

LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 2 February 2016 at 7pm.

Councillors present

Mayor Mrs Jarrett, Councillor Abbiss,
Councillor Gillett, Councillor Guiterman,
Councillor Hensman, Councillor Hughes,
Councillor Jewels, Councillor Mrs Parsons,
Honoured Burgess Peareth, Councillor Robson,
Councillor Watkins & Councillor Mrs Wilkinson.

In attendance

Town clerk Mrs Harris

Eleven members of the public were in attendance

446/15 PUBLIC PARTICIPATION

Councillor Hensman joined the meeting.

The Council was addressed regarding Castle Hill Cemetery and the Town Council website.

Cornwall Councillor Report

Mayor Mrs Jarrett read Cornwall Councillor Jenkinson's written report which advised that the planning application for a new house next to Coombe Park was refused at Cornwall Council's Planning Committee meeting.

Community Police Report

None

447/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-

Deputy Mayor May, Councillor Abbiss, Councillor Brewer, Honoured Burgess Jones & Councillor Mrs Ross.

448/15 DECLARATIONS OF INTEREST

Mayor Mrs Jarrett and Councillor Gillett declared disclosable pecuniary interests in Agenda item 20 Accounts & Finance.

449/15 MINUTES 19 JANUARY 2016

The minutes of the meeting dated 19 January 2016 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Hughes seconded Honoured Burgess Peareth. This proposal received the support of the Council.

450/15 COMMUNITY RESILIENCE

(i) FLOOD PLAN

a) To receive an update on the health Promotion film

In the absence of Councillor Mrs Ross it was decided by Council to defer this agenda item to the next Council meeting.

b) To further consider the 10 year flood plan

In the absence of Councillor Mrs Ross it was decided by Council to defer this agenda item to the next Council meeting.

(ii) NEIGHBOURHOOD PLAN

- a) To approve the purchase of a display board
It was proposed by Councillor Gillett and seconded by Councillor Robson that a blue display board is purchased for the Neighbourhood Plan at a cost of £400-£450 plus VAT. This proposal received the support of the Council.
- b) To note the working party minutes dated 24 November & 12 January
It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that the Neighbourhood Plan working party minutes of the meetings dated 24 November and 12 January are noted by Council. This proposal received the support of the Council.
- c) To approve room bookings for evening meetings on the following dates:-
26 April, 24 May & 28 June 2016.
It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that a room is booked at Lostwithiel Community Centre for Neighbourhood Plan working party meetings from 6.30pm on 26 April, 24 May & 28 June 2016. This proposal received the support of the Council.
- d) Public consultation events in June & September.
It was proposed by Councillor Gillett and seconded by Councillor Robson that the Council books rooms for the public consultation events on any Saturday in June and any Saturday in September from 12midday to 6pm. This proposal received the support of the Council.
- e) To consider the recommendation from the Neighbourhood Plan working party that the LTC Neighbourhood Development Plan Steering Group Terms of Reference are approved as drafted.
It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that the Lostwithiel Town Council Neighbourhood Development Plan Steering Group Terms of Reference are approved as drafted. This proposal received the support of the Council.
- f) Housing needs survey update
Councillor Gillett advised Council that Cornwall Council have advised that they are unable to undertake the Housing Needs Survey during the first week of March as originally agreed and that due to Cornwall Council's problem with 'survey monkey' the process will be delayed by approximately one month.
- g) Neighbourhood Plan Freepost Service update
Councillor Gillett advised Council that the Freepost LOSTPLAN address has been approved and is now active.
Mayor Mrs Jarrett thanked Councillor Gillett for all his hard work on the Neighbourhood Plan.

451/15	PLANNING DECISIONS
PA15/06345	Barn B Lostwithiel Golf and Country Club Change of use of Barn B to dwelling (amended design) – <i>Refused</i>
PA15/06769	First Floor Office Unit 10 Brunel Quays Western Village Full planning for the conversion of offices to 2 residential apartments with parking – <i>Approved</i>
PA15/07272	First Floor Office Unit 10 Brunel Quays Western Village Listed Building Consent for conversion of offices to 2 residential apartments with parking – <i>Approved</i>
PA15/08922	Peregrine Hall Lostwithiel Replacement dwelling including swimming pool and detached building – <i>Approved</i>
PA15/09435	Communications Mast Vodafone 6907 Restormel Industrial Estate

The removal of existing 17.7m Vodafone only mast housing 3 antennas and 1 x 0.3m dish and its replacement with a 17.5m mast housing 6 antennas and 1 x 0.3m dish for the shared use of Telefonica and Vodafone. 1 cabinet will be removed and 2 installed. – *Approved*

