

LOSTWITHIEL TOWN COUNCIL MEETING

A meeting of the Town Council was held in the Guildhall on Tuesday 5 August 2014 at 7pm.

Councillors present

Mayor Mrs Jarrett,
Deputy Mayor May,
Councillor Abbiss, Councillor Gillett,
Councillor Hughes, Councillor Jewels,
Councillor Mrs Parsons, Honoured Burgess Peareth,
Councillor Robson, Councillor Mrs Ross,
Councillor Royle, Councillor Watkins &
Councillor Mrs Wilkinson

In attendance

Town Clerk Mrs Harris

Two members of the public were in attendance

Mayor Mrs Jarrett opened the meeting by thanking everyone involved with the preparations for the World War I Commemorative Event held on Sunday. The event was well organised, well supported and has attracted a great deal of positive feedback.

258/14 PUBLIC PARTICIPATION

None.

259/14 APOLOGIES

Apologies for absence were received and accepted from the following Councillors:-
Councillor Brewer, Councillor Hensman and Honoured Burgess Jones.

260/14 DECLARATIONS OF INTEREST

Councillor Mrs Parsons declared a non-registerable interest in agenda item 21 Accounts and Finance.
Councillor Hughes and Councillor Watkins declared non-registerable interests in agenda item 12 Planning Application PA14/06125 Bryally House Duke Street Lostwithiel.

261/13 COMMUNITY POLICE REPORT

PCSO Natalie Philips's emailed July crime report was read to the Council by Mayor Mrs Jarrett. There were 12 reported crimes 2 other burglary, 5 other vehicle crime, 3 other theft and 2 criminal damage crimes. PCSO Phillips report advised that there has been a rise in criminal damage and vehicle related crime. Residents are asked to call the Police if they witness an incident at the time it is occurring rather than wait until the next day. Hopefully, resources allowing, the Police will be able to get a unit to Lostwithiel with a chance of catching someone in the act.

262/14 CORNWALL COUNCILLOR REPORT

Cornwall Councillor Bay offered her congratulations to the Committee that organised the World War I Commemorations and thanked the Council for her invitation to participate. Cornwall Councillor Bay advised that there were only two issues to report on both of which were to receive the consideration of the Council later in the meeting. Public toilets and Cornwall Council's preferred method of transfer and the

informative meeting with Cormac Area Manager Teresa Frost which provided clarification on some issues in Lostwithiel regarding grass cutting, potholes and the expectations of the community.

263/14 MINUTES – 29 July 2014

The minutes of the meeting of the 29 July 2014 were accepted, approved and duly signed by Mayor Mrs Jarrett. Proposed Councillor Robson seconded Honoured Burgess Peareth. This proposal received the support of the Council

264/14 FS&GP COMMITTEE MINUTES – 17 June 2014

The minutes of the Finance, Staffing and General Purposes Committee meeting held on the 17 June 2014 were accepted by Council. Proposer Councillor Jewels seconded Councillor Watkins. This proposal received the support of the Council.

265/14 LAND & PARKS COMMITTEE MINUTES – 17 June & 15 July 2014

The minutes of the Land & Parks Committee meetings held on 17 June & 15 July 2014 were accepted by Council. Proposer Deputy Mayor May seconded Councillor Gillett. This proposal received the support of the Council.

266/14 CORNWALL COUNCIL REVIEW OF POLLING DISTRICTS & POLLING PLACES

It was proposed by Councillor Robson and seconded by Councillor Hughes that Lostwithiel Town Council agrees with the recommendations made by Cornwall Council's Constitution and Governance Committee at their meeting held on 8 July 2014 regarding the Lostwithiel Electoral Division. This proposal received the support of the Council.

267/14 PUBLIC TOILETS

It was proposed by Deputy Mayor May and seconded by Councillor Robson that Lostwithiel Town Council agrees to Cornwall Council's preferred method of transfer namely to transfer the public toilets to Lostwithiel Town Council and then complete the works with the proviso that the Town Council receives written confirmation within the next 14 days that all the works listed below will be undertaken to a single toilet facility in Church Lane Lostwithiel. The schedule of works, the timescales for these works and penalty/enforcement contract clauses all to be agreed prior to transfer of ownership.

- i) that all necessary drainage works are undertaken and warranted for a 3 year minimum period.
- ii) clarification regarding the Ecosave equipment works (the Town Council is not confident that these works have already been undertaken)
- iii) all recommended works in the Structural survey report dated June 2013 are undertaken
- iv) the Town Council receives a written undertaking that there is no asbestos present in the building
- v) that all works listed in the Cormac Solutions Ltd – Public Conveniences Project – Proposal 2013 Lostwithiel under the build only revised document & electrical sections are undertaken
- vi) that the Town Council receives copies of the revised design proposals prior to the commencement of works
- vii) that a coin payment machine and a remote programmable timer are both fitted to the toilet door.

