

## LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 15 March 2016 at 7pm.

### Public Participation

The Council was addressed regarding Planning Application PA16/01257 17 Queen Street Lostwithiel.

### Cornwall Councillor Report

None

### Police Report

Mayor Mrs Jarrett read the February report to Council. For the period 1/2/16 – 29/2/16 there were one vehicle offences crime, three criminal damage offences, one recorded crime, six public safety incidents and nine transport related incidents.

### Meeting Minutes

Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,  
Councillor Abbiss, Councillor Gillett,  
Councillor Guiterman, Councillor Hensman,  
Councillor Hughes, Councillor Jewels,  
Councillor Mrs Parsons, Honoured Burgess Peareth,  
Councillor Robson, Councillor Mrs Ross,  
Councillor Watkins & Councillor Mrs Wilkinson.

In attendance

Town clerk Mrs Harris

Two members of the public were in attendance

### 507/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Honoured Burgess Jones.

### 508/15 DECLARATIONS OF INTEREST

Councillor Jewels declared a non-registerable interest in planning application PA16/01777 9 Coffa Bridge Close Lostwithiel.

Deputy Mayor May and Councillor Jewels declared non pecuniary interests in Agenda Item 10 Lostwithiel Rotary.

Councillor Mrs Ross declared a non-registerable interest in agenda item 12 regarding Wombwell Homes Brunel Two Grenville Road.

### 509/15 MINUTES 1 March 2016

The minutes of the meeting dated 1 March 2016 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Robson seconded Councillor Abbiss. This proposal received the support of the Council.

### 510/15 PLANNING APPLICATIONS

a)

PA16/01257 17 Queen Street, Lostwithiel

Conversion of redundant bank premises to four units of living accommodation.

*It was proposed by Councillor Robson and seconded by Councillor Abbiss that Lostwithiel Town Council does not support this application until the comments made by Cornwall Council's Planning Officer have been addressed. This proposal received the support of the Council.*

PA16/01561 3 Coffa Bridge Close Lostwithiel

Application for various works to trees subject to a Tree Preservation Order namely: A) Copper Beech B) Liriodendron C) Black Poplar

*It was proposed by Councillor Robson and seconded by Deputy Mayor May that Lostwithiel Town Council endorses the comments made by Cornwall Council's Forestry Officer regarding this application. This proposal received the support of the Council.*

PA16/01777 9 Coffa Bridge Close Lostwithiel

Councillor Jewels having previously declared an interest left the meeting room.

Works to trees covered by a Tree Preservation Order, namely:-

Tree 2 – reduction of branches interfering with the garage roof

Trees 4 – 11 crown raise to 5.2m above the road level

Trees 8, 9 & 10 – fell or reduce

*It was proposed by Councillor Robson and seconded by Councillor Hughes that Lostwithiel Town Council supports the Tree Officer's recommendation. This proposal received the support of the Council.*

Councillor Jewels rejoined the meeting.

b) None

511/15 EXTERNAL AUDIT FOR SMALLER AUTHORITIES

It was proposed by Councillor Guiterman and seconded by Councillor Robson that Lostwithiel Town Council opts into the external audit arrangements put into place by the Smaller Authorities' Audit Appointments Limited. This proposal received the support of the Council.

512/15 MAYORS CHAIN

The clerk advised Council that having spoken to a representative from Vaughtons it will be necessary to send the whole chain and not just the pendant. The clerk further advised that the Royal Mail does not provide a postal delivery service with sufficient insurance level and that Vaughtons have offered to come and collect the chain at a cost of £1.50 per mile. The Council's insurance company have advised that they will cover this cost as part of the insurance claim.

It was proposed by Councillor Watkins and seconded by Councillor Mrs Ross that the Mayors Chain including pendant and the Deputy Mayoress Chain are collected by Vaughtons, that Vaughtons are instructed to solder the pendant to the chain after repair, value both chains for insurance purposes and if possible supply a new box in which to store the chain. This proposal received the support of the Council.

513/15 MAYORS ROBES

It was proposed by Councillor Jewels and seconded by Deputy Mayor May that the residue monies in the Mayor's allowance should be used to replace the Deputy Mayor's robe. This proposal received the support of the Council.

