

## LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 5 April 2016 at 7pm.

### Public Participation

The Council was addressed regarding the Man Engine project.

### Cornwall Councillor Report

None - Cornwall Councillor Jenkinson sent her apologies to the meeting.

### Police Report

PCSO Natalie Merrikin addressed the meeting and advised that there were 9 crimes recorded for March 2016 - 2 assaults and 7 criminal damage to vehicles.

### Meeting minutes

#### Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,  
Councillor Abbiss, Councillor Gillett,  
Councillor Guiterman, Councillor Hughes,  
Councillor Jewels, Councillor Mrs Parsons,  
Honoured Burgess Peareth, Councillor Watkins  
& Councillor Mrs Wilkinson.

#### In attendance

Town clerk Mrs Harris

No members of the public were in attendance PCSO Merrikin and two representatives from Lostwithiel Business Group having already left.

#### 529/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-  
Councillor Hensman, Honoured Burgess Jones, Councillor Robson & Councillor Mrs Ross.

#### 530/15 DECLARATIONS OF INTEREST

Honoured Burgess Peareth declared a non-registerable interest in planning application PA16/01359 Barn B Lostwithiel Golf & Country Club, Cott Road, Lostwithiel.

#### 531/15 MINUTES 15 March 2016

The minutes of the meeting dated 15 March 2016 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Hughes seconded Councillor Guiterman. This proposal received the support of the Council.

#### 532/15 LOSTWITHIEL TOWN COUNCIL – COMMUNITY RESILIENCE

##### (i) Flood Plan

##### a) Health Promotion Film

Councillor Mrs Ross advised the clerk prior to the meeting that no update on the Health Promotion Film is available. The clerk was instructed to put this item on the agenda again when an update is available.

##### b) 10 year flood Plan

It was proposed by Honoured Burgess Peareth and seconded by Councillor Mrs Wilkinson that the 10 year flood plan is adopted as drafted by Councillor Mrs Ross. This proposal received the support of the Council.

(ii) Neighbourhood Development Plan

- a) It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that the Neighbourhood Development Plan working party minutes dated 23 February 16 are noted by Council.
- b) It was proposed by Councillor Gillett and seconded by Councillor Jewels that Lostwithiel Town Council submits a bid for £3250 Locality funding for the period April 2016 – September 2016 and that Councillor Gillett and the town clerk are sanctioned to make any minor amendments, if required, to this bid prior to submission with the proviso that any amendments are reported back to the Neighbourhood Plan Steering Group/working party as soon as reasonable practicable. This proposal received the support of the Council.
- c) It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that the Council will appoint persons to the Neighbourhood Plan Steering Group at the Annual Meeting of the Council and that any Councillors wishing to join the Steering Group should please advise the clerk by 26 April 2016. This proposal received the support of the Council. The first meeting of the Steering Group will be held on 24 May 2016.

533/15 PLANNING DECISIONS

PA16/00382 Benbole House The Terrace Lostwithiel  
Dismantle a Cypress and Eucalyptus and crown reduce a sweet chestnut – *Approved*

534/15 PLANNING APPLICATIONS

Honoured Burgess Peareth left the meeting room.

a)

PA16/01359 Barn B Lostwithiel Golf & Country Club Cott Road Lostwithiel  
Change of use of Barn B to a dwelling (amended design of PA13/07857).  
*It was proposed by Councillor Guiterman and seconded by Councillor Gillett that Lostwithiel Town Council supports this application. This proposal did not receive the support of the Council. The clerk was instructed to advise Cornwall Council that the reason that this application is not supported is overdevelopment of the site.*

Honoured Burgess Peareth rejoined the meeting.

PA16/01629 Woodville 56 Grenville Road Lostwithiel  
Formation and re-use of entrance to the site, closing up of existing entrance.  
*It was proposed by Councillor Gillett and seconded by Councillor Jewels that Lostwithiel Town Council will support this application if Cornwall Council restricts the access to the exclusive use of the existing property. This proposal received the support of the Council.*

PA16/02031 Wombwell Homes Sales Office Grenville Road Lostwithiel  
Removal of condition 19 (provision of oil interceptor) of planning application number PA11/01830 dated 18/4/12.  
*It was proposed by Councillor Jewels and seconded by Honoured Burgess Peareth that Lostwithiel Town Council does not support this application. The Council considers that nothing has changed on site since the original application and given the close proximity to the river the oil interceptor should be installed as originally agreed.*

b) None

## 535/15 PLAY AREA INSPECTIONS

Council considered the play inspection reports dated 29 February & 16 March, all comments and suggestions were noted.

## 536/15 EDGCUMBE HOUSE

No updates were available.

## 537/15 COUNCILLOR VACANCY

The clerk advised Council that Cornwall Council did not receive any requests for an election to fill the Councillor vacancy. It was proposed by Councillor Gillett and seconded by Councillor Jewels that Lostwithiel Town Council resolves to fill the vacancy by co-option. This proposal received the support of the Council.

