

LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 1 December 2015 at 7pm.

Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,
Councillor Brewer, Councillor Gillett,
Councillor Guiterman, Councillor Hensman,
Councillor Hughes, Councillor Mrs Parsons,
Honoured Burgess Peareth, Councillor Robson,
& Councillor Mrs Wilkinson.

In attendance

Town clerk Mrs Harris

Two members of the public were in attendance

375/15 PRESENTATION REGARDING DOG ENFORCEMENT AREAS IN SHIRE HALL
MOOR & MADDERLY MOOR

None

376/15 PUBLIC PARTICIPATION

The Council was addressed regarding planning application PA15/10436 Woodville 56 Grenville Road Lostwithiel.

377/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-
Councillor Abbiss, Councillor Jewels, Councillor Mrs Ross & Councillor Watkins.

378/15 DECLARATIONS OF INTEREST

None.

379/15 COMMUNITY POLICE REPORT

Mayor Mrs Jarrett read the November report to Council. For the period 01/10/15 – 22/11/15 there was one violence with injury crime, one non dwelling burglary, one shoplifting crime, one criminal damage crime and one public order offences crime. Mayor Mrs Jarrett also read PCSO Merrikin's email to Council which advised that the burglary to Uzella Court antiques happened overnight between Friday 13 & Saturday 14 November. The investigation is still ongoing and the Police are asking for any potential witnesses that may have seen/heard anything during those times

380/15 CORNWALL COUNCILLOR REPORT

None

381/15 MINUTES 17 NOVEMBER 2015

The minutes of the meeting dated 17 November 2015 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Mrs Parsons seconded Councillor Robson. This proposal received the support of the Council.

382/15 LOSTWITHIEL TOWN COUNCIL COMMUNITY RESILIENCE

- i) Flood Plan – The clerk advised Council that Councillor Mrs Ross has asked the Environment Agency to clear the leat in King George V playing field. The Environment Agency has agreed to undertake this in view of Lostwithiel's co-operation with recent Environment Agency promotional material regarding flooding.
- ii) Neighbourhood Development Plan
 - a) It was proposed by Councillor Gillett and seconded by Councillor Robson that Lostwithiel Town Council delegates the approval of all expenditure authorised by the 'Locality' grant to the Neighbourhood Plan working party including all expenditure and approvals relating to a new Neighbourhood Plan website. This proposal received the support of the Council.
 - b) It was proposed by Councillor Guiterman and seconded by Councillor Hughes that Lostwithiel Town Council authorises expenditure of approximately £550 - £600 from the Town Council's earmarked reserve on a Housing Needs survey to be prepared in conjunction with Cornwall Council as an essential part of the evidence gathering process for the Neighbourhood Plan and authorise the working party to agree the detailed questions, arrangements and timing of this survey. This proposal received the support of the Council.
 - c) It was proposed by Councillor Gillett and seconded by Councillor Hensman that Lostwithiel Town Council agrees the delegated powers for the Neighbourhood Plan working party as drafted (Draft issue 3 13 November 2015) and authorises the working party to prepare a more comprehensive Terms of Reference for the working party and the steering group for consideration by Council. This proposal received the support of the Council.
 - d) It was proposed by Councillor Gillett and seconded by Councillor Hughes that Lostwithiel Town Council approves and adopts the 'Statement of Community Consultation and Involvement' Draft Issue Three July 2015 and the key issues and priorities

Original Proposal

Housing	1
Society, community, culture & recreation	2
Economic Development	3
Transport	4
Heritage	5
Environment & renewable energy	6

Final Proposal

Housing	1
Transport	2
Economic Development	3
Society, community & recreation	4
Heritage & culture	5
Environment, biodiversity & renewable energy	6

This proposal received the support of the Council.

- e) It was proposed by Councillor Gillett and seconded by Councillor Robson that the Neighbourhood Plan working party minutes of the meeting dated 27 October 2015 are noted by Council. This proposal received the support of the Council.

383/15 PLAY INSPECTIONS

Council considered the reports received:-

King George V Toddler play area – entrance gate needs a spring & new posts are needed in the fence.

Pendour – the hedge needs cutting & the post of the gate should have some rubber stops

Skatepark – litter.

Councillor Hughes offered to check the gate & fence posts at the Toddler play area & the clerk advised that she would ask Councillor Watkins to check the gate at Pendour for rubber stops.

