

## **LOSTWITHIEL TOWN COUNCIL**

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 5 January 2016 at 7pm.

Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,  
Councillor Abbiss, Councillor Gillett,  
Councillor Guiterman, Councillor Hensman,  
Councillor Hughes, Councillor Jewels,  
Councillor Mrs Parsons, Honoured Burgess Peareth,  
Councillor Robson, Councillor Mrs Ross,  
& Councillor Watkins.

In attendance

Town clerk Mrs Harris

Three members of the public were in attendance

### **411/15 PUBLIC PARTICIPATION**

The Council was addressed regarding the following: - Town Council notices on the gate of Castle Hill Cemetery, incorrect meeting information on the Council website & the Community Centre meeting venue.

#### **Cornwall Councillor Report**

Cornwall Councillor Jenkinson advised the Council that she has requested that the current planning application for Coombe Park is considered by Cornwall Council's Planning Committee. Currently Cornwall Councillor Jenkinson anticipates that the application will be considered at the February Cornwall Council Committee meeting and requested that a representative of the Town Council attends and addresses the meeting.

Cornwall Councillor Jenkinson also updated Council on the Draft Cornwall Council Local Plan and the revised housing figures for the Community Network Area. Cornwall Councillor Jenkinson agreed to forward the relevant Cornwall Council website links to Council.

#### **Community Police Report**

Mayor Mrs Jarrett read the December report to Council. For the period 01/12/15 – 20/12/2015 there was one vehicle offence and two shoplifting offences.

### **412/15 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from the following Councillors:-  
Councillor Brewer, Honoured Burgess Jones & Councillor Mrs Wilkinson.

### **413/15 DECLARATIONS OF INTEREST**

None.

### **414/15 MINUTES 15 DECEMBER 2015**

The minutes of the meeting dated 15 December 2015 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Robson seconded Councillor Hughes. This proposal received the support of the Council.

#### 415/15 STAFFING COMMITTEE MINUTES 01 SEPTEMBER 2015

It was proposed by Councillor Mrs Ross and seconded by Councillor Mrs Parsons that the minutes of the Staffing Committee meeting held on 1 September are received by Council. This proposal received the support of the Council.

#### 416/15 PLAY INSPECTIONS

Council considered the reports received:-

King George V Toddler Play Area – new posts are needed for the fence. Councillor Hughes advised Council that he will replace these posts by the end of the week.

Pendour – the hedge needs cutting.

#### 417/15 PLANNING DECISIONS

PA15/07204 Land South West of 5 The Brambles Lostwithiel

Dwelling & garage - *Approved*

PA15/08926 Peregrine Hall Lostwithiel

Sub division of stable cottage to provide one single bed apartment and one two bed apartment. To create 2 no 3 bed apartments for 4 no single bed chapel apartments. Conservatory extension to wing cottage. Erection of canopy roof/carport at rear of plant room. Miscellaneous internal & external alterations. - *Approved*

PA15/09658 8 Fore Street Lostwithiel

Change of use from part residential/ part retail to full residential use - *Approved*

PA15/10362 Bodardle Bodmin Hill Lostwithiel

Erection of side extension - *Approved*

#### 418/15 PLANNING APPLICATIONS

a)

PA15/11472 6 Addison Terrace Bodmin Hill Lostwithiel

Loft conversion to include rear dormer and gable end to roof and forming a parking space on part of rear courtyard.

*It was proposed by Councillor Robson and seconded by Councillor Jewels that Lostwithiel Town Council supports this proposal as the Council considers that the proposals will enhance the dwelling. This proposal received the support of the Council.*

b)

#### Local Council Protocol

PA15/06345 Lostwithiel Golf & Country Club

Change of use of Barn B to a dwelling

*The Council noted the comments of the Planning Officer.*

#### Non Material Amendment

PA15/11959 Lostwithiel Golf & Country Club

Non material amendment in respect of PA15/03186 (Erection of 8 Affordable Homes) to amend design improving the appearance in the rural setting.

*The Council had no objection to the proposed non material amendment outlined in this application.*

#### 419/15 MAYOR & DEPUTY MAYOR

The Council decided that there will be no formal selection process prior to the annual meeting in May.

#### 420/15 COTT ROAD FLOWER BED

It was proposed by Councillor Mrs Parsons and seconded by Honoured Burgess Peareth that Lostwithiel Town Council has no objection in principle to Duchy Nurseries of Lostwithiel planting and maintaining the circular Cott Road flower bed subject to Duchy Nurseries and Cornwall Council Highways mutually agreeing the planting and maintenance proposals. This proposal received the support of the Council.

#### 421/15 PUBLIC TOILETS

Councillor Watkins advised Council that the contractors are still on site and that works have been delayed due to the weather.

