



Lostwithiel Town Council

An Extraordinary Meeting of the Town Council was held at St Winnow School Lostwithiel on Tuesday 10 May 2016 at 7.30pm, later than advertised the previous meeting having overrun.

Public Participation
None.

Cornwall Councillor Report

Cornwall Councillor Jenkinson addressed the Council regarding planning application PA16/00601 Land North of Rose Hill.

Police Report

Mayor Gillett read the emailed crime report which advised there were 3 crimes recorded for April 2016 – one violence without injury, one burglary non dwelling and one other theft.

Meeting minutes

Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,
Councillor Guiterman, Councillor Hensman,
Councillor Hughes, Councillor Jewels,
Councillor May, Councillor Mrs Parsons,
Councillor Robson, Councillor Mrs Ross
& Councillor Watkins.

In attendance

Town clerk Mrs Harris

No members of the public were in attendance.

019/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-
Councillor Abbiss, Honoured Burgess Jones, Honoured Burgess Peareth & Councillor Mrs Wilkinson.

020/16 DECLARATIONS OF INTEREST

Councillor Mrs Ross declared a non-registerable interest in planning application PA16/03459
9 The Old Carriage Works, Brunel Quays, Great Western Village, Lostwithiel.

021/16 LOSTWITHIEL TOWN COUNCIL – COMMUNITY RESILIENCE

(i) Neighbourhood Development Plan

- a) It was **resolved** to note the minutes of the Neighbourhood Plan working party dated 22/3/16.

022/16 PLANNING DECISIONS

PA16/00963 Land South West of 4 Castle Hill, Castle Hill, Lostwithiel

Outline planning permission with some matters reserved. Construction of 2 semi-detached dwellings. - *Withdrawn*

PA16/01257 17 Queen Street, Lostwithiel

Conversion of redundant bank premises to four units of living accommodation. – *Refused*

PA16/01316 The Old Gas Works Yard, Park Road Lostwithiel

Tree works are to fell 3 x sycamore and 1 x ash trees within a conservation area as indicated on attached pictures. Reason for works is that they are situated in the bank of a leat which requires works to mitigate flood risks associated with the silted up leat and also their position is precarious (a similar tree has already fallen) and neighbours in a nearby house are concerned that if the trees subject to the works were to fall then they would fall on their house. The trees are situated on private land right on a conservation area boundary. I do not believe that these trees bring any significant amenity benefit to the local area. – *Decided not to make TPOs*

PA16/01516 3 Coffa Bridge Close Lostwithiel

Application for various works to trees subject to a Tree Preservation Order namely a) Copper Beech b) Liriodendron c) Black Poplar - *Approved*

PA16/01779 9 Coffa Bridge Close Lostwithiel

Works to trees covered by a Tree Preservation Order, namely:-

Tree 2 – reduction of branches interfering with the garage roof

Trees 4 – 11 crown raise to 5.2m above the road level

Trees 8, 9 & 10 – fell or reduce - *Approved*

023/16 PLANNING APPLICATIONS

a)

PA16/02750 Barn E1 Lostwithiel Golf & Country Club Cott Road Lostwithiel

Revised design to barn E1 (previously approved PA13/07857 – from letting rooms to dwelling) Reposition ground floor porch to include sun lounge integral with porch

It was **resolved** not to support this application, the Council considers that the application will significantly alter the size and visual facade of this barn.

PA16/03149 St Winnow C of E School Grenville Road Lostwithiel

New outdoor classroom

It was **resolved** to support this application.

PA16/03276 14 Robartes Terrace Lostwithiel

Removal of section of hedge and construction of parking area in rear garden; provision of pair of gates.

It was **resolved** to support this application and to suggest that the centre gate pillar is removable and that the gates open inwards.

PA16/03459 9 The Old Carriage Works, Brunel Quays, Great Western Village, Lostwithiel

Listed Building Consent to demolish part of an historic wall to create openings at ground and first floor to allow the expansion of the existing surgery into adjacent premises.

Councillor Mrs Ross left the meeting room.

It was **resolved** to support this application subject to the condition that when the current applicant leaves the building the fabric of the wall is reinstated to present condition.

Councillor Mrs Ross rejoined the meeting.

PA16/03475 Stannary House 6 Quay Street Lostwithiel

Listed Building Consent for the demolition of existing modern glasshouse and renovation of existing outbuilding into utility area with external works.

It was **resolved** to support this application.

b) None

024/16 RoSPA ANNUAL PLAY AREA INSPECTIONS

It was **resolved** to accept the recommendations of the annual reports and to authorise the clerk to take appropriate action.

025/16 PLAY AREA INSPECTIONS

It was **resolved** to accept the recommendations of the reports and to authorise the clerk to take appropriate action.

026/16 LISTED BUILDING PROJECT

The correspondence from Scott & Co dated 3 May 2016 was noted by Council.

027/16 CORNWALL COUNCIL CONSULTATION – GYPSY & TRAVELLING COMMUNITIES

It was **resolved** that Council would not submit a response to the Gypsy and Travelling Communities Site Allocations Development Plan Document Scoping Report Consultation. Publication under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulation 2012.

028/16 MAYORS ROBE

It was **resolved** that the fabric 4 should be used for both new robes at a cost of £21.93 per metre for a 80% wool, 15% polyamide and 5% cashmere fabric and the chincula brown and gold faux fur and that the seamstress should be asked to insert an inside pocket on both robes.