384/15 PLANNING DECISIONS

- PA15/02672 Lostwithiel Golf & Country Club
Conversion and alterations to existing golf club house to form 4 dwellings including part demolition and erection of extensions. - *Approved*
- PA15/05375 Lostwithiel Golf & Country Club
Construction and the provision of 4 affordable homes - *Approved*
- PA15/07354 Lower Polscoe Cott Road
Construction of 2 storey dwelling and detached three car garage – *Refused*
- PA15/07825 6 Summers Street
Demolition of existing kitchen, construction of new extension and decking area – *Approved*
- PA15/08253 Tredethick Farm Cottages Tredethick Lostwithiel
Extension to Scantlebury Cottage – *Approved*
- PA15/09298 Restormel Manor Lostwithiel
Listed Building Consent application to repair wall heads to the northern walls of the walled garden at Restormel Manor. - *Approved*
- PA15/09305 2 Old Talbot Cottages Liddicoat Road Lostwithiel
Works to trees subject to TPO – Crown reduction of beech – *Approved*
- PA15/09584 Trenant, Victoria, Lostwithiel
Works to trees in a Conservation area namely reduce beech hedgerow by 3-4 metres fell apple tree & crown reduce Italian alder by 2 metres – *Decided not to make TPO*
- PA15/10150 Royal Talbot Duke Street
Non material amendment in respect of application PA13/10217 (conversion of ground floor flats into four flats) for internal alterations to flats one, two & four. – *Approved*

385/15 PLANNING APPLICATIONS

- a)
- PA15/08922 Peregrine Hall Lostwithiel
Replacement dwelling, including swimming pool and detached garage building
It was proposed by Councillor Guiterman and seconded by Councillor Robson that Lostwithiel Town Council supports this application as it updates the dwelling. This proposal received the support of the Council.
- PA15/08926 Peregrine Hall Lostwithiel
Sub division of stable cottage to provide one single bed apartment and one two bed apartment. To create 2 no 3 bed apartments from 4 no single bed chapel apartments. Conservatory extension to wing cottage. Erection of canopy roof/carport at rear of plant room. Miscellaneous internal & external alterations.
It was proposed by Deputy Mayor May and seconded by Councillor Guiterman that Lostwithiel Town Council supports this application as it will enhance a local business. This proposal received the support of the Council.
- PA15/10362 Bodardle Bodmin Hill Lostwithiel
Proposed side extension
It was proposed by Deputy Mayor May and seconded by Councillor Robson that Lostwithiel Town Council supports this application. The Town Council considers the proposal will enhance the existing dwelling. This proposal received the support of the Council.
- PA15/10384 5 The Brambles Lostwithiel
Remove section of existing roof above garage and create balcony with access to existing bedroom above garage. Replace existing bedroom window (rear elevation) and fit new French Doors to give access from bedroom to balcony. Erect metal balustrading to balcony.
It was proposed by Councillor Robson and seconded by Honoured Burgess Peareth that Lostwithiel Town Council does not support this proposal due to overlooking issues for the school and school playing field. This proposal received the support of the Council.
- PA15/10436 Woodville 56 Grenville Road Lostwithiel
Outline application for the residential development including affordable housing.

It was proposed by Councillor Guiterman and seconded by Councillor Mrs Parsons that Lostwithiel Town Council supports this proposal. The Town Council considers that the proposed development will provide a small scale local led development which would provide a useful mix of housing desirable to the community. This proposal received the support of the Council.

b) None

386/15 DOG ENFORCEMENT AREAS – SHIRE HALL MOOR & MADDERLY MOOR

It was proposed by Councillor Gillett and seconded by Councillor Guiterman that no action is taken at this time. This proposal received the support of the Council.

387/15 PUBLIC TOILETS - Update

It was proposed by Councillor Gillett and seconded by Councillor Guiterman that the clerk is instructed to contact Cornwall Council to advise that Lostwithiel Town Council anticipates that the Public Toilet facility on completion will be completely DDA compliant and that if any areas are subsequently found not to be DDA compliant that Lostwithiel Town Council will expect Cornwall Council to rectify all issues at their expense. Furthermore Lostwithiel Town Council appreciates the delays caused by the weather and modifications to the build and the Council does not wish any pressure to be put on the contractor to complete the works in time for Dickensian evening. This proposal received the support of the Council.

It was also proposed by Councillor Robson and seconded by Honoured Burgess Peareth that the Town Council authorises the following modifications, subject to cost:-

1. The drain to the rear of the property. The down pipe is removed and the rear roof water is piped along the side of the building to be discharged into hopper, pipe and drain at the front of the building.
2. The toilet cubicle door to open outwards from the toilet and the door should be hung so that when fully open it does not extend beyond the kerb outside the toilets.
3. The metal gate should remain in place in the storage area and the framed ledge and brace door is put on the building in front of the metal gate.

This proposal also received the support of the Council. The clerk was further instructed to check with Cornwall Council that the toilet door extending over the kerb will not contravene any Highways legislation.