## 538/15 MAYOR'S ROBE

It was proposed by Councillor Jewels and seconded by Deputy Mayor May that Lostwithiel Town Council accepts the offer from an anonymous benefactor to cover the cost of a new Mayor's Robe and that the clerk is instructed to write to thank the benefactor for their very generous offer. This proposal received the support of the Council.

## 539/15 WOMBWELL HOMES BRUNEL TWO GRENVILLE ROAD

It was proposed by Deputy Mayor May and seconded by Councillor Mrs Parsons that the clerk is instructed to advise the developer that Lostwithiel Town Council has no further suggestions to put forward. This proposal received the support of the Council.

## 540/15 INSURANCE

It was proposed by Councillor Watkins and seconded by Councillor Hughes that Lostwithiel Town Council resolves to renew the Council's insurance at a cost of £5062.12 and that the clerk is instructed to increase the insurance value of King George V play area to £76,000 and to ask for the public toilets to be added to the schedule. This proposal received the support of the Council.

It was suggested by the clerk that the Council should consider having both buildings and all the regalia valued.

## 541/15 ST WINNOW SCHOOL – ALLOTMENTS VISIT

It was proposed by Councillor Watkins and seconded by Councillor Abbiss that Lostwithiel Town Council accepts Mayor Mrs Jarrett's offer to organise and make the necessary arrangements for the children to access her son's allotment during the visit. This proposal received the support of the Council.

## 542/15 LOSTWITHIEL MUSEUM – HERITAGE WALKS

The clerk was instructed to defer this agenda item until the next Council meeting due to the postponement of the meeting with Scott & Co.

## 543/15 LOST IN FILM

It was proposed by Councillor Gillett and seconded by Councillor Hughes that Lostwithiel Town Council agrees to Lost in Film borrowing the Neighbourhood Plan display boards for the Glyn Cinema 80<sup>th</sup> anniversary event on 30 April with the proviso that the Council does not accept any responsibility for any

liability incurred whilst the boards are being used/transported by Lost in Film. This proposal received the support of the Council.

544/15 EDGCUMBE HOUSE – OFFICE RENTAL

The clerk was instructed to defer this agenda item until the next Council meeting due to the postponement of the meeting with Scott & Co.

545/15 KING GEORGE V - MOLES

It was proposed by Councillor Mrs Parsons and seconded by Councillor Gillett that the price of £180 to treat the moles on King George V playing field is accepted by Council and that the clerk is instructed not to instruct the contractor until more mole hills appear on the field. This proposal received the support of the Council.

546/15 KING GEORGE V PLAY AREA – PATH IMPROVEMENTS

It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that Lostwithiel Town Council agrees in principle to a permeable path being laid between the multi sports area and the new play area and that the clerk is instructed to obtain an indication of costs for the Council's further consideration. This proposal received the support of the Council.

547/15 COULSON PARK – LIME TREE

It was proposed by Deputy Mayor May and seconded by Councillor Mrs Parsons that Lostwithiel Town Council grants retrospective approval for the removal of the lime tree in Coulson Park at a cost of £160 plus VAT and confirms that the clerk's actions were in accordance with Lostwithiel Town Council's Financial Regulations clause 4.5. This proposal received the support of the Council.

548/15 CAR PARKS

It was proposed by Councillor Gillett and seconded by Honoured Burgess Peareth that the clerk is instructed to obtain prices for repairing the potholes in the Cattle Market car park and re-instating the white lines, hatching and no parking markings in Quay Street car park. This proposal received the support of the Council.

549/15 TOWN COUNCIL HIRING OF LAND – BOUNCY CASTLES

It was proposed by Councillor Jewels and seconded by Councillor Abbiss that Lostwithiel Town Council does not ban the use of bouncy castles on Town Council land and continues to ensure that every organisation seeking to use Town Council land provides appropriate risk assessments and evidence of insurance. This proposal received the support of the Council.

550/15 CORNWALL COUNCIL TRANSPORT MEETINGS

Councillor Hughes presented a report to Council. It was proposed by Councillor Watkins and seconded by Councillor Jewels that Lostwithiel Town Council resolves to approve the room hire fee of £8 for the May meeting and authorises Councillor Hughes to request that Cornwall Council commissions a feasibility study regarding the opening of the Fowey branch line. This proposal received the support of the Council.

#### 551/15 GRANT AWARDS

The clerk reminded Council of the Statutory Powers and Duties framework under which the Council operates and read to Council LGA1972 s137 and explained that in order to facilitate the proposal monies would need to be vired out of the Section 137 budget heading.