#### 422/15 EDGCUMBE HOUSE

Council considered the email from Scott & Co dated 23 December. It was proposed by Councillor Hughes and seconded by Councillor Mrs Parsons that the Council should follow Scott & Co's recommendations and add item 6 external joinery decoration and repair at the budget costing quoted plus VAT & fees to the list of authorised repairs to Edgumbe Houser for the financial year 2016/17. This proposal received the support of the Council.

Council considered the list of rooms eligible for new carpets. It was proposed by Councillor Hughes and seconded by Councillor Mrs Ross that the clerk is instructed to advise Scott & Co that the carpet in the first floor right hand office was removed immediately after the water ingress and that this room should also be eligible for a new carpet. The clerk was further instructed to ask that all carpets should be replaced with commercial grade carpets in dark practical shades for office use but preferably not dark brown. This proposal received the support of the Council.

Finally as a number of Councillors had now had the opportunity to view the exposed second floor floors Council considered the expenditure necessary for repairs. It was proposed by Councillor Gillett and seconded by Deputy Mayor May that given that the contractors have confirmed that there will not be an uplift in costs if these works are undertaken separately that the repairs necessary to the second floor floors are not authorised at this time and that the decision is deferred until a more accurate projection of the total project costs can be established. This proposal received the support of the Council.

#### 423/15 LOSTWITHIEL RAILWAY STATION

Councillor Hughes advised Council that he has no official update to report but current indications suggest that the proposed ½ hour service for Cornwall has been deferred for approximately 10 years which means that for the foreseeable future the signal box at Lostwithiel will remain in operation.

#### 424/15 SLCC

It was proposed by Councillor Mrs Ross and seconded by Councillor Hughes that the clerk is authorised to attend the SLCC Practitioners' Conference on 25 & 26 February 2016 at Stratford upon Avon at a cost of £249 plus VAT plus travelling expenses. This proposal received the support of the Council.

#### 425/15 ACCOUNTS & FINANCE

In the absence of the usual expenditure list the invoices for payment were circulated to Councillors. Payment of cheque number 100405 for £20664.61 was authorised by Council in closed session on 1 December.

It was proposed by Councillor Robson and seconded by Councillor Watkins that cheque numbers 100406-100418 and December Direct Debits which total £11821.14 are authorised for payment. This proposal received the support of the Council.

It was proposed by Councillor Mrs Ross and seconded by Councillor Hughes that the account transfer to the Town Council's savings account is approved as drafted. This proposal also received the support of the Council.

#### 426/15 CORRESPONDENCE

|                                     |   |
|-------------------------------------|---|
| Cornwall Council                    | Communities & Devolution Bulletin 30 November 2015<br>Local Plan revision website links<br>Planning Conference presentation slides<br>John Pollard's Christmas Greeting<br>Road closure intention<br>A390 from Bridge Street to Porcupine Par<br>29 January – 8 February 2016<br>24 hour closure including weekends<br>Road closure intention<br>Footpath 8 Lostwithiel<br>1 February – 30 April 2016<br>24 hour closure including weekends |
| St Blaise Town Council              | St Blazey Police Station closure  |
| Citizens Advice Cornwall            | Performance & Impact Report   |
| Coastline Housing                   | Coastline Chronicles  |
| Cornwall AONB                       | Newsletter<br>Job Opportunity Landscape Partnership Development Manager   |
| Cornwall Community Flood Forum      | CCFF Members Update<br>New Year Update  |
| Cornwall Sports Partnership         | December 2015 Bulletin  |
| Fowey River Academy                 | Community News update 1   |
| National Flood Forum                | December 2015 Bulletin  |
| National Grid                       | Line refurbishment works information  |
| Penwith Community Development Trust | December Bulletin   |
| Princes Regeneration Trust          | Winter Newsletter 2015-2016   |
| Rural Services Network              | Rural Opportunities December Bulletin<br>Weekly Digest 7, 14 & 23 December & 4 January 2016<br>Rural Vulnerability Service Rural Transport<br>Fuel Poverty December 2015<br>Rural Economy Spotlight   |
| Tesco Local Community Grants        | Scheme information  |

It was proposed by Councillor Jewels and seconded by Councillor Mrs Ross that Lostwithiel Town Council accepts Cornwall Council's offer of 150 no waiting cones expressed in the Communities and Devolution Bulletin dated 30 November. This proposal received the support of the Council.

Council discussed the letter received from St Blaise Town Council and the clerk was instructed to obtain professional advice and make the letter an agenda item for the meeting to be held on 19 January 2016.

## 427/15 NOTICES

Mayor Mrs Jarrett advised Councillors that if they wish to invite anyone to the Mayor's Ball she would need names and contact details by Friday.

## 428/15 ITEMS FOR NEXT AGENDA

Letter from St Blaise Town Council

Queen's 90<sup>th</sup> Birthday Beacons

Verbal request from York City Council

Flood Plan – flood sax update, protective clothing expenditure & health promotion film update

The meeting closed at 8.20pm

Chairman

Date