



## *Lostwithiel Town Council*

A meeting of the Town Council was held at the Church Rooms Lostwithiel on Tuesday 19 July 2016 at 7pm.

### Public Participation

The Council was addressed regarding the medieval bridge being covered in weeds and the Man Engine visit. St Bartholomew's new vicar Mr Paul Beynon introduced himself to Council.

Deputy Mayor Mrs Jarrett explained that maintenance of the bridge is the responsibility of Cornwall Council and that the Town Council would write to Cornwall Council but asked that the member of the public also advises Cornwall Council of their concerns that the weed growth may impact on future flooding in the town.

Council members did not raise any further queries regarding the Man Engine visit.

### Meeting minutes

#### Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,  
Councillor Guiterman, Councillor Mrs Henderson,  
Councillor Hensman, Councillor May  
Councillor Mrs Parsons, Honoured Burgess Peareth,  
Councillor Mrs Ross & Councillor Watkins.

#### In attendance

Town clerk Mrs Harris

Four members of the public were in attendance.

#### 121/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-

Councillor Abbiss, Councillor Hughes, Councillor Jewels, Honoured Burgess Jones, Councillor Robson and Councillor Mrs Wilkinson.

#### 122/16 DECLARATIONS OF INTEREST

Councillor Mrs Ross declared a non registerable interest in planning application PA16/05980.

#### 123/16 MINUTES MEETING 5 JULY 2016

It was **resolved** that the minutes of the meeting of 5 July 2016 are amended under minute reference number 106/16 from 'upper gable on the falling side' to 'upper gable on the Fore Street side' and then accepted, approved and duly signed by Mayor Gillett.

124/16 PLANNING APPLICATIONS

a)

PA16/05930 Land West of 12A Cott Road, Cott Road Lostwithiel

Outline planning permission with some matters reserved:

Construction of a new dwelling with an integral garage at road level.

It was **resolved** not to support this application until more detailed proposals for the site have been submitted. At present the Council considers this overdevelopment of the site and has concerns regarding ground stability on the Mill Hill side.

Councillor Mrs Ross left the meeting.

PA16/05980 8 Coffee Lake Meadow Lostwithiel

Works to trees subject to a tree preservation order. Crown lift and reduce heavy limbs on oak tree

It was **resolved** to support this application if works are undertaken in accordance with the recommendation of Cornwall Council's Tree officer.

Councillor Mrs Ross rejoined the meeting.

b) None

125/16 CORNWALL COUNCIL – CONSULTATION ON THE SCHEDULE OF POST-HEARING CHANGES TO THE CORNWALL LOCAL PLAN STRATEGIC POLICIES PROPOSED SUBMISSION DOCUMENT – 2010-2030 (MARCH 2014) AND THE SCHEDULE OF FOCUSED CHANGES (SEPTEMBER 2014). PUBLICATION UNDER REGULATION 19 OF THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING) (ENGLAND) REGULATIONS 2012

It was **resolved** that Lostwithiel Town Council does not wish to submit a response to this consultation.

126/16 CORNWALL COUNCIL LOCAL DEVOLUTION FUND

It was **resolved** to submit the revised application as drafted.

127/16 CORNWALL COUNCIL STAKEHOLDER SURVEY 2016

It was **resolved** to instruct the clerk to submit Lostwithiel Town Council's response to this survey as drafted with Council contact details and the minor amendments agreed.

128/16 LOSTWITHIEL TOWN COUNCIL STAFFING COMMITTEE

It was **resolved** that Councillor Mrs Henderson & Councillor Watkins fill the current vacancies on the Staffing Committee.

129/16 LISTED BUILDING PROJECT

The clerk provided an update to Council on the meeting held with Scott & Co and the contractors earlier in the day.

It was **resolved** to agree to 15mm holes being drilled into the walls in the Guildhall for the insertion of wooden dowels to ascertain the 'dryness' of the walls at an indicated cost of £50.

It was **resolved** to ask the contractors to put crawling boards in the Guildhall roof under the new velux at an indicated cost of £150.

