

LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held at Lostwithiel Community Centre in Oasis on Tuesday 3 November 2015 at 7pm.

Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,
Councillor Abbiss, Councillor Gillett,
Councillor Guiterman, Councillor Jewels,
Councillor Mrs Parsons, Councillor Robson,
Councillor Watkins & Councillor Mrs Wilkinson.

In attendance

Town clerk Mrs Harris

Ten members of the public were in attendance

329/15 **PRESENTATION BY SAM SMITH FROM FOWEY RIVER ACADEMY**

None

330/15 **PRESENTATION BY MEMBERS OF THE EDGCUMBE HOUSE WORKING PARTY**

Mr M Pearson from the Edgcumbe House working party briefly outlined the project. Dr C Yates explained funding opportunities that may be available and Dr J Scott governance options.

331/15 **PUBLIC PARTICIPATION**

The Council was addressed regarding planning application PA15/09448 Land south west of Coombe Park Edgcumbe Road Lostwithiel.

332/15 **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from the following Councillors:-
Councillor Brewer, Councillor Hensman, Councillor Hughes, Honoured Burgess Peareth & Councillor Mrs Ross.

333/15 **DECLARATIONS OF INTEREST**

Councillor Jewels declared a non registerable interest in agenda item 12 planning application PA15/09448. Deputy Mayor May & Councillor Watkins both declared a pecuniary interest in agenda item 21 Accounts & Finance.

334/15 **COMMUNITY POLICE REPORT**

Mayor Mrs Jarrett read the October report to Council. For the period 01/10/15 – 25/10/15 there was one violence without injury crime, one dwelling burglary, one shoplifting crime and one trafficking of drugs crime.

335/15 **CORNWALL COUNCILLOR REPORT**

The clerk read to Council Cornwall Councillor Jenkinson's report.

Cornwall Councillor Jenkinson requested that the Grant funding that is available to rural businesses, farmers, foresters and communities is brought to the attention of the Council. The project is under the LEADER umbrella (South & East Cornwall Action Group). Leader is part of the Rural Development Programme for England. Funded by the European Agricultural Fund for Rural Development. There is a pot of £7.3 million available through the Leader delivery framework across Cornwall. Leader will fund farmers, foresters, rural businesses and communities to help:

Create jobs

Develop rural businesses

Support the rural economy

70% of activity has to deliver growth and jobs with 30% delivering indirect growth.

Most grants will be limited to 50% of the projects total eligible costs. The minimum application amount is £2,500 and the maximum grant amount is £35,000.

The 6 priorities for Leader are to

Increase farm productivity

Support micro and small businesses and farm diversification

Boost rural tourism

Provide rural services

Provide cultural and heritage activities

Increase forestry productivity

Anyone interested in applying can contact Caroline Hanlan (Leader project co-ordinator) to establish if their project is eligible and meets the requirements for the Leader funding.

Caroline.hanlan@cornwalldevelopmentcompany.co.uk

Phone 01872 326750 mobile 07484 011512

www.localactioncornwall.co.uk

336/15 MINUTES 20 OCTOBER 2015

The minutes of the meeting dated 20 October 2015 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Mrs Parsons seconded Councillor Abbiss. This proposal received the support of the Council.

337/15 LOSTWITHIEL TOWN COUNCIL COMMUNITY RESILIENCE

a) Flood Plan – no update

b) Neighbourhood Development Plan

(i) Housing Needs Survey – the clerk was instructed to defer this item to the December agenda.

(ii) Gazebo & Notice board purchase – It was proposed by Councillor Robson and seconded by Councillor Guiterman that the Town Council's Neighbourhood Plan earmarked reserve is used to purchase a gazebo at a price of approximately £120 and a lockable notice board at a price of £550. This proposal received the support of the Council.

(iii) Room Hire – It was proposed by Deputy Mayor May and seconded by Councillor Mrs Wilkinson that the Town Council's Neighbourhood Plan earmarked reserve is used to pay for the hire of the Long Room at Lostwithiel Community Centre on the afternoons of 5 December & 5 March at a total cost of £100. This proposal received the support of the Council.

