

LOSTWITHIEL TOWN COUNCIL

A Meeting of the Town Council was held in the Guildhall on Tuesday 21 April 2015 at 7pm.

Councillors present

Mayor Mrs Jarrett

Deputy Mayor May

Councillor Abbiss, Councillor Brewer,

Councillor Gillett, Councillor Hensman,

Councillor Hughes, Councillor Mrs Parsons,

Honoured Burgess Peareth, Councillor Robson,

Councillor Mrs Ross & Councillor Watkins.

In attendance

Town clerk Mrs Harris

Two members of the public were in attendance

877/14 PRESENTATION REGARDING GILBURY HILL

The Council was addressed regarding plans for a possible phase two of this development.

Councillor Hensman joined the meeting.

Two members of the public left the meeting.

878/14 PUBLIC PARTICIPATION

None.

879/14 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors:-

Councillor Jewels, Honoured Burgess Jones & Councillor Mrs Wilkinson.

Cornwall Councillor Bay also gave her apologies for the meeting.

880/14 DECLARATIONS OF INTEREST

Honoured Burgess Peareth declared a pecuniary interest in planning application PA15/02672

Lostwithiel Golf & Country Club Cott Road Lostwithiel

Deputy Mayor May declared a registerable interest in agenda item 11 Lostwithiel Carnival.

881/14 MINUTES

The minutes of the meeting of 07 April 2015 were accepted, approved and duly signed by

Mayor Mrs Jarrett. Proposed Councillor Mrs Ross and seconded by Councillor Hughes. This proposal

received the support of the Council.

882/14. PLANNING APPLICATIONS

a)PA15/02672

Lostwithiel Golf & Country Club Cott Road Lostwithiel

Conversion & alterations to existing golf clubhouse to form four

dwellings, including part demolition and erections of an extensions.

Honoured Burgess Peareth having previously declared a pecuniary interest left the meeting room.

Council considered the planning papers and discussed the Lostwithiel Country Retreat Pre-release Day invitation received by a number of Lostwithiel residents.

It was proposed by Councillor Watkins and seconded by

Councillor Hughes that Lostwithiel Town Council does not support this application. The Town Council when supporting previous applications for this site has taken into consideration the economic benefit to the town of a golf club continuing on site. The Design & Access statement for PA13/07857 states ‘...in the longer term will be seeking conversion of the clubhouse to residential use (this would only follow any consent for and the erection of the new clubhouse).’ The Town Council is not aware that Cornwall Council has received a planning application for a new clubhouse. The Town Council requests a meeting with the Planning Officer and the applicant to discuss this site and further requests that at this meeting the Restormel Borough Council planning conditions for the original consent for the clubhouse are made available. This proposal received the support of the Council.

Honoured Burgess Peareth re joined the meeting

b) None

883/14 PLAY AREA INSPECTIONS

The clerk read to Council the issues highlighted in the play area safety inspections dated 18 & 31 March. The recommended actions as follows:-

Pendour Park – wood framework – continue to monitor for further deterioration.

King George V – missing grips – none (replacement parts already on order)

King George V toddler area – fence rails and posts broken – none (Councillor Watkins offered to repair within the next two weeks).

884/14 CORNWALL COUNCIL – CASE FOR CORNWALL

It was proposed by Councillor Hughes and seconded by Deputy Mayor May that Lostwithiel Town Council supports this outline proposal. This proposal received the support of the Council.

885/14 WORLD WAR II 70 YEAR COMMEMORATIONS

It was proposed by Councillor Robson and seconded by Councillor Mrs Ross that a working party is formed to make recommendations to Council regarding proposals for a Commemoration event. Working party members Mayor Mrs Jarrett, Deputy Mayor May, Councillor Mrs Parsons, Councillor Robson and Councillor Watkins. This proposal received the support of the Council.