It was noted that the 'urgent repairs to the forward part of the upper gable on the Fore Street side' agreed at the last Council meeting will not cost in excess of £500.

It was noted that Scott & Co have advised that the front dormers have badly dressed slate, loose cheeks and slipped aprons.

It was noted that Scott & Co are recommending that the Council goes out to tender for repairs to the chimneys which are leaking. The clerk was instructed to make this an agenda item for the November Council meeting by which time the Council should have received notification if the pre-feasibility grant applications have been successful.

Councillor Hensman joined the meeting.

#### 130/16 ARCHITECTURAL HERITAGE FUND EDGCUMBE HOUSE PROJECT VIABILITY GRANT APPLICATION

It was **resolved** to take this project forward and to authorise the clerk to apply, complete and submit a grant application to the Architectural Heritage Fund based on the agreed drafted application.

#### 131/16 HERITAGE LOTTERY FUND EDGCUMBE HOUSE PRE-FEASIBILITY 'VISION AND VIABILITY' STUDY GRANT APPLICATION

It was **resolved** to take this project forward and to authorise the clerk to apply, complete and submit a grant application to the Heritage Lottery Fund based on the agreed drafted application.

It was requested by Council that the minutes formally note the Town Council's appreciation of the hard work of the Edgcumbe House working party.

#### 132/16 TANHOUSE ROAD OUTLET

It was **resolved** to instruct the clerk to contact the Environment Agency to request an update on the 'modelling of the river' due to recent complaints received by Councillor Mrs Ross from residents expressing concern that the Tanhouse road outlet is a potential flooding obstruction and that the general levels of the river bed appear to be increasing and are thereby decreasing the height of the flood defences. The clerk was further instructed to copy Fowey Harbour Commissioners into this correspondence.

#### 133/16 MAN ENGINE PROJECT

It was **resolved** that the weather dependant decision on the use of King George V playing field would be made at 9am on the morning of the event by Councillor Watkins, Deputy Mayor Mrs Jarrett, Councillor May and Honoured Burgess Peareth.

The clerk was instructed to ask if a representative of the business group could please be available to attend this meeting and also instructed to ensure that details of the increased insurance cover are received from the business group prior to the event.

#### 134/16 CORNWALL COUNCIL FLOOD FORUM

Council noted the correspondence received regarding Cornwall Council Flood Forum becoming a Charitable Incorporated Organisation.

#### 135/16 PUBLIC TOILETS

It was **resolved** to accept the price of £250 plus VAT and any incidental expenses from RTP Surveyors to provide a valuation of the building for insurance purposes.

#### 136/16 WEEDS AROUND LOSTWITHIEL

It was **resolved** that Lostwithiel Town Council does not wish to cover the cost of this service which until recently has been provided by Cornwall Council. The Town Councillors decided that they would encourage local residents to report their concerns regarding weed growth direct to Cornwall Council and also ask residents to highlight to Cornwall Council the potential flood risk.

137/16 TOWN COUNCIL TREES

It was **resolved** to instruct the clerk to tender for a further inspection of all Town Council owned trees.

138/16 LOCAL GOVERNMENT PENSION SCHEME

It was **resolved** that Lostwithiel Town Council's automatic enrolment pension scheme with effect from the staging date of 1 August 2016 will be the Local Government Pension Scheme.

139/16 TOWN COUNCIL MEETING 6 SEPTEMBER 2016

It was **resolved** that the Council will not hold a Council meeting on 6 September 2016.

140/16 OFFICE ACCOMMODATION

It was **resolved** to authorise Councillor Mrs Ross to make further enquiries regarding alternative Town Council office accommodation.

141/16 ACCOUNTS & FINANCE

It was **resolved** that cheques 100514-100518 totalling £1167.45 are authorised for payment.

142/16 NOTICES

None

143/16 ITEMS FOR NEXT AGENDA

Safe & alarm system

Flood PPE

The meeting closed at 8.50pm

Chairman

Date