388/15 EDGCUMBE HOUSE – Update

The clerk provided a verbal update on the morning's impromptu visit to Edgcumbe House and read to Council an email received from Scott and Co dated 30 November 2015.

Item 1

It was proposed by Councillor Guiterman and seconded by Honoured Burgess Peareth that Lostwithiel Town Council has the oak lintels replaced in the Police Office cupboard on a like for like basis as required by the building's Grade II* status at a cost of £975 plus VAT. This proposal received the support of the Council.

Item 2

It was proposed by Councillor Mrs Parsons and seconded by Councillor Gillett that the clerk is instructed to ask Mr Ramage to check if the price obtained to repair and replace the second floor floor is a stand alone price i.e. would the price be the same if the firm returned to undertake the works at a later date. This proposal received the support of the Council.

Councillors requested an opportunity to view the floor and Councillor Robson requested that if the floor is replaced a waterproof chipboard is considered.

Item 3

It was proposed by Councillor Hensman and seconded by Councillor Gillett that Lostwithiel Town Council instructs the repair of the lathe and plaster archway soffit at a cost of £174 plus VAT. This proposal received the support of the Council.

Item 4

It was proposed by Councillor Brewer and seconded by Councillor Hughes that Lostwithiel Town Council accepts the recommendation of Scott & Co and that the area is opened up above the fireplace in the second floor rear left office to increase airflow and reduce the risk of rot and that investigation works are undertaken on the chimneys to ascertain if it is possible to undertake a repair to make the building watertight. This proposal received the support of the Council.

Finally it was proposed by Councillor Robson and seconded by Councillor Hensman that Lostwithiel Town Council accepts the recommendation of Scott & Co and works on the Guildhall rear roof and window commence as a priority. This proposal also received the support of the Council.

389/15 LOSTWITHIEL RAILWAY STATION

Councillor Hughes requested that this agenda item is deferred until the next Council meeting.

390/15 EDGCUMBE HOUSE WORKING PARTY

It was proposed by Councillor Gillett and seconded by Honoured Burgess Peareth that the Edgumbe House working party is authorised to engage in both verbal and written preliminary discussions as are necessary to prepare appropriate bids for grant funding for the preliminary feasibility studies regarding the future of Edgumbe House with the Heritage Lottery Fund, Architectural Heritage Fund, Cornwall Heritage Trust and the Prince's Regeneration Trust. Such discussions to be in conjunction with the Town clerk and in accordance with approved minute 343/15. This proposal received the support of the Council.

391/15 WEED TREATMENT 2016

The clerk was instructed to defer this agenda item to consideration at the Council's budget meetings.

392/15 ANNUAL PARISH MEETING

It was proposed by Deputy Mayor May and seconded by Councillor Mrs Parsons that the Church Rooms are booked for the Annual Parish Meeting on Tuesday 29 March 2016 (or the nearest available date) at 7pm. This proposal received the support of the Council.

Councillor Mrs Parsons offered to make the booking on behalf of the Council and her offer was gratefully accepted.

393/15 ACCOUNTS & FINANCE

It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that cheques numbers 100399 – 100404 totalling £1519.59 are authorised for payment. This proposal received the support of the Council.

394/15 CORRESPONDENCE

CALC

Cornwall Council

Chairmanship skills

Registration for email

Community Network panel meeting

Monday 26 October

Communities & Devolution Bulletin 6 November 2015

Communities & Devolution 24 November 2015

Pots tubs & trays

Communities & Devolution Bulletin 30 November 15

	St Austell Open Doors – Leaders of the Council
	Pocket park grants
	Street trading review consultation responses
	Penzance paperless planning workshop
	Uniform Live downtime
CCFF	Pathfinder video competition
	Keeping up to date on Facebook
	Communities prepared Recruitment
Coastline Housing	Coastline Chronicles
Cornwall County Playing Field Assoc	Meeting 25 November 2015
Cornwall Sports Partnership	November 2015 bulletin
	Sportivate to inject £100,000 into sport for young
	People in Cornwall
Cornwall VSF	Brave New World Conference
PCDT	November 2015 Bulletin
	Community Fair & Funder Event 24 November 2015
Rural Services Network	Rural Opportunities Bulletin
	Rural Transport
	Rural Broadband
	Newsletters 2, 9, 16, 23 & 30 November 2015
Tesco Community Green Space Grants	Capital Improvement grants

395/15 NOTICES

Neighbourhood Plan Consultation Event – Community Centre Sunday 5 December 2015 2pm-5.30pm

Mayors Tea Party – Community Centre Tuesday 8 December 2pm

Methodist Church Carol Service – 20 December 2015 at 11am

396/15 ITEMS FOR NEXT AGENDA

Selection of Mayor & Deputy Mayor

Lostwithiel Station

The meeting closed at 9.50pm

Chairman

Date