886/14 LOSTWITHIEL TOWN FORUM ENVIRONMENTAL PROJECTS

It was proposed by Councillor Watkins and seconded by Councillor Hughes that the clerk is instructed to thank Lostwithiel Town Forum for their suggestions and to arrange a meeting in order that the proposals can be discussed in more depth. This proposal received the support of the Council.

887/14 LOSTWITHIEL CARNIVAL

Deputy Mayor May left the meeting room.

The clerk read to Council the letter from Lostwithiel Rotary. It was proposed by Councillor Watkins and seconded by Councillor Robson that Lostwithiel Town Council grants weather dependant permission for the use of King George V play area, Coulson Park and the Parade area for Carnival week 12 – 18 July 2015 subject to Lostwithiel Rotary completing the Town Council’s proforma for the use of Town Council land, supplying the necessary risk assessments, the Council receiving details of the stall plan for King George V

and further clarification on the vehicles that will be parked in the playground area, clarification on why Lostwithiel Rotary wish to use Coulson Park and confirmation of which areas of Coulson Park are to be used. Lostwithiel Rotary are also to be advised that a 'weather' decision on Coulson Park will be made on the morning of use and the point of contact for Town Council land for Carnival week will be Mayor Mrs Jarrett. This proposal received the support of the Council.
Deputy Mayor May re-joined the meeting.

888/14 LOSTWITHIEL CEMETERY

a) Moles

It was proposed by Councillor Gillett and seconded by Deputy Mayor May that the price of £180 plus VAT to treat the moles in the Cemetery is accepted. This proposal received the support of the Council.

b) Gates

It was proposed by Mayor Mrs Jarrett and seconded by Councillor Mrs Ross that a chain and combination padlock is purchased for the double gates. This proposal received the support of the Council.

889/14 BODMIN HILL, NIKITA TERRACE & ST NICHOLAS PARK TRESS

It was proposed by Councillor Robson and seconded by Councillor Watkins that the prices submitted namely £612.60 to:-

fell one elm on the garden boundary hedge at Nikita Terrace

pollard hedgerow elm to 2m in height adjacent to St Nicholas Park

fell the dead elm in roadside verge

crown raise to 7m and crown reduce back to boundary the lime tree overhanging number 6 Nikita Terrace

is accepted and that the clerk is instructed to obtain written confirmation from the property owners that they have no objection to the boundary trees being felled. This proposal received the support of the Council.

890/14 FORE STREET – PARKING PROPOSAL

It was proposed by Councillor Robson and seconded by Councillor Hensman that the Council supports the proposal submitted by Councillor Brewer as there are currently very serious safety issues. This proposal received the support of the Council. Mayor Mrs Jarrett offered to contact Cornwall Councillor Bay and PCSO Merrikin to canvas their support and it was suggested that Mayor Mrs Jarrett also contacts the Fire Station to ascertain if they would also support the proposal given the potential emergency vehicle access issues.

891/14 HIMALAYAN BALSAM

Mayor Mrs Jarrett circulated to Council members a copy of her report following the meeting with the Duchy of Cornwall regarding the prevalence of Himalayan Balsam in the valley. This report suggested that the Council organises a Himalayan Balsam 'bashing day' in June.

The clerk advised Council that she had contacted the Council's insurers and they have confirmed that Councillors, employees and people volunteering for the Council will be covered on the policy. The insurers will require risk assessments on both the land and the people to ensure that the land is safe and that the people are able to do the job. The clerk further advised Council that given that the areas that the balsam grows i.e. on the river bank and in light of the Flood Warden training received her recommendation to Council would be that the Council does not organise a 'bashing day' and engages the services of persons experienced in this type of work on river banks.

It was proposed by Councillor Mrs Ross and seconded by Councillor Watkins that the Council follows the recommendation of the clerk. This proposal received the support of the Council.

Mayor Mrs Jarrett offered to contact the Environment Agency for advice on suitable contractors and also offered to contact the Duchy of Cornwall to update their offices on the Council's position. This offer was gratefully accepted by Council.

