

Lostwithiel Town Council – Land & Parks Committee Meeting
Tuesday 21 October 2014

A Meeting of the Town Council's Land & Parks Committee was held in the Guildhall on Tuesday 21 October 2014 at 7pm.

Councillors present

Committee Chairman Councillor Watkins,
Committee Vice Chairman Councillor Gillett,
Mayor Mrs Jarrett, Deputy Mayor May,
Councillor Abbiss, Councillor Brewer &
Councillor Mrs Parsons.

In attendance

Town clerk Mrs Harris

One member of the public was in attendance

LP483/14 PUBLIC PARTICIPATION

The Committee was addressed by a representative from Lost in Play regarding the proposed re-development of the King George V play area. The Lost in Play representative had nothing further to add to the papers circulated prior to the meeting but was happy to answer any questions. The Committee did not raise any questions.

LP484/14 APOLOGIES

Apologies were received and accepted from Honoured Burgess Peareth.

LP485/14 DECLARATIONS OF INTEREST

None

LP486/14 MINUTES

The Minutes of the Land & Parks Committee Meeting of 16 September 2014 were approved and signed by Committee Chairman Councillor Watkins.

Proposer Councillor Gillett seconded Councillor Abbiss. This proposal received the support of the Council.

LP487/14 PLAY AREA INSPECTIONS

a) To review the reports received

Councillor Watkins read the reports dated 1 September to the Committee and the email dated 15 October 2014 recommending close monitoring of the swing frame at Pendour Park.

b) To consider extending the inspection contract

It was proposed by Councillor Gillett and seconded by Councillor Mrs Parsons that Lostwithiel Town Council continues the play area inspections for a further 12 month period. This proposal received the support of the Committee.

LP488/14 CLIMATE VISION

a) Granting permission for the project to continue for 2014/15

It was proposed by Deputy Mayor May and seconded by Councillor Mrs Parsons that the Council agrees to provide a storage area for the this year's leaf detritus with the following provisos:-

1. Climate Vision has obtained the relevant permissions from the various authorities for this project.
2. The Town Council's contribution to this project is to provide a temporary storage site for the leaf detritus. The Town Council accepts no liability for the project.
3. The Total weight of the leaf detritus on the site shall not exceed 8 tonnes.
4. The Town Council will, prior to the commencement of this year's collections, receive written confirmation from Climate Vision and the Environment Agency that the necessary permits are in place for the allotment site.
5. Written confirmation will be provided to the Council to confirm that in the event of any 'run off' from the leaf detritus the Town Council will not be liable for any pollution prosecutions.
6. A written undertaking will be given by Climate Vision to the Town Council that all leaf detritus, mulch and residue storage sacks will be cleared from the site by April 2016 and the site will be re-instated to pre-project condition.
7. Climate Vision will be responsible for all expenses and will obtain any necessary consents for the removal of the leaf/detritus, mulch and storage sacks from the site.
8. Climate Vision will erect signage at the site to indicate that that the leaf litter must not be used in the food chain i.e. on allotments.

This proposal received the support of the Committee.

b) The provision of certificates to the offenders

It was proposed by Councillor Watkins and seconded by Councillor Brewer that Mayor Mrs Jarrett is asked to present Lostwithiel Town Council participation certificates when requested by the scheme organisers. This proposal received the support of the Committee.

c) Suggestions for organisations which could benefit from any donations

It was proposed by Councillor Mrs Parsons and seconded by Councillor Gillett that the Mayor's Charity Fund should be the recipient of any donations received. This proposal received the support of the Committee.

LP489/14 LOSTWITHIEL CEMETERY – Grave digging

Mayor Mrs Jarrett joined the meeting.

The clerk read to Council the prices received and Councillor Gillett advised the Committee of the procedures undertaken for recent interments. It was proposed by Deputy Mayor May and seconded by Councillor Brewer that the grave digging prices are accepted and that for the next twelve month period the clerk is instructed to advise all Funeral Directors that the digging of all graves in Lostwithiel Cemetery will be arranged by the Town Council. This proposal received the support of the Committee. The clerk was further instructed to request a price for the digging of interment of ashes.

LP490/14 KING GEORGE V PLAY AREA – Lost in Play project schedule and tender document

It was proposed by Councillor Watkins and seconded by Deputy Mayor May that the Committee asks Lost in Play to start to draft a play equipment list for King George V play area and that Committee Members give further consideration to the Lost in Play timeframe submitted at next month's Committee meeting. This proposal received the support of the Committee.

LP491/14 DOG ORDERS

Councillor Gillett presented an interim report which advised that Cornwall Council has a dog fouling order which covers all public areas in Cornwall (with the exception of Forestry Commission land). King George V playing field and Coulson Park would be covered by this Order. However, if the Council wishes to comply with this Order checks need to be made to ensure that there is the correct and sufficient signage.

Cornwall Council indicates on its website that it does not intend to take out any further dog orders but that it will support Town & Parish Councils if they wish to make an order.

The Committee decided that Members would collate the necessary information over the next couple of months and assess the way forward early in the New Year. Councillor Gillett suggested that Members may wish to refer to Wadebridge Town Council's Dog Order details of which can be found on Cornwall Council's website.

LP492/14 COULSON PARK – Interim report

Councillor Watkins advised the Committee that he has completed the report which he hopes will be a point of reference for Councillors and future Councils. Councillor Gillett has kindly agreed to re draft the report with photos and it is hoped that the final draft document will be circulated prior to the next Committee meeting. Once approved it is suggested that the Committee may then wish to prepare a similar document for King George V playing field and Second Island Park.

LP493/14 BODMIN HILL ALLOTMENTS

It was decided that the Committee Chairman & Vice Chairman, the Mayor & Deputy Mayor would visit the Bodmin Hill Allotments and the clerk was instructed to defer this agenda item to next month's Committee meeting.

LP494/14 BODMIN HILL TREE

It was decided that the Committee Chairman & Vice Chairman, the Mayor & Deputy Mayor would check the tree and the clerk was instructed to defer this agenda item to next month's Committee meeting.

LP495/14 SKIP

It was proposed by Councillor Mrs Parsons and seconded by Councillor Gillett that the clerk is instructed to ask the skip firm to arrange for the following information to be supplied to the Council by the Co-op's contractor:-

1. Details of what will be going in the skip
2. How the area will be fenced off & how many car park spaces will be needed

3. Confirmation that the contractor will take responsibility for the fenced skip area under their insurance.
4. Written risk assessments.

This proposal received the support of the Committee.

LP496/14 STINGING NETTLES

The clerk was instructed to arrange the spraying of the stinging nettles in the following areas:-

The area with picnic benches adjacent to the bridge
 Along the ditch in King George V playing field
 Weed spray on the top of the wall in the Parade area
 Behind the wall in the Parade area
 Along the Quay area
 Play area Pendour Park

LP497/14 GARDENS AND PLANTERS

It was proposed by Deputy Mayor May and seconded by Mayor Mrs Jarrett that a draft tender is drawn up, forwarded to the clerk for checking and circulated to all Committee members prior to next month's Committee meeting.

LP498/14 CORRESPONDENCE

Lostwithiel Forum	Tales of a wildlife photographer
HAGS SMP	Requesting an update on Coulson Park

LP499/14 ITEMS FOR NEXT AGENDA

Cemetery tarmac, entrance gates & coping stones

The meeting closed at 9.05pm

Chairman

Date