029/16 MAN ENGINE PROJECT

It was **resolved** that having received a grant application from Lostwithiel Business Group to contribute towards the costs of bringing the Man Engine Project to Lostwithiel that the Town Council makes a contribution of £200 to Lostwithiel Business Group for this purpose by viring these funds from the Section 137 budget and then using power LGA 1972 s145. The funds to be returned to the Town Council in the event the project does not visit Lostwithiel as currently planned.

030/16 LOSTWITHIEL BEAVERS

It was **resolved** to agree to the request received from Lostwithiel Beavers to use the first two spaces in front of the double doors of the Cattle Market car park on 12 June for the Lostwithiel Beavers Birthday Tea Party celebrating Her Majesty the Queen's 90th Birthday. The clerk was instructed to ensure that Beavers ensure that they arrange suitable insurance for this event.

031/16 PARADE TREES

It was **resolved** that the clerk is instructed to arrange a safety and management inspection of the trees on the Parade for consideration by Council.

032/16 LOSTWITHIEL TOWN COUNCIL NEIGHBOURHOOD PLAN STEERING GROUP TERMS OF REFERENCE

It was **resolved** that Lostwithiel Town Forum should be advised that their observations regarding the Terms of reference have been noted and that the Town Council is very disappointed that as an organisation the Forum has decided not to engage with the Neighbourhood Plan process.

033/16 SPEED LIMIT ON A390

It was **resolved** that Lostwithiel Town Council wishes to see a reduction to 30mph along all sections of the A390 running through the Parish of Lostwithiel and that Councillor Hughes as Transport Portfolio Holder is tasked to contact all relevant parties to try and achieve this speed reduction.

034/16 DOCK SPRAYING

It was resolved that the clerk is instructed to arrange the spraying of the docks on the skatepark ramps and at the A390 end of the King George V playing field without further reference to Council if the cost is below £150.

035/16 INTERNAL AUDIT REPORT

It was **resolved** to accept the final report from South and West Internal Audit dated 28 April 2016.

036/16 ANNUAL RETURN Y/END 31 MARCH 2016 – SECTION 1

It was **resolved** to approve and authorise the signature of Section 1 – Annual Governance Statement 2015/16 of the Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual return for the year ended 31 March 2016.

036/16 ANNUAL RETURN Y/END 31 MARCH 2016 – SECTION 2

It was **resolved** to approve and authorise the signature of Section 2 Accounting statements 2015/16 of the Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual return for the year ended 31 March 2016.

037/16 PENDOUR PARK SWINGS AND SECOND ISLAND WALKWAY

It was **resolved** following receipt of the clerk's report that all actions taken by the clerk are in accordance with Lostwithiel Town Council's Financial Regulations paragraph 4.6 and that the walkway is closed with immediate effect. Deputy Mayor Mrs Jarrett's offer to padlock the walkway shut was accepted by Council.

038/16 CORNWALL COUNCIL PLANNING

It was **resolved** that the clerk is instructed to ask Cornwall Council's Planning Portfolio Holder and Chief Planning Officer to attend a Council meeting to discuss future planning development in Lostwithiel and the impact that this will have on the infrastructure within the town.

039/16 ACCOUNTS & FINANCE

It was **resolved** that cheques 100469 – 100483 totalling £19,657.14 and the monthly EDF Direct Debit payments listed under minute ref 583/15 are authorised for payment.

It was further **resolved** that the clerk is instructed to book the Church Rooms for the first and third Tuesdays monthly for the period November 16- April 17.

040/16 CORRESPONDENCE

Cornwall Council

Communities & Devolution March 2016 Newsletter
 Communities & Devolution Planning April 2016 Newsletter
 Communities & Devolution devolution of public toilets update
 St Blazey, Fowey & Lostwithiel Community Network Panel meeting
 Neighbourhood Planning Training Workshops
 Communities PAC – Future delivery of libraries and one stop shops service
 Gypsy and Travelling Communities Site Allocation
 Development Plan Document Scoping Report Consultation
 Publication under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012
 Cinnamon Network Micro Grants – Grants of upto £2,000 for local churches
 Electoral review event for town and parish councils

CC D Scafton	St Austell to A30 Link road exhibition venues
CALC	Par running track
	April newsletter
	Flood warnings
Cornwall AONB	Annual Conference 7 May
CCFF	Flood Re
Cornwall Countryside Access Forum	Recruitment 2016
Cornwall Sports Partnership	April 2016
Eden Project	Free Community Training in Cornwall April
Fowey River Academy	Community Sports & Fitness Day
Help to buy South West	Royal Talbot Lostwithiel
St Petros Society	Spring 16 Newsletter
Lostwithiel Museum	Guildhall
Lostwithiel resident	Rosehill bin
Withiel NP	Request to borrow display boards

It was **resolved** that the reply to Lostwithiel Museum should be sent as drafted.

It was further **resolved** that the clerk is requested to advise Withiel NP that the Council's display boards are not available to borrow due to impromptu use in the town.

041/16 NOTICES

None

042/16 ITEMS FOR NEXT AGENDA

Town map boards

The meeting closed at 9.15pm

Chairman

Date