892/14 GARDENING SPECIFICATION

Mayor Mrs Jarrett explained the specifications to Council namely 5 hours per month to undertake the following:- Weed control and general maintenance of flower beds at the Parade (Memorial Garden centre and outer circle), Cott Road granite flower bed, Troughs around memorial on Parade & Troughs along Quay Street. Additionally 10 hours in the Spring and Autumn to undertake the clearing of dead stock and replenishing with bulbs and bedding as required. The Council to supply all plants and bulbs and a schedule of planting.

The Mayor also requested permission to purchase 120 marigolds for Nomansland and 252 phlox for Cott Road and an assortment of 336 plants for the Memorial garden and various other locations at a total cost of £120.

It was proposed by Councillor Watkins and seconded by Councillor Mrs Ross that the clerk is instructed to write to at least three gardeners to obtain their prices for the works detailed and that Council approves the purchase of the plants at a cost of £120. This proposal received the support of the Council.

893/14 GUILDHALL DOWNPIPE

It was proposed by Councillor Watkins and seconded by Deputy Mayor May that Councillor Watkins arranges for the Guildhall downpipe to be re-fixed later this week. This proposal received the support of the Council.

894/14 CANOE

Council considered the correspondence received. It was proposed by Mayor Mrs Jarrett & seconded by Councillor Watkins that the applicant is advised that the Town Council does not give permission for the siting of canoes anywhere in Lostwithiel. This proposal received the support of the Council.

895/14 PUBLIC TOILETS

Copies of an update on the toilets were provided to Council members. It was proposed by Councillor Mrs Parsons and seconded by Councillor Hensman that the clerk is instructed to advise the Council's Solicitor that the Town Council is now prepared to proceed with the current asbestos report which does not cover the whole of the building. The clerk is further instructed to instruct the Solicitor that the Council wishes to ensure that after the transfer has been processed that the Town Council is not waiting a further 6 months or 12 months for the agreed works to start.

The Council therefore wishes to follow the recommendation of the Council's Solicitor and arrange for a works timetable to be agreed and a term included in clauses in the transfer for works to be undertaken within a timescale. This proposal received the support of the Council.

896/14 LOSTWITHIEL SIGNS

It was proposed by Councillor Watkins and seconded by Councillor Mrs Parsons that the sign wording is as follows:-

Town Logo
 LOSTWITHIEL
 Ancient Stannary Town
 Charter 1189

Twinned with Pleyber-Christ France

P Free I

This proposal received the support of the Council

897/14 COMMITTEE STRUCTURE

It was proposed by Mayor Mrs Jarrett and seconded by Councillor Hughes that Lostwithiel Town Council adopts the recommendation in the Cornwall Association of Local Council's Interim report into staffing structures and benchmarking namely that the Council continues with fortnightly Full Council meetings and only has one Committee for Staffing and with effect from the Annual Meeting introduces a 'Portfolios of Responsibility' system. This proposal received the support of the Council
Councillor Gillett requested that the minutes record his vote against this proposal.

898/14 ANNUAL BUDGET

It was proposed by Councillor Mrs Ross and seconded by Councillor Abbiss that Lostwithiel Town Council formally adopts this year's budget and carries forward as at 31 March 2015 the following earmarked reserves:-

Guildhall R & M	£31397	Toilets	£15000
Play areas	£45389	Neighbourhood plan	£ 8800
Desilting bridge	£ 3000	Election	£ 1500
Car park lining	£ 1000	Office computer & furn.	£ 2500
		Total	£108,586

This proposal received the support of the Council.

899/14 CORRESPONDENCE

British Red Cross	Help during extreme weather
Bodmin Hospital League of friends	Hospital Fete Saturday 27 June
Lostwithiel resident	Parking improvements & renaming of local roads

890/14 NOTICES

Annual Town Meeting Monday 18 May Church Rooms 7pm

891/14 ITEMS FOR NEXT AGENDA

None

The meeting closed at 9.50pm

Chairman

Date