338/15 PLAY INSPECTIONS

The reports received dated 12 October were noted by Council.

339/15 PLANNING DECISIONS

PA15/06937 34 Summers Street Lostwithiel

Demolition of conservatory, shower and wc. Erection of kitchen diner, ground floor bedroom with ensuite cloakroom. - *Approved*

PA15/07749 Coombe Farm Edgcumbe Road Lostwithiel

Two storey extension to a residential property with proposed utility area, living space and first floor bedroom in place of two poor condition single storey units. – *Approved*

340/15 PLANNING APPLICATIONS

a)

PA15/09298 Restormel Manor Lostwithiel

Listed Building Consent application to repair wall heads to the northern walls of the walled garden at Restormel Manor.

It was proposed by Deputy Mayor May and seconded by Councillor Robson that Lostwithiel Town Council supports this application as it already has the support of Cornwall Council's Conservation Officer. This proposal received the support of the Council.

PA15/09305 2 Old Talbot Cottages, Liddicoat Road Lostwithiel

Works to trees subject to a tree preservation order. Crown reduction of Beech.

It was proposed by Councillor Robson and seconded by Councillor Abbiss that Lostwithiel Town Council supports this application as it already has the support of Cornwall Council's Tree Officer. This proposal received the support of the Council.

PA15/09448 Land south west of Coombe Park Edgcumbe Road Lostwithiel

Construction of a dwelling and formation of a new access

Councillor Jewels having previously declared a non-registerable interest in this planning application left the meeting room.

It was proposed by Councillor Robson and seconded by Councillor Mrs Wilkinson that Lostwithiel Town Council supports this application. The Town Council considers the proposal will enhance the immediate locality and will provide housing for a couple local to the Lostwithiel area. This proposal received the support of the Council.

Councillor Jewels rejoined the meeting.

PA15/09584 Trenant Victoria Lostwithiel

Works to trees in a Conservation Area namely T1 – Reduce Beech hedgerow by 3-4metres, T2 Fell apple tree and T3 Crown reduce Italian alder by 2 metres.

Lostwithiel Town Council did not consider this application having been advised by Cornwall Council that it will be determined under delegated authority.

PA15/09734 Stannary House 6 Quay Street Lostwithiel

Renovation of the existing utility room into kitchen/dining area.

It was proposed by Councillor Robson and seconded by Deputy Mayor May that Lostwithiel Town Council supports this application. The Town Council considers that the proposal will enhance the living conditions of the property. This proposal received the support of the Council.

PA15/09735 Stannary House 6 Quay Street Lostwithiel

Listed Building Consent for the renovation of the existing utility room into kitchen/dining area.

It was proposed by Councillor Robson and seconded by Deputy Mayor May that Lostwithiel Town Council supports this application. The Town Council considers that the proposal will enhance the living conditions of the property. This proposal received the support of the Council.

b)

PA15/10150 Royal Talbot Duke Street Lostwithiel

Non Material Amendment in respect of application PA13/10217 (conversion of ground floor flats into four flats) for internal alterations to flats one, two and four.

It was proposed by Councillor Robson and seconded by Councillor Abbiss that Lostwithiel Town Council supports this application. The Town Council considers that the reconfiguration proposal will enhance the light and space of the flats. This proposal received the support of the Council.

341/15 PUBLIC TOILETS – Update

The clerk advised Council that the office has been notified that works will now start on Monday 9 November.

342/15 EDGCUMBE HOUSE - WORKING PARTY UPDATE

Councillor Watkins thanked the Edgcumbe House working party for their hard work to date and their momentum in driving the project forward.

343/15 EDGCUMBE HOUSE

- (i) It was proposed by Councillor Watkins and seconded by Councillor Robson that the Council follows the recommendation of the clerk that the working party brief is not sent in its entirety to potential project funders and that the clerk is given the delegated authority to approve and submit the funding applications. This proposal received the support of the Council.
- (ii) It was proposed by Councillor Watkins and seconded by Councillor Guiterman that the working party is given approval to prepare a pre-application to the Heritage Lottery Fund and that the clerk is given the delegated authority to approve and submit this pre-application. This proposal received the support of the Council.
- (iii) It was proposed by Councillor Watkins and seconded by Councillor Abbiss that the working party should forward the completed consultant shortlist the Council as soon as available. This proposal received the support of the Council.

