

LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 19 April 2016 at 7pm.

Public Participation

None

Meeting minutes

Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,
Councillor Gillett, Councillor Guiterman,
Councillor Hensman, Councillor Hughes,
Councillor Mrs Parsons, Honoured Burgess Peareth,
Councillor Robson, Councillor Mrs Ross
& Councillor Mrs Watkins.

In attendance

Town clerk Mrs Harris

One member of the public was in attendance.

565/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-
Councillor Abbiss, Councillor Jewels, Honoured Burgess Jones & Councillor Mrs Wilkinson.

566/15 DECLARATIONS OF INTEREST

Deputy Mayor May declared a pecuniary interest in agenda item 13 Lostwithiel Public Toilets.
Councillor Gillett declared a pecuniary interest in agenda item 19 Accounts & Finance.
Honoured Burgess Peareth declared a non-registerable interest in planning application PA16/02708
Barn C Lostwithiel Golf & Country Club, Cott Road, Lostwithiel.
Councillor Watkins declared a non-registerable interest in agenda item 18 CHICKS.

567/15 MINUTES 5 April 2016

The minutes of the meeting dated 5 April 2016 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Guiterman seconded Councillor Mrs Parsons. This proposal received the support of the Council.

568/15 LOSTWITHIEL TOWN COUNCIL – COMMUNITY RESILIENCE

(i) Flood Plan

a) Coffa stream

It was proposed by Councillor Mrs Ross and seconded by Councillor Hensman that Councillor Mrs Ross and Honoured Burgess Peareth meet with the resident who has contacted the Council to explain the position regarding the Coffa stream and that the clerk is instructed to advise both the Environment Agency and Cornwall Council Highways of the concerns raised. This proposal received the support of the Council.

569/15 PLANNING APPLICATIONS

a)

PA16/01336 8 Monmouth Lane, Lostwithiel

1 x fascia sign above the salon window displaying the salon name and 1 x hanging sign above the salon door softly illuminated.

It was proposed by Councillor Robson and seconded by Deputy Mayor May that Lostwithiel Town Council supports this application if the hanging sign is NOT illuminated. This proposal received the support of the Council.

PA16/012695 Bodardle Bodmin Hill Lostwithiel

Conversion and extension of barn to form dwelling, conversion of barns to form two dwellings and erection of live work unit.

It was proposed by Councillor Robson and seconded by Councillor Mrs Ross that Lostwithiel Town Council supports this application subject to the applicant providing the requested land contamination reports to Cornwall Council's Environmental Health Department. This proposal received the support of the Council. The clerk was instructed to advise Cornwall Council as part of the Town Council's response that an enlarged road access has been installed close to this proposed development without the Town Council receiving a copy of the planning application.

Honoured Burgess Peareth left the meeting room.

PA16/02708 Lostwithiel Golf & Country Club Cott Road Lostwithiel

Change of use from holiday let rooms to single dwelling
(Revised design to Barn C of PA13/07857 dated 31/07/14)

It was proposed by Councillor Guiterman and seconded by Councillor Gillett that Lostwithiel Town Council does not support this application. The Town Council would prefer to see a proposal which has a footprint more comparable with the existing structure. The Council considers the current proposal overdevelopment of the site. This proposal received the support of the Council.

Honoured Burgess Peareth rejoined the meeting.

b) None

570/15 CORNWALL ASSOCIATION OF LOCAL COUNCILS – ANNUAL MEMBERSHIP

It was proposed by Councillor Mrs Ross and seconded by Councillor Gillett that Lostwithiel Town Council renews its annual membership at a cost of £625.58 plus VAT. This proposal received the support of the Council.

571/15 COUNCILLOR CO-OPTION

The clerk advised Council that no applications were received by the closing date of Monday 11 April. Mayor Mrs Jarrett advised the meeting that she has received one application since this date. It was proposed by Councillor Watkins and seconded by Councillor Mrs Parsons that the vacancy is re-advertised with a closing date of Monday 23 May 2016. This proposal received the support of the Council.

572/15 ANNUAL MEETING OF THE COUNCIL

Councillor Hughes invoked the six month rule regarding any discussion relating to Council Structure the previous minute being dated 20 October 2015.

573/15 LOSTWITHIEL OPEN SPACES

It was proposed by Councillor Robson and seconded by Councillor Hughes that Cornwall Council is advised of the following:-

1. Planning permission is currently being sought for the yellow area at the Brambles – please therefore remove the designation
2. Skatepark – the Town Council's new skatepark at the A390 end of the King George V playing field should be added to the map.
3. The Cott road roadside verges (yellow designation) should be removed.
4. Lostwithiel Bowling Club is outside the parameters of the map provided and should be recorded as an important recreational area for the Town.
5. Lostwithiel Golf Club is currently closed – hopefully only temporarily.

This proposal received the support of the Council.

574/15 EDGCUMBE HOUSE/GUILDHALL PROJECT UPDATE

Council considered the reports provided. It was proposed by Councillor Gillett and seconded by Councillor Mrs Ross that the roof is re-slatted to the Guildhall Lane side of the rear Guildhall projections works to consist of removing all slate and batten and providing new bitumen felt battens and refixing slates to the roof using copper nails at a cost of £3140 plus VAT. This proposal received the support of the Council.

It was also proposed by Councillor Mrs Ross and seconded by Honoured Burgess Peareth that works are undertaken to replace the gutters and downpipe to the rear Guildhall projection in cast iron at a cost of £695.17 plus VAT (£384.75 gutters & £290.42 downpipe). This proposal received the support of the Council.

