

LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 19 January 2016 at 7pm.

Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,
Councillor Gillett, Councillor Guiterman,
Councillor Hensman, Councillor Hughes,
Councillor Jewels, Councillor Mrs Parsons,
Honoured Burgess Peareth, Councillor Robson,
Councillor Mrs Ross, Councillor Watkins
& Councillor Mrs Wilkinson.

In attendance

Town clerk Mrs Harris

Twenty nine members of the public were in attendance

Mayor Mrs Jarrett welcomed everyone to the meeting and read her press statement regarding recent press reports relating to Castle Hill Cemetery dated Thursday 14 January.

429/15 PRESENTATION FROM LOST IN SONG

Representatives of Lost in Song addressed the Council regarding the success and growth of their events on the Parade on Thursdays through August. They explained that they wish to apply to use the whole of the Parade area this August and that they will shortly be submitting an application to the Town Council on this basis.

430/15 PUBLIC PARTICIPATION

Councillor Hensman joined the meeting.
The Council was addressed regarding Castle Hill Cemetery.

431/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-
Councillor Abbiss, Councillor Brewer & Honoured Burgess Jones.

432/15 DECLARATIONS OF INTEREST

None.

433/15 MINUTES 5 JANUARY 2016

The minutes of the meeting dated 5 January 2016 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Hughes seconded Honoured Burgess Peareth. This proposal received the support of the Council.

434/15 COMMUNITY RESILIENCE

(i) FLOOD PLAN

a) Flood sax project

Following Councillor Mrs Ross's report it was proposed by Councillor Gillett and seconded by Councillor Robson that Lostwithiel Town Council purchases 432 floodsaxs with gel packs and an additional 432 gel packs at a cost of £950 plus VAT. These floodsaxs and gel packs will be issued to all residents that were invited to join the scheme and that have signed and returned the necessary papers. This proposal received the support of the Council.

It was decided that representatives of the press should be invited to the distribution.

b) PPE Clothing

It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that a spare set of each of the 5 sizes of PPE is ordered along with one pair of trousers and two complete sets of PPE for two new Flood Wardens at an estimated cost of £436 plus VAT. This proposal received the support of the Council.

c) Health Promotion Film

The clerk was instructed to defer this agenda item to the next meeting.

d) York City Council

It was proposed by Councillor Jewels and seconded by Councillor Robson that Councillor Mrs Ross is authorised to discuss all aspects of the Lostwithiel Town Council Flood Plan with York City Council and to organise a test event for this purpose if required. This proposal received the support of the Council.

e) Flooding 10 year plan

Councillor Mrs Ross tabled a draft 10 year Flood plan. The clerk was instructed to make this an agenda item for the next meeting and Councillors were asked to review and suggest improvements to the document.

(ii) Neighbourhood Plan

Councillor Gillett advised Council that the revised total housing figure in the draft Cornwall Council Local Plan has increased from 47,500 to 52,500 and that the St Blazey, Fowey & Lostwithiel Community Network Area figure has increased from 800 to 900.

Councillor Gillett presented the Neighbourhood Plan working party report on the current housing situation in Lostwithiel and illustrated on a map the number of houses and areas with planning consent and the areas that had been identified suitable for future development and areas where applications had been refused.

Councillor Gillett explained the need for display boards for the public meetings. It was proposed by Councillor Gillett and seconded by Councillor Jewels that the Council agrees in principle to the purchase of a display board with the price, colour and dimensions to be agreed at the next meeting. This proposal received the support of the Council.

Councillor Gillett then explained to Council the benefits to the Neighbourhood Plan working party if the Council applying for a licence to opt into the Public Sector Mapping Agreement. It was proposed by Councillor Gillett and seconded by Councillor Mrs Ross that Lostwithiel Town Council applies for this free of charge licence. This proposal received the support of the Council. Councillor Gillett also advised Council that the second Neighbourhood Plan newsletter has been printed the mail copies will be going out later this week and the Newsletter copies with the February edition of the newsletter.

