



Lostwithiel Town Council

A meeting of the Town Council was held at the Church Rooms Lostwithiel on Tuesday 7 June 2016 at 7pm.

Public Participation

The Council was addressed regarding a property adjoining Quay Street car park and the Man Engine visit in July.

Cornwall Councillor Report

None

Police Report

Mayor Gillett read the emailed crime report which advised there were 8 crimes recorded for May 2016 – two violence with injury, one violence without injury, two burglary non-dwelling, one vehicle offences and two other theft.

Meeting minutes

Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,
Councillor Guiterman, Councillor Hensman,
Councillor Hughes, Councillor Jewels,
Councillor May, Councillor Mrs Parsons,
Councillor Robson, Councillor Watkins
& Councillor Mrs Wilkinson

In attendance

Town clerk Mrs Harris

Seven members of the public were in attendance.

044/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-
Honoured Burgess Jones & Councillor Mrs Ross.

045/16 DECLARATIONS OF INTEREST

Councillor Hughes declared a non-registerable interest in planning application
PA16/04155 Carezza 12 Polscoe Lostwithiel.

046/16 COUNCILLOR CO-OPTION

It was **resolved** that Mrs Karin Henderson is co-opted onto Lostwithiel Town Council to fill the current vacancy. Mrs Henderson completed and signed her declaration of acceptance of office.

047/16 MINUTES ANNUAL MEETING 10 MAY 2016

It was **resolved** that the minutes of the Annual Meeting are accepted, approved and duly signed by Mayor Gillett.

048/16 MINUTES 10 May 2016

It was **resolved** that the minutes of the extraordinary meeting are accepted, approved and duly signed by Mayor Gillett

049/16 LOSTWITHIEL TOWN COUNCIL – COMMUNITY RESILIENCE

(i) Neighbourhood Development Plan

a) It was **resolved** to note the minutes of the Neighbourhood Plan working party dated 26 April 2016. (Deputy Mayor Mrs Jarrett requested that her apologies are removed from the minutes of this meeting)

b) It was **resolved** to apply for membership of the Historic Towns Forum at a maximum cost of £100.

c) It was **resolved** to approve the drafted transport policy document for consultation as drafted ensuring that the document's font is consistent.

050/16 PLANNING DECISIONS

PA15/12055 St Cross Terras Hill Lostwithiel

Remodelling & extension – *Approved*

PA16/01336 8 Monmouth Lane Lostwithiel

1 x fascia sign above salon window displaying the salon name and 1 x hanging sign above the salon door softly illuminated – *Approved*

PA16/01359 Barn B Lostwithiel Golf and Country Club

Change of use of barn B to dwelling – *Approved*

PA16/01629 Woodville 56 Grenville Road Lostwithiel

Formation and re-use of entrance to the site closing up of existing entrance – *Approved*

PA16/02708 Lostwithiel Golf & Country Club

Change of use from holiday let rooms to single dwelling

(Revised design to Barn C of PA13/07857 dated 31/7/14 – *Approved*)

PA16/02750 Lostwithiel Golf and Country Club

Revised design to Barn E1 (previously approved PA13/07857 from letting rooms to dwelling) reposition ground floor porch to include sun lounge integral with porch – *Approved*

PA16/03276 14 Robartes Terrace Lostwithiel

Removal of section of hedge and construction of parking area in rear garden, provision of pair of gates – *Approved*

PA16/03475 Stannary House 6 Quay Street Lostwithiel

Listed Building Consent for the demolition of existing modern glasshouse and renovation of existing outbuilding into utility area with external works – *Approved*

051/16 PLANNING APPLICATIONS

a)

PA16/03738 16 The Moors Lostwithiel

Proposed rear extension with internal alterations

It was **resolved** to support this application.

Councillor Hughes having declared a non-registerable interest in the following planning application left the meeting room.

PA16/04155 Carenza 12 Polscoe Lostwithiel
Proposed building to form therapy consultation room.
It was **resolved** to support this application with the proviso that when the therapy consultation business ceases the structure is removed.

Councillor Hughes re-joined the meeting.

PA16/04240 9 Cott Road Lostwithiel
Proposed conversion of existing detached garage into annex
It was **resolved** to support this application

PA16/04271 Stannary House 6 Quay Street Lostwithiel
Demolition of existing modern glasshouse and renovation of existing outbuilding into utility area with external works
It was **resolved** to support this application

PA16/04353 Lostwithiel County Primary School Bodmin Hill Lostwithiel
Listed Building Consent for the demolition and reconstruction of unstable retaining wall
It was **resolved** to support this application

PA16/04375 Edgcumbe House Fore Street Lostwithiel
Listed Building Consent for fire escape provisions to internal stairwell doors
The Council declined to comment on the Council's own planning application.

PA16/04412 Tredethick Farm Cottages, Tredethick Lane Lostwithiel
Proposed demolition of a redundant agricultural building to allow the construction of 3 number 3 bedroom Holiday Cottages and associated works.
It was **resolved** to support this application.

