/SCANNER

Council considered three prices:-

Price 1 Purchase price £2119 plus VAT

5 year lease quarterly payment £131.27 plus VAT

3 year lease quarterly payment £201.56 plus VAT.

Price 2 Purchase price £1595 plus VAT

3 year lease monthly payment £45

Price 3 Purchase price £205 plus VAT

It was **resolved** to purchase an office printer, copier and scanner at a price of £1595 plus VAT, from Clarity Copiers.

163/16 ACCOUNTS & FINANCE

Deputy Mayor Mrs Jarrett having previously declared a pecuniary interest left the meeting room.

It was **resolved** that cheques 100514 – 100533 totalling £28851.26 are authorised for payment.

Deputy Mayor Mrs Jarrett rejoined the meeting.

164/16 CORRESPONDENCE

Cornwall Council

Special Bulletin Stakeholder Survey 2016

Press release Could you be an on-call fire-fighter in

Lostwithiel

Cornwall Councillor Doug Scrafton
 Cornwall AONB
 Cornwall Association of Local Councils

Cornwall Community Flood Forum
 Cornwall for change
 Cornwall Sports Partnership
 Coastline Housing
 North Coast Cluster Group
 Seal Sanctuary
 South West Regional Flood & Coastal Committee

Governance review events
 Community Led Local Development in Cornwall
 Community Network Meeting 25 July 2016
 Special Bulletin Libraries & One Stop Shops
 Alternative delivery update
 Who decides online poll
 Emergency contact number for Highways
 Learning & Development Newsletter
 Par running track
 Tir Teg
 Weekly news roundups
 Larger Councils Committee Meeting notes
 Good Employers Guide
 Staff vacancy
 CIO Trustee Recruitment
 Give Cornwall our Due petition
 July 2016 Bulletin
 Coastline Housing Chronicles
 LMP letter
 Local Charity Nominated for a National Lottery Award
 Facebook

165/16 NOTICES
 None

166/16 ITEMS FOR NEXT AGENDA
 Community Centre
 Quay Street car park - to consider parking charges
 Highway safety measures pavements, roads & irresponsible parking around the town.

The meeting closed at 9.10pm

Chairman

Date