344/15 LOSTWITHIEL BUSINESS GROUP – DICKENSIAN EVENING

It was proposed by Councillor Watkins and seconded by Councillor Robson that permission is granted for the use of the corner of the Parade next to the Drill Hall for Dickensian Night on 10th December 2015 for a stage for Lost In Song and other musicians and singers subject to the Council's receipt of the necessary 'Use of Town Council Land' information. This proposal received the support of the Council. Councillor Robson added that the Council might wish to highlight that currently it is unable to confirm if the public toilet facility will be re-opened for the event.

345/15 TOWN AUDIT

Prior to the discussion of this agenda item the clerk read to Council the statement on page one namely:-

Not disclose the contents of this report in part or all, any appendices or material referred to, to any person without the express permission in writing of Cornwall Council

Council decided that whilst some infrastructure areas had been missed i.e. doctors & dentists the document presented a good starting point.

346/15 CORNWALL COUNCIL PLANNING

It was proposed by Councillor Jewels and seconded by Councillor Robson that Mayor Mrs Jarrett remains in contact with Mr Lacey - however there should be no implied support for what may be in the background. This proposal received the support of the Council.

347/15 REMEMBRANCE SUNDAY ARRANGEMENTS

Council decided that it would meet at 10.30am outside Edgcumbe House if dry and under the Guildhall arch if wet.

348/15 THE PARADE BRAMBLES NETTLES & SYCAMORE SEEDLINGS

It was proposed by Councillor Jewels and seconded by Councillor Robson that initially the Council accepts Deputy Mayor May's offer to look at the brambles, nettles and sycamore seedlings on the river wall. This proposal received the support of the Council.

349/15 ACCOUNTS & FINANCE

Deputy Mayor May & Councillor Watkins having previously declared pecuniary interests left the meeting room.

Mayor Mrs Jarrett explained to Council that cheque number 100372 is in excess of the amount agreed by Council. Mayor Mrs Jarrett accounted for why the figure was higher and advised that she had contacted a number of Councillors prior to agreeing the increased fee with the contractor. Furthermore storage fees will

not now be payable and will partially offset the cost. It was proposed by Councillor Guiterman and seconded by Councillor Jewels that the actions of Mayor Mrs Jarrett are endorsed retrospectively. It was proposed by Councillor Robson and seconded by Councillor Gillett that cheques numbers 100372 – 100387 totalling £5542.13 are authorised for payment. This proposal received the support of the Council. Deputy Mayor May and Councillor Watkins rejoined the meeting.

350/15 CORRESPONDENCE

HM THE QUEEN Cornwall Council	Letter of thanks for good wishes on being the longest serving monarch Extended Deadline for Waste Incentive Scheme Paperless Planning workshop meeting notes St Blazey, Fowey & Lostwithiel Community Network Panel Meeting 26 October 2015 Communities & Devolution – October 2015 bulletin Community Emergency Plan bitesize grant guide, press release & background note Budget ‘Open Doors’ events Message from Jeremy Rowe Devolution update September 2015 Communities & Devolution September 2015 Planning special bulletin Invitation to Houses of Parliament’s outreach service event at County Hall Truro
Cornwall County Playing Fields Assoc	Networking event at St Dennis AFC
Cornwall Sports Partnership	October 2015 bulletin
Coastline Housing	Coastline Chronicles
Groundwork	Tesco Community Grants
Peninsula Community Health	Annual Review booklet
Penwith Community Development Trust	October 2015 Bulletin
Rural Services Network	Rural Housing Spotlight October 2015 Rural Vulnerability Service Rural Broadband October 2015 Fuel poverty – October 2015 Tackling the Challenges of Ageing Seminar Rural Economy Spotlight 2015 Rural Opportunities bulletins

351/15 NOTICES

Remembrance Sunday	Meet at 10.30am to join the Parade
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352/15 ITEMS FOR NEXT AGENDA

Budget

The meeting closed at 8.45pm

Chairman

Date