PA15/10384 5 The Brambles Lostwithiel

Remove section of existing roof above garage and create balcony with access to existing bedroom above garage. Replace existing bedroom window (rear elevation) and fit new French doors to give access from bedroom to balcony. Erect metal balustrading to balcony. – *Approved*

PA15/10436 Woodville 56 Grenville Road Lostwithiel

Outline application for the residential development including affordable housing - *Withdrawn*

PA15/11055 9 Coffa Bridge Close Lostwithiel

Application for various tree works subject to TPO - *Withdrawn*

PA15/11208 46 Grenville Road Lostwithiel

Construction of a single storey extension – *Approved*

PA15/11210 8 Victoria

Works to trees within a Conservation area – namely fell one pear tree (T1) to low stump and replant like for like species and fell dead elms to low stump (G1) – *Decided not to make a TPO*

PA15/11472 6 Addison Terrace Bodmin Hill

Loft conversion to include rear dormer and gable end to roof and forming new parking space on part of rear courtyard – *Approved*

PA15/11959 Lostwithiel Golf and Country Club

Non material amendment in respect of application PA15/03186 (erection of 8 affordable homes) to amend design improving the appearance in a rural setting – *Approved*

452/15 PLANNING APPLICATIONS

a)

PA16/00382 Benbole House The Terrace Lostwithiel

Dismantle a Cypress and Eucalyptus and crown reduce a sweet chestnut.
It was proposed by Councillor Robson and seconded by Councillor Guiterman that Lostwithiel Town Council supports this proposal.

b) None

453/15 PLAY AREA INSPECTIONS

Council considered the inspection reports dated 21 December 2015, all comments and suggestions were noted.

454/15 EDGCUMBE HOUSE UPDATE

Councillor Watkins advised Council that the Mayor, Deputy Mayor, Councillor Watkins and the clerk met with Scott and Co and representatives from the contractors on Thursday 28 January for a project update. Councillor Watkins updated Council on progress.

Downstairs Council office – It was proposed by Councillor Watkins and seconded by Councillor Gillett that works are not undertaken in this office to restore the fixtures in the room back to the original i.e. remove the shelf stacking system and to improve the recesses at a approximate cost of £1,000 prior to the room being redecorated. This proposal received the support of the Council.

First Floor Office (office above downstairs Town clerk's office)

It was proposed by Councillor Watkins and seconded by Councillor Jewels that Scott & Co are instructed to apply for listed building consent to remove the cupboards and dresser top but no instruction is to be given for the actual removal of these items if the application is successful. This proposal received the support of the Council.

Carpets – It was proposed by Councillor Watkins and seconded by Councillor Jewels that subject to the criteria expressed in Council minute 422/15 Scott & Co are authorised to choose the replacement carpets. This proposal received the support of the Council.

The Council was advised that repairs to the ladies toilet ceiling are going to be undertaken free of charge, the drain outside the rear door to Edgcumbe House will be cleared free of charge and that Scott & Co will be asked to change the date of next month's site meeting due to the unavailability of the clerk.

Councillor Mrs Wilkinson left the meeting.

455/15 CORNWALL COUNCIL – CORNWALL LOCAL PLAN CONSULTATION

The clerk was instructed to draft Lostwithiel Town Council's response to the Cornwall Local Plan Consultation for consideration by Council.

456/15 PROPOSED CHANGES TO NATIONAL PLANNING POLICY

It was proposed by Councillor Hughes and seconded by Councillor Robson that Lostwithiel Town Council does not submit a response.

457/15 PENINSULA RAIL TASK FORCE

It was proposed by Councillor Hughes and seconded by Councillor Robson that the letter drafted by Councillor Hughes is submitted as drafted to Rt Hon Patrick McLoughlin MP, Rt Hon George Osborne MP & Sheryll Murray MP. This proposal received the support of the Council.

458/15 LOCAL DEVOLUTION FUND

It was proposed by Councillor Hughes and seconded by Councillor Jewels that Mayor Mrs Jarrett asks at the next Community Network Meeting for Lostwithiel Town Council's proportion of the fund to go towards the Town Council's devolution legal costs. This proposal received the support of the Council.

459/15 LOST IN SONG COMMUNITY CHOIR

It was proposed by Councillor Mrs Parsons and seconded by Councillor Abbiss that permission is granted for the Lost in Song Community Choir to use the Parade area on Thursdays evenings throughout August 2016. This proposal received the support of the Council.