514/15 SOUTH WEST WATER – LOSTWITHIEL OUTFALL

It was proposed by Councillor Gillett and seconded by Deputy Mayor May that

Lostwithiel Town Council supports the proposals submitted by South West Water for the Lostwithiel Outfall and access road erosion protection measures. This proposal received the support of the Council.

#### 515/15 LOSTWITHIEL LIBRARY

It was proposed by Councillor Mrs Ross and seconded by Councillor Gillett that Lostwithiel Town Council agrees to the internal wiring proposals from the data cabinet under the library counter, up the edge of the entrance foyer and to the mounting of the WAP above the entrance door subject to Cornwall Council's Library Service having checked with Cornwall Council Listed Building Planning Officers if Listed Building Planning consent is required. This proposal received the support of the Council.

#### 516/15 LOSTWITHIEL ROTARY

Deputy Mayor May and Councillor Jewels having previously declared non-pecuniary interests left the meeting room.

It was proposed by Councillor Watkins and seconded by Councillor Mrs Ross that Lostwithiel Rotary are thanked for their detailed letter and permission is granted for the use of all Town Council owned areas for Carnival week subject to the Council's use of Town Council land forms and Lostwithiel Rotary's insurance details being forwarded to the Council office closer to the event. This proposal received the support of the Council.

Deputy Mayor May and Councillor Jewels rejoined the meeting.

#### 517/15 ANNUAL PARISH ASSEMBLY

It was proposed by Councillor Mrs Parsons and seconded by Councillor Guiterman that Cornwall Councillor Benedicte Jenkinson, Community Network Manager Tasha Davis, PCSO Natalie Merrikin and all town organisations previously invited are invited to address the 2016 meeting. It was also decided that the neighbourhood plan display boards, the Edgcumbe House working party display stand, a Flood Warden mannequin and the Mayor & Deputy Mayor Robes are displayed at the back of the meeting room and that both the Neighbourhood Plan and Edgcumbe House working parties briefly address the meeting.

This proposal received the support of the Council.

#### 518/15 WOMBWELL HOMES BRUNEL TWO GRENVILLE ROAD

Councillor Mrs Ross having previously declared a non-registerable interest in this agenda item left the meeting room.

It was proposed by Councillor Hensman and seconded by Councillor Robson that Lostwithiel Town Council suggests Queen Elizabeth Close as a road name for the new development. This proposal received the support of the Council.

Councillor Mrs Ross rejoined the meeting.

#### 519/15 NEIGHBOURHOOD PLAN CONSULTATION EVENT

Councillor Gillett advised the meeting that approximately 115 people attended the event. Councillor Gillett wished to record his thanks to all Councillors and members of the working party that helped on the day. The Neighbourhood Plan has now over 260 comments to collate. A number of people who attended appeared to stay for quite some time and were very interested in what the plan is trying to achieve.

Councillor Gillett further advised that the housing needs survey will now go out to residents after the school holidays.

Councillor Gillett was thanked for all his hard work on the Neighbourhood Plan.

520/15 ALLOTMENTS

The Council gratefully accepted Councillor Guiterman's offer to clear some brambles on a newly allocated allotment and the clerk was instructed to write to the allotment tenant on Bodmin Hill to request the removal of the rubble.

521/15 FLAG FLYING

The Council gratefully accepted Councillor Hughes's offer to endeavour to fly the flags on the dates listed and circulated by Councillor Robson.

522/15 ROSEHILL BIN

The Council considered all correspondence received. It was proposed by Councillor Mrs Parsons and seconded by Deputy Mayor May that all residents are thanked for their correspondence and advised that the Town Council intends to trial the bin at this site for a twelve month period. This proposal received the support of the Council.

523/15 ACCOUNTS & FINANCE

It was proposed by Councillor Robson and seconded by Deputy Mayor May that cheques numbered 100442 – 100452 totalling £4537.03 are authorised for payment.

524/15 NOTICES

Councillor Robson advised the meeting that Fleur Worden from Lostwithiel YFC has confirmed that the Young Farmers have obtained land owners permission to light a beacon to mark the 90<sup>th</sup> Birthday of Queen Elizabeth II. The clerk was instructed to contact Lostwithiel YFC to check they have insurance cover for the event.

525/15 ITEMS FOR NEXT AGENDA

Car parks

The meeting closed at 9.45pm

Chairman

Date