Lostwithiel Town Council Meeting
Tuesday 27 October 2026

Cornwall Councillor Report
None.

Meeting Minutes
A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 27 October 2026 at 6.30pm.

Councillors Present
Mayor Berryman, Deputy Mayor Rawlings, Councillor Anders, Councillor A Eastham-Thomas, Councillor B Eastham-Thomas, Councillor Henderson, Councillor Lindsay-Gale, Councillor McClarin, Councillor Nineham & Councillor Surgey.

In attendance
Town Clerk Sandra Harris was in attendance.

175/26 Apologies of Absence
Apologies were received and accepted from Councillor Ankowski, Councillor Ashwin, Councillor Guiterman, Councillor Lowe, Councillor Prior-Richards & Councillor Santo-Warner.

176/26 Declarations of interest
None.

177/26 Public Participation
None.

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178/26 Meeting Minutes 06 October 2026

The minutes dated 06 October 2026 needed amendment under minute reference **167/26** as they incorrectly recorded eight people in attendance at the People's Emergency Briefing instead of seven. After Mayor Berryman had made the amendment in ink it was **resolved** that the amended minutes of the Council Meeting held on 06 October 2026 are accepted, approved and duly signed by Mayor Berryman.

Proposer: Cllr Surgey **Seconder:** Cllr McClarin

Vote – 7 votes in favour, 3 abstentions

179/26 Mayors Report

Mayor Berryman advised the meeting that he attended a Cornwall Association of Local Councils meeting at Bodmin where there was an interesting presentation from a CIC which helps steer delivery of smaller building sites. The Mayor also attended a Mayors of Cornwall meeting hosted by the Mayor of Bodmin and chaired by the Mayor of Truro. Each Mayor was invited to update their fellow Mayors on the activities of their respective Councils.

Mayor Berryman also advised that he is unavailable for the December Council meeting.

180/26 Councillor Reports

Councillor Surgey reported on the Cornwall Local Plan meeting which was similar to the Cornwall Council event last year, it included a very informative presentation regarding what can and cannot be included in the new Cornwall Local Plan. A cross section of representatives from the town had been invited in order to facilitate the collation of different local perspectives.

181/26 Planning Applications

a)

PA26/07105	Castle Milltown Lostwithiel Listed Building Consent for – Restoration, replacement and repair of the property following fire, water and rot damage (to include permission for emergency urgent work undertaken and completed to date) and minor changes to internal floor layout

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It was **resolved** that Lostwithiel Town Council has no objection to this application, however, should Cornwall Council's Historic Environment team make any recommendations or amendments then the Town Council would wish to endorse their comments.
Proposer: Cllr Surgey **Seconder:** Deputy Mayor Rawlings
Vote – Unanimous

182/26 Hire of Town Council Land
It was **resolved** to approve the request to hire the Parade on 28 November & 19 December from 11am -3pm and 11am – 6pm respectively for plays/ performances of the Nativity Heist. However, the Clerk was instructed to remind the applicant that as under the booking conditions vehicles are not permitted on the Parade so as a consequence the stable would need to be lifted across from the road.
Proposer: Cllr Henderson **Seconder:** Cllr A Eastham-Thomas
Vote: Unanimous

183/26 Elliott Exhibition Foundation – to consider the request received for provision in the 2027/28 budget for a donation of £200.
It was **resolved** to approve provision in the 2027/28 budget for a donation of £200.
Proposer: Mayor Berryman **Seconder**: Deputy Mayor Rawlings
Vote – Unanimous

184/26 Cott Road Bus Shelter proposal
Mayor Berryman advised the Council that he has become aware that Cornwall Council has recently installed two bus shelters in neighbouring parishes at no cost to the respective Town & Parish Councils. Mayor Berryman has discussed this with CC Preece at their recent meeting and CC Preece intends to report back as soon as she has had the opportunity to ascertain the individual circumstances for these locations.
Cornwall Councillor Preece is also obtaining, from Cornwall Council, user numbers for each of the bus services using the bus stop in order that the Council can make an informed decision regarding the installation of one or two shelters. The clerk was instructed to obtain clarification from Cormac if their price included a slab for the shelter, clarification from the alternative contractor

for the price of a tarmac surface as opposed to concrete, a price for 4 bike racks and an update on devolution.

Proposer: Cllr Henderson **Seconder**: Cllr B Eastham - Thomas
Vote – Unanimous

185/26 Taprell House

It was **resolved** to approve the necessary works recommended by the Council's Surveyor at an indicative cost of £1000 plus VAT.

Proposer: Mayor Berryman **Seconder**: Deputy Mayor Rawlings
Vote – Unanimous

186/26 Land liability Insurance

It was **resolved** to grant retrospective approval of the renewal of the Land Liability Insurance policy at a cost of £1,559.28.

Proposer: Mayor Berryman **Seconder**: Cllr Henderson
Vote – Unanimous

187/26 Neighbourhood Priority Statement – to receive an update on the community consultation.

