

LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held in the Guildhall on Tuesday 20 October 2015 at 7pm.

Councillors present

Mayor Mrs Jarrett, Deputy Mayor May,
Councillor Abbiss, Councillor Brewer,
Councillor Gillett, Councillor Guiterman,
Councillor Hughes, Councillor Jewels,
Councillor Mrs Parsons, Honoured Burgess Peareth
& Councillor Mrs Ross.

In attendance

Town clerk Mrs Harris

One member of the public was in attendance

299/15 PUBLIC PARTICIPATION

None.

300/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-
Councillor Hensman, Honoured Burgess Jones, Councillor Robson, Councillor Watkins &
Councillor Mrs Wilkinson

301/15 DECLARATIONS OF INTEREST

Mayor Mrs Jarrett declared a pecuniary interest in agenda item 24 Allotments.

302/15 MINUTES 6 OCTOBER 2015

The minutes of the meeting dated 6 October 2015 were accepted, approved and duly signed by
Mayor Mrs Jarrett. Proposed Councillor Mrs Ross seconded Councillor Guiterman. This proposal received
the support of the Council.

303/15 LOSTWITHIEL TOWN COUNCIL COMMUNITY RESILIENCE

Neighbourhood Plan – It was proposed by Councillor Mrs Ross and seconded by Deputy Mayor May that
the wording on the letter is approved as drafted with the exception of the reply slip where the request to
circle the statements that apply should be replaced with boxes to tick. This proposal received the support of
the Council.

In order to expedite future Neighbourhood Plan correspondence Councillor Gillett requested that Council
consider allowing the Neighbourhood Plan Working Party to draft correspondence. The clerk was instructed
to make this an agenda item for the next Council meeting.

304/15 PLANNING APPLICATIONS

- a) PA15/07825 6 Summers Street Lostwithiel
Demolition of existing kitchen, construction of new extension and decking
area.
*It was proposed by Honoured Burgess Peareth and seconded by
Councillor Mrs Ross that Lostwithiel Town Council supports this application.
The Town Council considers the proposal will enhance the existing dwelling.
This proposal received the support of the Council.*

PA15/08253

Tredethick Farm Cottages, Tredethick Lane Lostwithiel

Extension to Scantlebury Cottage.

It was proposed by Councillor Mrs Ross and seconded by Councillor Abbiss that Lostwithiel Town Council supports this application. This proposal received the support of the Council.

PA15/08425

Restormel Manor, Access to Restormel Manor Lostwithiel

Listed Building Consent for creation of one new window opening and enlarging one existing window opening to a single door. These alterations are to the courtyard buildings which are adjacent to listed buildings.

It was proposed by Deputy Mayor May and seconded by Councillor Hughes that Lostwithiel Town Council supports this application. This proposal received the support of the Council.

PA15/08688

Gweal Guartha Bodmin Hill Lostwithiel

Works to s Douglas Fir (T9) to remove limb overhanging south eastern boundary

It was proposed by Councillor Mrs Parsons and seconded by Councillor Guiterman that Lostwithiel Town Council supports this application. This proposal received the support of the Council.

PA15/09115

St Cross Terras Hill Lostwithiel

Notification of proposed works to trees in a conservation area. Felling and removal of four trees.

The clerk advised the Town Council that Cornwall Council have advised that this application will be decided under delegated powers. This proposal received the support of the Council.

PA15/09184

6 Trewithan Parc Lostwithiel

Addition of Cedral cladding colour C18 – slate grey to part of exterior of dwelling.

It was proposed by Councillor Mrs Ross and seconded by Mayor Mrs Jarrett that Lostwithiel Town Council supports this application. The Town Council considers the proposal will enhance the existing dwelling. This proposal received the support of the Council.

b) None

305/15 CORNWALL FIRE & RESCUE SERVICE

It was proposed by Councillor Hughes and seconded by Deputy Mayor May that Lostwithiel Town Council does not submit a response to this consultation. This proposal received the support of the Council.

306/15 PUBLIC TOILETS – Update

The clerk advised Council that the transfer of the toilets from Cornwall Council to Lostwithiel Town Council has taken place and that the refurbishment works are due to start on Monday 2 November and will take approximately 6 – 8 weeks.

307/15 PUBLIC TOILETS – Cleaning/Management of the Toilets

It was proposed by Councillor Mrs Ross and seconded by Councillor Hughes that Lostwithiel Town Council does not employ a cleaner to clean the toilets and that the management of the facility is outsourced with the clerk being instructed to obtain competitive prices. This proposal received the support of the Council.

308/15 SEWAGE & STORM DRAINS CAPACITY

It was proposed by Mayor Mrs Jarrett and seconded by Councillor Hughes that the clerk is instructed to advise both the Environment Agency and South West Water that the Council is not satisfied with the responses received and to request more detailed information. This proposal received the support of the Council.

309/15 AFFORDABLE HOUSING

The information received from Cornwall Council's Affordable Housing Department was noted by Council. Councillor Gillett reminded Council that Neighbourhood Plan working party intend to collate information relating to Affordable Housing as part of the housing needs survey.

310/15 COULSON PARK PASSING PLACE

It was proposed by Councillor Jewels and seconded by Deputy Mayor May that due to the price received Lostwithiel Town Council should not install a passing place in Coulson Park. This proposal received the support of the Council.