It was proposed by Councillor Watkins and seconded by Councillor Hughes that in principle the Council approves the setting up of a number of fixed grant awards from 2016/17 budget. These awards to be given to successful applications from voluntary groups based in Lostwithiel which can demonstrate how they would use the money for the benefit of the town and its residents. The scheme details to be the subject of a further motion to Council. This proposal received the support of the Council.

#### 552/15 QUAY STREET CAR PARK – SOUTH SLIPWAY

The current position was noted by Council.

#### 553/15 MAN ENGINE PROJECT

It was proposed by Councillor Watkins and seconded by Councillor Guiterman that in principle Lostwithiel Town Council supports the use of the Cattle Market car park for the Man Engine project on 27 July 2016 subject to receipt of all relevant documentation, a written surveyor's report confirming that the surface can support the weight of the Man Engine and the associated transportation/equipment and that approval is granted by Cornwall Council for the use of the car park for this purpose. This proposal received the support of the Council.

#### 554/15 MAN ENGINE PROJECT – FUNDING

It was proposed by Councillor Watkins and seconded by Councillor Jewels that this agenda item is deferred until a written request for funding has been received. This proposal received the support of the Council.

#### 555/15 ANNUAL BUDGET & EARMARKED RESERVES

It was proposed by Councillor Jewels and seconded by Councillor Gillett that Lostwithiel Town Council resolves to formally adopt this year's budget of £129,110 and to carry forward from 2016 the following earmarked reserves:-

Devolution budget	5,000	Project retentions	11,000
Building R & M	110,000	Toilets`	15,000
Solar Park Monies	30,000	Section 106	25,047
Neighbourhood Plan	8,000	R. Fowey erosion to Shire Hall	3,000
Desilting bridge	3,000	Car park lining	1,500
Car park tarmac	2,500	Community Benefit money	5,060
Office computer & furniture	5,000	Cemetery extension	2,500
Repairs to flood defence wall	2,500	Mayors allowance (DM robe)	500
Floodsax project	950	Planning training	500
Flood training	500	Total	231,557

#### 556/15 FINANCIAL REGULATIONS

It was proposed by Councillor Jewels and seconded by Councillor Gillett that Lostwithiel Town Council resolves to adopt the revised Financial Regulations as drafted.

## 557/15 ACCOUNTS &amp; FINANCE

It was proposed by Councillor Hughes and seconded by Councillor Guiterman that the £130 increase in expenditure to make the Neighbourhood Plan website compatible with mobile devices is approved. This proposal received the support of the Council.

It was further proposed by Councillor Watkins and seconded by Deputy Mayor May that cheques 100453-100455 totalling £2578 are approved by Council as 2015-16 expenditure and that cheques numbered 100456– 100459 totalling £8518.96 are also authorised for payment. This proposal received the support of the Council.

## 558/15 CORRESPONDENCE

Benefice of Lostwithiel	Invitation for the Mayor to attend the Licensing & Installation of Revd Paul Beynon
BHS Access & Bridleways Officer	Free awareness day for anyone concerned about injuries caused by livestock on Public Rights of Way
Bodmin Hospital League of Friends	Bodmin Hospital fete 25 June
CALC	Council tax scam
	Procurement Training day
	Invitation to Wales & West Utilities stakeholder workshop
Chicks	Film night at RAF St Mawgan
Coastline Housing	Coastline Chronicles
Cornwall AONB	Recruitment of Project Development Officer
	Annual conference Saturday 7 May
Cornwall Council	Communities & Devolution Bulletin 8/3/16
Cornwall Council	Grants and Funding
Cornwall Council	Small Charities fundraising training Plymouth 7 April
Cornwall Council	Road closure Junction South of Trebyan to Tredinnick Trebyan 2 – 30 April & 26 July – 19 August 24 hours closure including weekends
Cornwall Council	Electoral review event for Parish & Town Councils
Cornwall Council	Neighbourhood Planning Training workshops
Cornwall Council	Par running track
Cornwall County Playing Fields Assoc.	Spring 2016 newsletter
CCFF	The launch of Flood Re
Fowey River Academy	Easter Egg Hunt
National Grid	Line refurbishment works
PCDT	March 2016 e bulletin
Prince's Countryside Fund	Grants that benefit rural communities
Royal Cornwall Hospitals Cancer Services	Open Day 16 April
South West Regional Coastal Monitoring Programme	Invitation to Coast South West
Your kids future Cornwall	Season of discontent
Lostwithiel residents	
Email regarding the robes, damage to the chain and the toilets not being opened. (The clerk was instructed to reply to advise that the comments have been noted)	
Letter regarding the siting of the bin at Rosehill (The clerk was instructed to ask the resident to re-direct the request for maintenance of the grass triangle area at the junction between Dark Lane and Rosehill to Cornwall Council)	

559/15 NOTICES

LIPS clean up on Saturday 9 April at 10am meet at the Scout Hut

560/15 ITEMS FOR NEXT AGENDA

None

The meeting closed at 10pm

Chairman

Date