460/15 LOSTFEST

a) Charity nomination

It was proposed by Councillor Jewels and seconded by Councillor Mrs Parsons that Lostfest should be thanked for the opportunity but the choice of selection of a local charity to receive a total £500 from the proceeds of Lostfest 2015 should be made by Lostfest. This proposal received the support of the Council.

b) Mayors Parlour Lostfest 2016

The clerk advised that she had asked at the site meeting with Scott & Co and the contractors and had been advised that in May 2016 Edgcumbe House will still be a construction site so public access will not be possible.

461/15 LOSTWITHIEL COMMUNITY CENTRE

It was proposed by Councillor Mrs Parsons and seconded by Councillor Guiterman that the response to Lostwithiel Community Centre is submitted as drafted. This proposal received the support of the Council.

462/15 LOSTWITHIEL MUSEUM

The clerk advised that due to the extremely wet winter works to the Guildhall have been delayed and the Council has been advised that the Museum office will not be available until the end of May 2016. It was proposed by Councillor Watkins and seconded by Councillor Hughes that the clerk is instructed to apologise for the unavoidable delay in the works programme and to advise the current proposed availability date for the office. It was further proposed that the clerk should advise that Mayor Mrs Jarrett & Councillor Watkins will meet with members of the Museum Committee to further explain the position if required. This proposal received the support of the Council.

463/15 ELECTRIC CAR POINTS

The Council considered the information provided. It was proposed by Councillor Watkins and seconded by Councillor Jewels that the Council accepts Councillor Watkins offer to undertake more research and that the clerk is instructed to contact Camelford Town Council to ascertain if they have any statistics they would be prepared to share with Lostwithiel regarding the use of their charging point in their free car park, which charging mechanism they use and if they have any 'pointers'. This proposal received the support of the Council.

464/15 RURAL SERVICES NETWORK – GROWING A RURAL COMMUNITY SURVEY

It was proposed by Councillor Hughes and seconded by Councillor Gillett that Councillor Hughes's offer to complete the Rural Services Network – Growing a Rural Community Online Survey is accepted by Council. This proposal received the support of the Council.

465/15 ACCOUNTS & FINANCE

Mayor Mrs Jarrett and Councillor Gillett having previously declared pecuniary interests in this agenda item left the meeting room. It was proposed by Councillor Mrs Parsons and seconded by Councillor Hensman that cheques numbered 100419-100429 and the Direct Debit payment to Information Commissioner all totalling £4626.00 are authorised for payment. This proposal received the support of the Council.

466/15 CORRESPONDENCE

Cornwall Council

Possible devolution of leisure facilities
 Communities and Devolution Planning Bulletin – January 2016
 Carer survey for external day services
 Devolution news
 Communities and Devolution January 2016 Bulletin
 St Blazey level crossing diversion route
 Road closure A390 from Bridge Street to Porcupine Par
 Road closure Grenville Road 24-25 January (19.00 – 7.00)
 Road closure Bodmin Hill 15-26 February 24 hours
 Town parking review survey
 Local Devolution Fund

	St Blazey, Fowey & Lostwithiel Community Network Panel
	Notes, Minutes and agenda
CALC	Good Councillor Guide 2016
	Planning partnership response to NPPF consultation
CCFF	Dissertation Survey
Cornwall Air Ambulance	Open Day 13 February
Cornwall for Change	January 2016 statement
Cornwall Sports Partnership	Jan 2016 Bulletin
CPRE	winter newsletter January 2016
Devon & Cornwall Police	Message to Town & Parish Councils - Guidelines for Engagement
Lostwithiel Community Centre	Children's Play area
National grid	Indian Queens to Landulph posters and leaflets
Ocean Housing	Penntiow Golf Cottages Open event
	Saturday 27 February 10am- 3pm
PCDT	Signpost magazine articles
	Vacancies
	January Bulletin
Plymouth Homes for Veterans	Benefit Concert Notice
Rural Services Network	Rural Housing Spotlight
	Weekly digest 11, 27 January & 2 February
	Fuel poverty January 2016
	Disastrous government grant proposals
	Rural Opportunities Bulletin January 2016
	Rural broadband January 2016
St Dennis Steam & Vintage Rally	Press release
Residents	Castle Hill Cemetery
467/15	NOTICES
Methodist Church anniversary	14 February
Neighbourhood Plan Open Meeting	5 March
468/15	ITEMS FOR NEXT AGENDA
Flood items	

The meeting closed at 9.20pm

Chairman

Date