

LOSTWITHIEL TOWN COUNCIL  
FINANCE & PROPERTY COMMITTEE MEETING

Tuesday 9 December 2014

A Meeting of the Town Council's Finance & Property Committee was held in the Guildhall on Tuesday 9 December 2014 at 8.30pm later than advertised, the previous meetings having overrun.

Councillors present

Committee Chairman Councillor Jewels

Committee Vice- Chairman Councillor Mrs Ross

Mayor Mrs Jarrett, Deputy Mayor May &  
Councillor Robson.

In attendance

Town Clerk Mrs Harris

No members of the public were in attendance

FP616/14 PUBLIC PARTICIPATION

None

FP617/14 APOLOGIES OF ABSENCE

Apologies for absence were received and accepted from Councillor Gillett, Honoured Burgess Jones and Councillor Watkins.

FP618/14 DECLARATIONS OF INTEREST

None

FP619/14 MINUTES

The minutes of the Finance & Property Committee meeting of 11 November 2014 were approved and duly signed by Committee Chairman Councillor Jewels. Proposed Councillor Mrs Ross seconded Councillor Robson. This proposal received the support of the Committee.

FP620/14 PROPERTY REPAIR & MAINTENANCE REPORT

Honoured Burgess Jones was unable to attend the meeting so the clerk was instructed to defer the item to next month's agenda.

FP621/14 FIRE REPORT

It was proposed by Councillor Jewels and seconded by Mayor Mrs Jarrett that Councillor Mrs Ross is authorised to dispose of the small card tables in the Edgcumbe House store. This proposal received the support of the Committee.

The clerk was instructed to make the Fire report an agenda item for next month's meeting in order that the doors can receive the further consideration of the Committee.

FP622/14 ASSET REGISTER

The Committee was advised that it is hoped that work on the Asset Register will be finalised by the January Committee Meeting.

**FP623/14 CATTLE MARKET CAR PARK**

The clerk read to the Committee Financial Regulation 11.1 part h and 10.3.

It was proposed by Councillor Mrs Ross and seconded by Mayor Mrs Jarrett that the proposed works totalling £2480 plus VAT to the Cattle Market surface are undertaken as emergency repairs and that the clerk is instructed to ask the contractor to undertake the works as soon as possible. This proposal received the support of the Committee.

**FP624/14 FINANCE & PROPERTY COMMITTEE BUDGET**

It was proposed by Councillor Mrs Ross and seconded by Mayor Mrs Jarrett that the Committee transfers £2,000 from the election line of the year end projections of the budget to the 2015/16 staffing line. This proposal received the support of the Committee. It was further proposed by Councillor Robson and seconded by Deputy Mayor May that the budget for the Finance & Property Committee (excluding any works to Edgumbe House) for the 2015/16 is set at £107,810. This proposal received the support of the Council.

**FP625/14 FINANCE & PROPERTY COMMITTEE 10 YEAR BUSINESS PLAN**

The clerk apologised to the Committee for the typing error on the agenda for this agenda item.

It was proposed by Councillor Mrs Ross and seconded by Councillor Robson that Councillor Jewels, Deputy Mayor May and Councillor Gillett are appointed as working party members to draft the Finance & Property Committee's 10 year business plan. This proposal received the support of the Committee.

**FP626/14 ITEMS FOR NEXT AGENDA**

Fire report

Asset Register

CALC report

The meeting closed at 9.15pm

Chairman

Date