The first Community Consultation event was held on Saturday 17 October, with ten attendees over three hours. The printed booklets have been popular and a further 100 copies have already been printed. As only a small number of feedback forms have been received, the NPS social media campaign will now focus on encouraging submissions.
It was **resolved** to authorise the Clerk to arrange immediate printing of a further 100 booklets and to order an additional 100 copies if required, without further reference to the Council.

Proposer: Mayor Berryman **Seconder:** Cllr Nineham
Vote – Unanimous

188/26 Community Emergency/Resilience Plan

It was **resolved** that the existing Community Emergency Plan group will:

1. Complete the agreed scoping exercise and identify relevant findings from the briefing.
2. Map existing Council and community activity to identify gaps, overlaps and opportunities for collaboration.

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3. Agree which actions belong within the emergency plan and which are better progressed through community-led initiatives or other authorities.
4. Report back to Council with recommendations, including any proposals for partnership support or a separately defined working group if a clear need is identified. And revert to Council with timelines in December.

Proposer: Deputy Mayor Rawlings **Seconder**: Cllr Nineham
Vote – Unanimous

189/26 Lostwithiel Community Centre – Memorial Tree

This agenda item was deferred by Council until the next Town Council meeting so that it could be considered with an indicative sketch of the proposed tree location.

190/26 Policy Review

Anti-Fraud, Bribery, Theft & Corruption

It was **resolved** approve this policy as drafted.

Proposer: Mayor Berryman **Seconder**: Cllr Henderson
Vote – Unanimous

Statement of Internal Control

It was **resolved** amend the policy statement 'Full Council meets at least once a month' to 'the full council meets regularly.'

Proposer: Deputy Mayor Rawlings **Seconder**: Cllr B Eastham-Thomas
Vote – Unanimous

Investment Strategy

It was **resolved** approve this policy as drafted.

Proposer: Cllr Henderson **Seconder**: Cllr McClarin
Vote – 10 votes in favour

Reserves Policy

It was **resolved** approve this policy as drafted.

Proposer: Cllr A Eastham-Thomas **Seconder**: Cllr B Eastham-Thomas
Vote – Unanimous

Risk Management

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It was **resolved** amend this policy to reflect the internal CCTV in Edgcumbe House and under 'legal', remove the section which says 'Council no longer has General Power of Competence'.

Proposer: Mayor Berryman **Seconder**: Cllr Surgey
Vote – Unanimous

191/26 Lostwithiel Town Council - to consider the prices received for branded lanyards and blue Councillor vests.

It was **resolved** to approve the purchase of 20 branded blue Councillor vests at a cost of £218.80 plus VAT. The clerk was instructed to change the sizes to 5 x medium, 5 x large, 5 x XL and 5 x XXL.

Proposer: Mayor Berryman **Seconder**: Cllr Surgey
Vote – Unanimous

192/26 Accounts & Finance

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
27/10/26	Online payment	A1 Tree & grounds Ltd	£7,164.00	Grass cutting
27/10/26	Online payment	APS Construction Services Ltd	£4,728.00	Boules court & reinstatement vandalized bench
27/10/26	Online payment	DCS Pest Control (Cornwall) Ltd	£ 60.00	Pest control King George V playing field
27/10/26	Online payment	EDF	£ 538.47	Guildhall and car park electric
27/10/26	Online payment	In2Playgrounds	£ 180.00	Playground inspections
27/10/26	Online payment	N Power	£ 82.63	Toilet electrics
27/10/26	Online payment	Salary related expenses	£ 8,754.98	Salary related expenses
27/10/26	Online payment	Palace Printers	£ 761.00	NPS printing
27/10/26	Online payment	Parc Signs	£ 440.26	NPS Triaprint panels

27/10/26	Online payment	Park Insurance	£1,559.28	Land Liability Insurance
27/10/26	Online payment	Source for Business	£ 352.09	Edgcumbe House, Guildhall & Toilet water fees
27/10/26	Online payment	G Trott Tree Consultancy	£ 180.00	Resistograph Second Island
27/10/26	Online payment	Voipstudio	£ 11.99	Phone
27/10/26	Online payment	WesternWeb Ltd	£ 90.00	NPS changes to website
27/10/26	Online payment	Westcare	£ 261.54	Stationery
27/10/26	Online payment	Zen	£ 79.20	Broadband Guildhall & Edgcumbe
27/10/26	Online payment	APS Construction	£ 1,200.00	Cattle market car park potholes
27/10/26	Online payment	WesternWeb	£ 153.05	Computer repair
27/10/26	Online payment	Palace Printers	£ 127.00	NPS booklets
27/10/26	Online payment	SSE	£ 128.34	Electric
		Total	£26,851.83	

It was **resolved** to approve the list of payments & 3 extra payments.
Proposer: Deputy Mayor Rawlings **Seconder**: Cllr A Eastham-Thomas
Vote – Unanimous

193/26 Cornwall Council devolution

No Further information has been received for the Council's consideration.

194/26 Lostwithiel Community Centre

No Further information has been received for the Council's consideration.

The meeting closed at 8.25pm

Chairman

Date

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