This proposal received the support of the Council.

268/14 CORNWALL COUNCIL – ROAD VERGES/AMENITY GRASS CUTTING

Mayor Mrs Jarrett reported on the meeting with Cormac Area Manager Teresa Frost, Cornwall Councillor Bay, Mayor Mrs Jarrett and Deputy Mayor May. Mayor Mrs Jarrett reported as follows:-

1. The grass cutting on the main road will not improve from the current level. Other local towns are in a different situation as Cormac took over an existing contract and had to undertake to execute the contract criteria to the same standard. It was suggested that Lostwithiel Town Council may wish to assume responsibility for cutting again.
2. The road surface on Queen Street is on a works programme and any direct access from the A390 for skate park construction would need planning permission.
3. The replacement of the 'cats eyes' on the A390 going out of Lostwithiel towards St Austell should have already been undertaken.
4. Cornwall Council Highways Bridges dept will be reminded regarding the corner and the repointing of the bank at the bottom of Bodmin Hill.
5. Weed treatment of the escape lane is not a priority as the escape lane is little used but it will be tended later in the year.
6. Teresa will check why the grit bin has not been installed at Meadow Breeze
7. People are encouraged to provide photographic evidence of lorries mounting the pavements.

269/14 PLANNING APPLICATION – PA14/06125 BRYALLY HOUSE DUKE STREET
Councillors Hughes and Watkins having previously declared non-registerable interests left the meeting room.

PA14/06125 Bryally House, Duke Street, Lostwithiel
Extend the ground floor dining room of Bryally House and re-render and replace external windows and doors.
It was proposed by Councillor Robson and seconded by Councillor Mrs Ross that Lostwithiel Town Council supports this application as it will enhance the property.

Councillors Hughes and Watkins rejoined the meeting.

270/14 LOCAL ACTION GROUPS – RESPONSE TO THE CONSULTATION ON THE DRAFT LOCAL DEVELOPMENT STRATEGIES
Lostwithiel Town Council decided it had no response to submit to this consultation.

271/14 CHACEWATER PARISH COUNCIL
Council considered the letter submitted to Cornwall Council by Chacewater Parish Council and the response copied to all Town and Parish Councils from Cornwall Council Leader John Pollard.
It was proposed by Councillor Hughes and seconded by Councillor Mrs Wilkinson that Cornwall Council Leader John Pollard is invited to meet with members of Lostwithiel Town Council. This proposal received the support of the Council.

272/14 ST SAMPSON PARISH COUNCIL - TWO WIND TURBINES AT GOLANT
It was proposed by Councillor Jewels and seconded by Councillor Mrs Parsons that the clerk is instructed to reply to St Sampson Parish Council to advise that Lostwithiel Town Council supports St Sampson Parish Council in their desire to see action taken regarding the two turbines and that Councillor Robson Chairman of the Council's Planning Committee will be attending the Appeal hearing on Tuesday 19 August. This proposal received the support of the Council.

273/14 LOSTWITHIEL TOWN COUNCIL – POLICY ON THE USE OF TOWN COUNCIL LAND

It was proposed by Councillor Gillett and seconded by Mrs Parsons that Lostwithiel Town Council endorses the approval of this policy by the Land & Parks Committee. This proposal received the support of the Committee.

274/14 LOSTWITHIEL TOWN COUNCIL COMMITTEE STRUCTURES AND WORKING PRACTICES

It was proposed by Councillor Jewels and seconded by Councillor Hughes that Lostwithiel Town Council adopts the recommendations of the Finance, Staffing & General Purposes working party regarding Committee Structures and working practices. This proposal received the support of the Council.

275/14 RESTORMEL ROAD – YELLOW LINES

It was proposed by Councillor Mrs Parsons and seconded by Councillor Mrs Ross that Lostwithiel Town Council supports the extension of the double yellow lines to Glentworth Terrace to alleviate the restriction in road width due to parked cars. This proposal received the support of the Council.

276/14 TOWN CAR PARK – HONESTY BOX

Councillor Hughes explained the system utilise by St Agnes Parish Council and advised Council of the approximate levels of income obtained by St Agnes. It was proposed by Councillor Watkins and seconded by Councillor Robson that Lostwithiel Town Council accepts Councillor Hughes's offer to try and source from St Agnes Parish Council a copy of the design of the box. This proposal received the support of the Council.

