Lostwithiel Town Council Extraordinary Meeting
Tuesday 08 September 2026

Cornwall Councillor Report

Cornwall Councillor Sarah Preece advised the meeting that Cornwall will now become a single foundation authority without requiring an Elected Mayor. Further detail regarding what this will mean for Cornwall will be available later this year but in summary it will translate into more devolved powers for Cornwall.
CC Preece also reported on Cornwall Council's recent Healthy Rivers & Seas Summit and how water conservation to achieve long term resilience must be promoted.

Meeting Minutes

An Extraordinary Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 08 September 2026 at 6.30pm.

Councillors Present

Deputy Mayor Rawlings, Councillor Anders, Councillor A Eastham-Thomas, Councillor B Eastham-Thomas, Councillor Guiterman, Councillor Henderson, Councillor Lindsay-Gale, Councillor Lowe, Councillor McClarin, Councillor Santo-Warner & Councillor Surgey.

In attendance

Seven members of the public were in attendance.
Town Clerk Sandra Harris was in attendance.

137/26 Apologies of Absence

Apologies were received and accepted from Mayor Berryman, Councillor Ankowski, Councillor Ashwin, Councillor Nineham and

Councillor Prior-Richards.

138/26 Declarations of interest

Councillor Guiterman declared a pecuniary interest in agenda item 10 – Lostwithiel Town Trail and a non-registerable interest in agenda item 16 Lostwithiel Community Centre.

Councillors A Eastham-Thomas & B Eastham-Thomas declared non-registerable interests in agenda item 16 – Lostwithiel Community Centre.

139/26 Public Participation

The Council was addressed regarding various perceived shortcomings in the maintenance of Lostwithiel.

Councillors A & B Eastham-Thomas and Councillor Guiterman having previously declared non-registerable interests in agenda item 16 Lostwithiel Community Centre left the meeting room.

The Council was addressed regarding the current Lostwithiel Community Centre lease negotiations by the Chair of Lostwithiel Community Association Trustees.

Councillors A & B Eastham-Thomas and Councillor Guiterman rejoined the meeting.

140/26 Meeting Minutes 25 August 2026

It was **resolved** that the minutes of the Council Meeting held on 25 August 2026 are accepted, approved and duly signed by DM Rawlings.

Proposer: Cllr Henderson **Seconder:** Cllr Anders

Vote – 8 votes in favour, 3 abstentions

141/26 Staffing Committee Minutes

It was **resolved** to receive the minutes of the Staffing Committee dated 14 May 2026 and 25 June 2026. Councillor A Eastham-Thomas asked that the minutes dated 14 May 2026 are amended to reflect that his name as at 14 May 2026 was Councillor Eastham and not Councillor Eastham-Thomas.

Proposer: Cllr A Eastham-Thomas **Seconder**: Cllr McClarin

Vote 11 votes in favour.

142/26 Neighbourhood Plan Steering Group Minutes

It was **resolved** to receive the minutes of the Neighbourhood Plan Steering Group dated 04 June 26, 30 July 26, 12 August 26 & 19 August 26.

Proposer: DM Rawlings **Seconder**: Cllr Surgey
Vote 11 votes in favour.

143/26 Mayor's Report

DM Rawlings read the following report from Mayor Berryman to Council:-
Firstly my thanks to all who helped with my Mayor Making evening, it all came together to provide a very enjoyable evening for the Mayoress and myself, and I believe from all who attended. I hope all of the more recently elected Councillors who attended enjoyed and learnt from the experience. My thanks to Cllr Guiterman who proposed me and to Cllr Surgey for seconding my proposal for Mayor.
Please convey to people to whom you speak that my Mayor's surgery from now on will be in the library, 10-11 am on the last Saturday of the month, but September's surgery will be on the 3rd October.

144/26 Councillor reports

Deputy Mayor Rawlings thanked Councillor Henderson and Councillor Guiterman for proposing and seconding him as Deputy Mayor at the recent Mayor Making. He advised everyone present that was unable to attend that it was a really enjoyable evening.

145/26 Planning Committee Reform & New Member & Local Council Protocols

It was **resolved** to note the information provide and to authorise the Town Clerk to complete the survey on behalf of the Town Council.
Proposer: DM Rawlings **Seconder**: Cllr Henderson
Vote – 11 votes in favour.

146/026 Lostwithiel Town Trail

Councillor Guiterman having previously declared a pecuniary interest left the meeting room.
It was **resolved** to approve the request received to cover the reprinting costs of 4,000 Lostwithiel Town trail leaflets at a cost of £198.59.
Proposer: Cllr Surgey **Seconder**: Cllr McClarin
Vote – 10 votes in favour.
Councillor Guiterman rejoined the meeting.

147/26 Pendour Park play area

It was **resolved** to pursue the warranty route and if this does not cover the

works to follow the recommendations of Cllr Ashwin's report.

Proposer: DM Rawlings **Seconder**: Cllr Guiterman

Vote – 11 votes in favour.

148/26 National Joint Council for Local Government Services pay agreement applicable from 01 April 26 – 31 March 27

It was **resolved** to approve the recommendation from the Staffing Committee that Lostwithiel Town Council implements the revised pay scales and backdates implementation to 01 April 2026 for staff employed on the NJC LGS pay scales.

Proposer: Cllr Guiterman **Seconder**: Cllr B Eastham-Thomas

Vote – 11 votes in favour.

149/26 Accounts & Finance

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
08/09/26	Online payment	T Clarke Contracting Ltd	£ 403.98	Site visits 28/07/26 & 13/08/26
08/09/26	Online payment	Cornwall Council	£ 115.54	Litter bin emptying
08/09/26	Online payment	NPower	£ 5,865.40	Electric
08/09/26	Online payment	G OKeeffe	£ 41.00	Porta puzzle board and 2 jigsaws (Library)
08/09/26	Online payment	Royal Oak	£ 800.00	Mayor making refreshments
08/09/26	Online payments	Salary related expenses	£8,119.46	Salary related expenses
08/09/26	Online payment	SSE Energy Solutions	£ 131.58	Guildhall electric
08/09/26	Online payment	WesternWeb Ltd	£ 186.00	Renewal cloud email account for Cllrs 30/10/26 – 29/10/27
08/09/26	Online payment	Zen	£ 74.40	Broadband
08/09/26	Online payment	G Trott Tree Consultancy	£ 594.00	Investigation of specific tree concerns

08/09/26	Online payment	In2Playgrounds	£	210.00	King George V & Pendour play area inspections
08/09/26	Online payment	Parcsigns	£	440.26	NPS consultation panels
		Total	£16,981.62		

It was **resolved** to approve the list of payments and the three additional invoices.
Proposer: Cllr Surgey **Seconder**: Cllr Lowe
Vote – 11 votes in favour.

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
Proposer: Cllr Henderson **Seconder:** Cllr A Eastham-Thomas
Vote – 11 votes in favour

The meeting closed at 9.40pm

Chairman

Date