435/15 PLANNING APPLICATIONS

a)

PA15/12055 St Cross Terras Hill Lostwithiel

Remodelling and extension

It was proposed by Councillor Robson and seconded by Councillor Mrs Ross that Lostwithiel Town Council supports this proposal. This proposal received the support of the Council.

b) None

436/15 QUEEN'S 90th BIRTHDAY BEACONS

Councillor Robson advised Council of the intention to light a series of bonfires throughout the country on

21 April to commemorate the 90th birthday of HM Queen Elizabeth II. Councillor Robson further advised that he has already contacted the Chairman of Lostwithiel YFC who has agreed to liaise with Lostwithiel Fire Service. The YFC Chairman is going to contact Councillor Robson as soon as the club has identified a suitable bonfire location. Councillor Robson will update Council as soon as further information becomes available.

437/15 ST BLAISE TOWN COUNCIL

Council considered the letter from St Blaise Town Council. It was proposed by Councillor Jewels and seconded by Councillor Watkins that Lostwithiel Town Council does not make a financial contribution to the running costs of the community space at St Blazey used by the Police. This proposal received the support of the Council.

438/15 LOSTWITHIEL TOWN COUNCIL POLICIES

It was proposed by Councillor Mrs Ross and seconded by Councillor Gillett that all references to Finance, Staffing & General Purposes Committee or to Committee Chairman in all four policies should be amended to read 'relevant Committee or Council'. This proposal received the support of the Council.

It was further proposed by Councillor Jewels and seconded by Councillor Gillett that the following policies:-

Anti Fraud & Corruption Policy

Statement of Internal Control

Investment Strategy

Risk Management

are re-adopted subject to the amendments approved above with the exception of the reference in the Anti Fraud & Corruption Policy reference in Section 3 subsection 3.1 to County Council's Monitoring Officer being amended to Cornwall Council's Monitoring Officer. This proposal received the support of the Council.

439/15 DIABETIC EYE SCREENING UNIT

It was proposed by Councillor Mrs Parsons and seconded by Honoured Burgess Peareth that Lostwithiel Town Council grants permission for the Diabetic Eye Screening Unit to be sited in the Cattle Market car park from 16 March to 24 March inclusive. This proposal received the support of the Council.

Honoured Burgess Peareth offered to cone off the area for the lorry and his offer was gratefully accepted by Council.

440/15 PUBLIC TOILETS

No update

441/15 EDGCUMBE HOUSE

No update

442/15 EDGCUMBE HOUSE WORKING PARTY

It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that the Edgcumbe House – Public Circulation document is approved as drafted. This proposal received the support of the Council.

443/15 HIGHWAYS

The clerk was instructed to notify Cornwall Council Highways of the following:-

Hole in the road surface Church Lane

Deep potholes between Hillhead and Sweetshouse including near to the entrance to Barngate

Monmouth Square pavement is in a poor state of repair and has trip hazards

Fore Street pavement is in a poor state of repair and has trip hazards

Meadow Breeze is covered in moss

There are 3 logs immediately in front of the Medieval bridge which were initially reported to Highways on 4 January

Quay street has potholes and the road surface is starting to break up

A tidal road sign needs to be placed under the bridge at the bottom end of Coulson Park

Dangerous parking at Grenville Road close to the station

Lots of road markings yellow lines and zigzag lines have worn so badly around the town in various locations that they have virtually disappeared

The clerk was further instructed to ask if it would be possible to meet with a representative of Highways and walk around the town to highlight Highways issues.

Councillor Mrs Parsons recommended to Council the email address forwarded to Councillor Mrs Parsons by PCSO Phillips to report dangerous/illegal parking issues parkingservices@cornwall.gov.uk

444/15 ITEMS FOR NEXT AGENDA

None

The meeting closed at 9pm

Chairman

Date