311/15 KING GEORGE V TREES

It was proposed by Councillor Jewels and seconded by Councillor Gillett that the price of £360 plus VAT is accepted and that the clerk is instructed to obtain the necessary consents for the works. This proposal received the support of the Council.

312/15 BODMIN HILL TREE REPORT

It was proposed by Councillor Mrs Ross and seconded by Councillor Brewer that the clerk is instructed to obtain tenders for all priority works listed including medium safety & short term management. This proposal received the support of the Council.

313/15 REMEMBRANCE SUNDAY WREATH

It was proposed by Councillor Mrs Parsons and seconded by Deputy Mayor May that Lostwithiel Town Council contributes £100 for the Remembrance Sunday wreath. This proposal received the support of the Council.

314/15 DAB RADIO SIGNAL

Councillor Hughes advised the meeting that currently the whole of the Fowey valley is DAB free. However 16 masts are scheduled to be upgraded by September next year. Councillor Hughes advised that he will endeavour to find out the proposed date for the upgrade of the Lostwithiel masts.

315/15 CAMPER LEFT IN CATTLE MARKET CAR PARK

The camper vehicle has been removed

316/15 COUNCIL OFFICE

It was proposed by Councillor Mrs Ross and seconded by Councillor Gillett that Lostwithiel Town Council purchases 2 filing cabinets, 2 lockable cupboards and 5 screens for the proposed office move at an anticipated cost of £1831 plus VAT. This proposal received the support of the Council.

317/15 COUNCIL STRUCTURE

It was proposed by Honoured Burgess Peareth and seconded by Councillor Jewels that Lostwithiel Town Council reintroduces a Council Committee structure as per the recommendation in Councillor Mrs Ross's report. This proposal did not receive the support of the Council.

It was proposed by Mayor Mrs Jarrett and seconded by Councillor Guiterman that

Lostwithiel Town Council waits for the South West Council's report before making a decision and that Councillors are encouraged to fill the current Portfolio vacancies. This proposal received the support of the Council.

Councillor Mrs Ross asked the minutes to record that as an Employer the Council has made an inappropriate decision.

318/15 LOSTWITHIEL RAILWAY SERVICE

It was proposed by Councillor Mrs Ross and seconded by Deputy Mayor May that Councillor Hughes's letter is approved as drafted as is forwarded by Councillor Hughes to Cornwall Council on behalf of Lostwithiel Town Council & Lostwithiel Forum. This proposal received the support of the Council.

319/15 ANNUAL BUDGET

The clerk reminded Council that in accordance with the Council's Financial Regulations the budget will need to be prepared with cash projections for a further two years. The clerk would prefer a 10 year plan to prevent a repeat of the play areas scenario.

Councillors suggested budget provision for the following:-

Football pitch – all weather multi sports pitch

Town maintenance – one package

Flood Plan

Car Park

Linking cycle routes & passenger rail service to Fowey

Further play area redevelopment

Cemetery & allotment maintenance

River silt

Develop income streams

320/15 LOSTWITHIEL MUSEUM

Council considered the copy invoices received. It was proposed by Councillor Gillett and seconded by Councillor Brewer that the cheque received from Lostwithiel Museum payable to Lostwithiel Town Council for £100.50 is paid into the Town Council bank account and that a Town Council cheque for £100.50 is issued at the next Council meeting payable to Lostwithiel Museum. This proposal received the support of the Council

321/15 PLAY AREA BINS

It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that the clerk is instructed to arrange for the servicing of the new play area bin at Coulson Park and the new play area bin at King George V play area by Cory. This proposal received the support of the Council.

322/15 ALLOTMENTS

Mayor Mrs Jarrett having previously declared a pecuniary interest left the meeting room.

It was proposed by Deputy Mayor May and seconded by Councillor Mrs Ross that the 5 applicants are all advised that they can take the allotments on a pro rata rental basis prior to the start of the annual allotment year. This proposal received the support of the Council.

323/15 STORAGE, PACKING & DOOR LOCKS

It was proposed by Councillor Mrs Ross and seconded by Honoured Burgess Peareth that the price of £313.50 to change six locks is accepted by Council and that the contractor is instructed to undertake these works as soon as possible. This proposal received the support of Council.

It was further proposed by Deputy Mayor May and seconded by Councillor Gillett that the Council takes a storage facility at Par. This proposal also received the support of the Council.

It was further proposed by Councillor Gillett and seconded by Deputy Mayor May that Right Move of Lostwithiel are contracted at a cost of £60 per hour for a van and two people to take the Council property from Lostwithiel to Par and to remove paperwork etc in Edgumbe House. This proposal also received the support of the Council.

It was further proposed by Mayor Mrs Jarrett and seconded by Councillor Gillett that AM Clearances are asked at a maximum cost of £300 to clear all the broken desks etc left in Edgumbe House after Mayor Mrs Jarrett, Deputy Mayor May, Honoured Burgess Peareth and Councillor Brewer have checked all rooms to establish which items are to be removed prior to AM Clearances visiting the building. This proposal also received the support of the Council.

324/15 ITEMS FOR NEXT AGENDA

None

The meeting closed at 9.25pm

Chairman

Date