PA16/04422 Restormel Estate Office Access to Restormel Manor Lostwithiel
Listed Building Consent for repair of leaning garden wall
It was **resolved** to support this application

b) None

052/16 PLANNING APPEALS

PA15/07354 Lower Polscoe Cott Road Lostwithiel
Construction of a two storey dwelling and detached three car garage
The Council had no additional comments regarding this application.

053/16 PLAY AREA INSPECTIONS

The reports received dated 10 & 24 May were noted by Council.

054/16 POLICE LIAISON GROUP

It was **resolved** that Councillor Jewels is appointed as the Lostwithiel Town Council representative to the local Police Liaison Group.

055/16 LISTED BUILDINGS PROJECT

The reports received were noted by Council.

056/16 EDGCUMBE HOUSE WORKING PARTY

It was **resolved** that the Council will contribute £500 towards the costs of the initial stage of the feasibility study.

057/16 MAN ENGINE PROJECT CATTLE MARKET CAR PARK

It was **resolved** that permission is granted for the use of the Cattle Market car park for the Man Engine subject to the following documentation being received at the Town Council office at least two weeks prior to the event:-

1. Written agreement between the event organisers and the Town Council's insurers regarding the use of the car park and liability for any damage.
2. Written risk assessments being received regarding all aspects of public safety before, during and after the event.
3. Evidence of the Man Engine project insurance
4. Written evidence of an access plan agreed between the event organisers and Lostwithiel Surgery for alternative access to the surgery for the duration of the closure of the car park.

058/16 MAN ENGINE PROJECT KING GEORGE V FIELD

It was **resolved** that permission is granted for the use of the southern edge of King George V playing field for the sale of refreshments subject to the following conditions:-

1. Completion and return of the Council's property hire form
2. Provision of a detailed plan of the layout of the stalls
3. Provision of a detailed list of the type and number of vehicles which will enter the field and the receipt of a written plan to prevent the access of unauthorised vehicles.
4. The use of the field will be weather dependant and will be subject to a field inspection on the morning of the event.
5. Written confirmation is received from the event organisers confirming that Cornwall Council Licensing have provided any necessary consents.

059/16 MAN ENGINE SYCAMORE TREE

It was decided by Council that it was not possible to prune the tree prior to the event due to the short timeframe.

060/16 LOSTWITHIEL COMMUNITY CENTRE – TRAILER

It was **resolved** that the Council had insufficient information available to consider the request received. Mayor Gillett offered to meet with representatives of the Community Association prior to the next Council meeting.

061/16 LOSTWITHIEL TOWN COUNCIL – NEW BUILD PROPOSAL

The clerk was instructed to thank Angeline Edney for updating the Council on the future plans for the centre and on behalf of the Council to wish them every success with their endeavours and to ask if the Council could please be kept updated with the plan as it progresses.

062/16 LOSTWITHIEL LIBRARY

It was **resolved** that the clerk is instructed to resend all information previously forwarded.

063/16 SECOND ISLAND UNDERPASS

It was **resolved** to consider this agenda item in closed session.

064/16 CORNWALL COUNCIL TRANSPORT MEETING

Councillor Hughes's report was noted by Council.

065/16 COMMUNITY EMERGENCY FUNDING

It was **resolved** that Lostwithiel town Council will accept Cornwall Council's Community Emergency Plan £500 grant to assist with the continuation of the Town Council's Flood Plan. These monies will be used to provide Personal Protective Equipment for the Flood Wardens.

066/16 MAYOR MAKING

Mayor Gillett's report was noted by Council.

067/16 ACCOUNTS & FINANCE

It was **resolved** that cheques 100484 – 100495 totalling £4,482.48 and the British Telecom quarterly Direct Debit for £120.94 are authorised for payment.

068/16 CORRESPONDENCE

Cornwall Council

Bulk Road Closure orders
 Cornwall Electoral review
 Bank Holiday – Choose Well Bulletin
 Community Led Local Development in Cornwall
 Road closure Tanhouse Road
 31 May – 20 June 9.30-15.30
 Shaping the future of health and care in Cornwall & the
 Isles of Scilly

Cornwall Association of Local Councils

Copyright Compliance
 Bills announced in Queen's Speech 2016
 RSPB Urban gulls briefing
 Funding for coastal communities
 NALC consultation papers and responses
 May newsletter

BBC Radio Cornwall

Invitation to EU debate

Cornwall Sports Partnership

May Bulletin

Great Western Railway

GWR Community Fund now live for Funding Applications

Lostwithiel Museum

Three year business plan

PCDT

May 2016 e-bulletin

Prince's Regeneration Trust

Announcement regarding Prince's Regeneration Trust

069/16 PLANNING INVITATION

It was **resolved** to acknowledge the invitation received to take any Lostwithiel planning issues to the Community Network Meeting and to reiterate the request to address a Lostwithiel Town Council meeting.

070/16 NOTICES

Neighbourhood Plan Consultation event Saturday 11 June Lostwithiel Scout Hut 11am – 5pm.

071/16 ITEMS FOR NEXT AGENDA

Town map boards

GWR station scheme award

The meeting closed at 10pm

Chairman

Date