277/14 TOWN MAP BOARDS

It was proposed by Councillor Watkins and seconded by Mayor Mrs Jarrett that the minor revisions to the design are approved. This proposal received the support of the Council.

278/14 ACCOUNTS & FINANCE

Councillor Mrs Parsons having previously declared a non registerable interest left the meeting room. It was proposed by Councillor Robson and seconded by Councillor Mrs Ross that the payments presented totalling £4000.83 including annual membership to South West Councils, printing costs for the Civic Service and an emergency lock repair to one of the safe custody boxes are authorised for payment. This proposal received the support of the Council.
Councillor Mrs Parsons re-joined the meeting.

279/14 HIGHWAYS

The clerk was instructed to report the following issues to Cornwall Council Highways:-
The Bank at the bottom of Bodmin Hill needs to have the weeds removed and be repointed.
Escape lane on the A390 needs weed killer
Potholes on Duke Street need urgent attention
The exit from Cattle Market car park to Monmouth Lane is a blind spot – could Cornwall Council Highways please consider measures to make cars more aware of pedestrians crossing.

280/14` TO RECEIVE REPORTS FROM OUTSIDE BODIES

Councillor Robson advised the meeting that on behalf of the World War I Commemorations working party he would like to thank all Councillors and other organisations that contributed to the event. The Royal British Legion collected £210.14.

Councillor Hughes reported that he has received an email from St Sampson Parish Council confirming their acceptance of Lostwithiel Town Council's application to join the Castledore Neighbourhood Planning Group.

281/14 CORRESPONDENCE

Cornwall Council

Consultation responses on Draft Commissioning,
Procurement and Commercial Strategy 2014/15
Recruitment of an independent member representing
Cornwall & Isles of Scilly to the Devon & Cornwall
Police & Crime Panel
Cornwall Fire & Rescue Industrial Action
Code of Conduct training dates
Information Bulletin for Town & Parish Councils
Cornwall Council Access Forum agenda
Leaders response to Chacewater Parish Council
Road closures Lanwithan Road & Iron Bars
Planning conference dates
Leisure Strategy Consultation
Christmas Lights and Cornwall Council Trees
Openness of Local Government Bodies Regs 2014
Draft Openness Guide
Deregulation Bill

CALC

Cornwall Fire & Rescue

Looking for Community Projects

Environment Agency

Naming & Describing the new Coastal Flood Warning
Areas

Cornwall Community Flood Forum

AGM Poster

Website survey

Update

Chacewater Parish Council

Letter to all Town & Parish Councils

St Sampson Parish Council

Email regarding two wind turbines

Cornwall Apprenticeship Campaign Team

Promotional leaflets

Conservation Volunteers

Land Management Services and free trees

Energyfund Cornwall

Grant scheme

Hudson Heritage Awards

Britain's Best Heritage Picnic Spot

LEADER

Consultation on Local Development Strategies

Local Enterprise Partnership

£198m Growth deal for Cornwall & Isles of Scilly
Update July 2014

NHS Kernow

Invitation to 'Art of the possible event'

Your Voice Summer Edition

Peninsula Community Health

Invitation to first Therapy User Engagement Group

Post Office

Move to new premises

Lostwithiel Business group

Request for use of the Parade for a Christmas Market

Lostwithiel Children's Clinic Request for 2 parking spaces during building works
 Lostwithiel Forum Environment Group Request for further information

It was proposed by Councillor Gillett and seconded by Councillor Hughes that the clerk is instructed to advise Lostwithiel Forum that South West Water have commissioned a report and that currently the Council awaits the results of this report. This proposal received the support of the Council.

The clerk confirmed that the Children's Clinic would be using 2 parking spaces.

Councillors Hughes, Jewels and Royle declared registerable interests in the email from Lostwithiel Business Group and left the meeting room. It was proposed by Councillor Mrs Ross and seconded by Deputy Mayor May that the clerk is instructed to forward a copy of the Policy on the use of Town Council Land to the Business Group for completion and return. This proposal received the support of the Council.

Councillors Hughes, Jewels and Royle re-joined the meeting.

It was proposed by Councillor Jewels and seconded by Councillor Hughes that the clerk is instructed to write a letter of thanks to the retiring Postmaster for his many years of service to the town. This proposal received the support of the Council.

282/14 NOTICES

None

283/14 ITEMS FOR NEXT AGENDA

Parking on Bodmin Hill (Addison Terrace & Duke Street)
 Cars left in car parks whilst owners on holiday

The meeting closed at 9.20pm

Chairman

Date