It was further proposed by Councillor Mrs Ross and seconded by Councillor Mrs Parsons that the Council instructs 4 inch cast iron gutters to be fixed to the remainder of the Guildhall rear projection on the alley side to prevent further water ingress in the window area at a cost of £1151.36 plus VAT. This proposal received the support of the Council.

The notes regarding the Edgcumbe House chimneys and second floor structural issues were noted by Council. It was proposed by Deputy Mayor May and seconded by Councillor Mrs Ross that a structural engineers report on the second floor is requested by Council and that Scott & Co are asked to instruct their recommended structural engineer at an estimated cost of £500 plus VAT. This proposal received the support of the Council.

The clerk advised that Rotary have been advised of Scott & Co's indication on scaffold timings for Guildhall Lane and that the prospective tenant of an office in Edgcumbe House has been advised that as yet the Council is not able to provide any indication of when the building will re-open.

575/15 LOSTWITHIEL MUSEUM – ACCESS TO THE GUILDHALL

It was proposed by Councillor Robson and seconded by Honoured Burgess Peareth that given the ongoing repair works and drying out period and the potential health risks associated; the Guildhall will not be accessible to the public until works are completed and that the Museum office should be relocated temporarily until the internal walls have completely dried out and plaster repairs have taken place. This proposal received the support of the Council.

576/15 COUNCIL MEETING VENUE

It was proposed by Councillor Mrs Parsons and seconded by Councillor Watkins that

Lostwithiel Town Council meetings are held in the Church Rooms with effect from 3 May and that this venue is booked for the first and third Tuesdays monthly for the next six month period. This proposal received the support of the Council.

Mayor Mrs Jarrett advised the meeting that the Church Rooms are already booked for Tuesday 2 August and it was decided that the Council's meeting on this date will be held at the Scout Hut.

577/15 LOSTWITHIEL PUBLIC TOILET

Deputy Mayor May having previously declared a pecuniary interest left the meeting room.

The prices received to bring the toilet to the standard recommended by the surveyor were considered by Council. Councillor Watkins advised that the new tap will be a sensor tap and not a lever tap as recommended to prevent the tap being accidentally left running.

It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that prices received from the three contractors totalling £2625 are accepted and that Councillor Watkins offer to project manage the works is also gratefully accepted. This proposal received the support of the Council.

Deputy Mayor May rejoined the meeting.

578/15 LOSTWITHIEL TOWN COUNCIL EMERGENCY PLAN

It was proposed by Councillor Robson and seconded by Councillor Mrs Parsons that

Lostwithiel Town Council accepts Mayor Mrs Jarrett offer to draft an emergency plan for approval by Council. This proposal received the support of the Council.

579/15 PAR RUNNING TRACK

It was proposed by Councillor Hughes and seconded by Councillor Mrs Parsons that if the Par Running Track is not going to be kept by Cornwall Council as a Cornwall Council asset then

Lostwithiel Town Council would support in principle the proposal that a local community group should safeguard this fantastic community asset as a running track.

This proposal received the support of the Council.

580/15 CATTLE MARKET CAR PARK & COTT ROAD RECYCLING CENTRE

It was proposed by Councillor Gillett and seconded by Councillor Guiterman that Lostwithiel Town Council formally records the Council's interest in having both the Cattle Market car park and Cott Road recycling centre devolved to the Town Council and that the clerk is instructed to submit to Cornwall Council the completed Expression of Interest form as drafted. This proposal received the support of the Council.

581/15 SECTION 106 APPLICATION KING GEORGE V PLAY AREA

It was proposed by Councillor Hensman and seconded by Councillor Robson that the completed Section 106 application for a permeable path on King George V playing field between the multi sports play area and the fenced play area is submitted to Cornwall Council as drafted. This proposal received the support of the Council.

582/15 CHICKS – REQUEST FOR FINANCIAL SUPPORT

Councillor Watkins having previously declared a non-registerable interest left the meeting room.

It was proposed by Councillor Mrs Ross and seconded by Councillor Mrs Parsons that

Lostwithiel Town Council does not make a financial contribution towards the CHICKS charity and that the clerk is instructed to suggest to the applicant that they may wish to consider making an application to Lostwithiel Educational Trust. This proposal received the support of the Council.

Councillor Watkins rejoined the meeting.

583/15 ACCOUNTS & FINANCE

Councillor Gillett having previously declared a pecuniary interest left the meeting room.

It was proposed by Councillor Robson and seconded by Councillor Mrs Ross that cheques 100460- 100468 totalling £2081.98 are authorised for payment. This proposal received the support of the Council.

It was further proposed by Deputy Mayor May and seconded by Councillor Mrs Ross that the following March direct debits are authorised for payment:-

Eclipse	£17.86	Information Commissioner	£35.00
EDF Energy	£13.00	EDF Energy	£63.00
EDF Energy	£16.00		

and that the following amendments to the EDF payment amounts are approved

1 further payment of £13 and 11 payments of £18 starting on 14 May

1 further payment of £63 and 11 payments of £84 starting on 14 May

1 further payment of £16 and 11 payments of £17 starting on 14 May. This proposal received the support of Council.

Councillor Gillett rejoined the meeting.

584/15 ITEMS FOR NEXT AGENDA

Second Councillor to attend Cornwall Council transport meeting

Speed limit on A390

The meeting closed at 8.50pm

Chairman

Date