



Lostwithiel Town Council Extraordinary Meeting Tuesday 25 August 2026

Carriage Works Dental presentation by Finley Bason

Mr Bason gave a very informative presentation on his initiatives and approach to improving the delivery of dental services. Members heard about the work Mr Bason is undertaking on a national platform, the rationale behind his approach and the direct impact that this work has to the delivery of services in his Lostwithiel based dental practice.

Councillor Henderson joined the meeting.

Meeting Minutes

An Extraordinary Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 25 August 2026 at 6.30pm.

Councillors Present

Mayor Berryman, Deputy Mayor Rawlings, Councillor Anders, Councillor Ankowski, Councillor Ashwin, Councillor Guiterman, Councillor Henderson, Councillor Lindsay-Gale, Councillor McClarin, Councillor Nineham, Councillor Prior-Richards, Councillor Santo-Warner & Councillor Surgey.

In attendance

Two members of the public were in attendance.
Town Clerk Sandra Harris was in attendance.

124/26 Apologies of Absence

Apologies were received and accepted from, Councillor A Eastham-Thomas, Councillor B Eastham-Thomas and Councillor Lowe.

125/26 Declarations of interest

Councillor Guiterman declared a registerable interest in agenda item 9 – Lostwithiel Town Trail and a non-registerable interest in agenda items 11 & 12 Lostwithiel Community Centre.

Councillor Nineham declared a registerable interest in agenda item 9 – Lostwithiel Town Trail.

126/26 Public Participation

The Council was addressed regarding planning application PA26/02443.

127/26 Meeting Minutes 04 August 2026

It was **resolved** that the minutes of the Council Meeting held on 21 July 2026 are accepted, approved and duly signed by Mayor Berryman.

Proposer: Cllr Anders

Seconder: Cllr Santo-Warner

Vote – 11 votes in favour, 2 abstentions

128/26 Planning Applications**a) PA26/02443**

The Flat, Monmouth Lane, Lostwithiel
Removal of a section of roof to create a roof terrace, add front door next to existing front door and double glaze front windows.

It was **resolved** that Lostwithiel Town Council has, in principle, no objection to this application, subject to the proposed changes receiving the agreement of the Council's Conservation Officer. The Council requests that the Planning Officer gives careful consideration to the following matters:

- Maintaining a straight and consistent roofline.
- Reducing the potential for overlooking through the use of obscure glazing where appropriate.
- Minimising the potential for light pollution through the use of subdued and appropriately designed external lighting.
- Ensuring that the proposed new outdoor area incorporates suitable sound-absorbing materials to minimise noise transmission and disturbance to neighbouring properties.
- Ensuring that appropriate drainage provision is incorporated, particularly given that roof water currently discharges onto a neighbouring garden.

Given the town-centre location and the close proximity of a number of residential properties, the Council also requests that careful consideration

is given to the timings and working hours set out in the Construction Management Plan, with the aim of minimising disturbance to neighbouring residents and businesses.

Proposer: Cllr Nineham

Seconded: Cllr Guiterman

Vote – 12 votes in favour, 1 against

PA26/05041

Land to the East of Pendour Park Lostwithiel
Application for permission in principle for the construction of up to 6 dwellings (minimum of 6, maximum of 6)

It was **resolved** that Lostwithiel Town Council has, in principle, no objection to this application. However, the Council respectfully requests that the following matters are given careful consideration by the Planning Officer:

- Appropriate mitigation measures should be put in place to address surface water run-off from the field prior to any development taking place, in order to minimise the potential for adverse impacts on the proposed development, neighbouring properties and the surrounding area.
- When the final development plans are submitted, the Town Council considers that careful consideration should be given to the potential for overlooking of the existing properties within Pendour Park. This is particularly important as some of these properties have their main living accommodation at first-floor level. The positioning, orientation and design of windows and other openings should therefore seek to minimise any unacceptable overlooking and protect the privacy and amenity of existing residents.
- Also the development should provide a minimum of 13 on-site parking spaces to ensure that adequate parking provision is available and to minimise the potential for additional parking pressure on the surrounding highway network.

Proposer: Cllr Guiterman

Seconded: Cllr Surgey

Vote – 13 votes in favour.

129/26 Cott Road Bus Stop

It was **resolved** to instruct the Clerk to contact Cornwall Councillor Sarah Preece for advice on progressing the project in light of the significant project management fee. The Clerk was also instructed to establish whether alternative firms could provide project management services on Cornwall Council owned land and, if appropriate, to obtain alternative quotations.

Proposer: Cllr Santo - Warner

Seconded: DM Rawlings

Vote – 13 votes in favour

130/26 Draft Neighbourhood Priority Statement

It was **resolved** to approve the following:-

- the questionnaire/survey response form as drafted - subject to some minor amendments
- the six week pre-submission consultation period running from Monday 12 October – Monday 23 November inclusive
- the community door drop being the four page promotional leaflet(1,600 copies) and obtaining 400 printed copies of the full document. The printed copies to be made available for collection from various locations in Lostwithiel.

Proposer: Cllr Surgey

Seconded: DM Rawlings

Vote 10 votes in favour, 3 against.

131/26 Pendour Park

This agenda item was deferred until the next meeting.

132/26 Lostwithiel Town Trail

This agenda item was deferred until the next meeting.

133/26 Accounts & Finance

a) To approve the list of payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
20/08/26	Online payment	APS Construction Services Ltd	£2,482.50	Cleaning contract
20/08/26	Online payment	T Clarke Contracting Ltd	£1,320.00	Annual alarms, emergency lighting & CCTV maintenance contracts
20/08/26	Online payment	EDF Energy	£ 91.66	Guildhall electric
20/08/26	Online payment	EDF Energy	£ 173.18	Car park lighting
20/08/26	Online	Source for	£ 86.82	Public toilets - water

	payment	business		
20/08/26	Card payment	William Hackett Chain Products Ltd	£ 818.56	Cable way parts & swing seats
		Total	£4,972.72	

It was **resolved** to approve the list of payments as drafted.

Proposer: Mayor Berryman

Seconded: DM Rawlings

Vote – 13 votes in favour.

Councillor Guiterman having previously declared a non-registerable interest left the meeting.

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded From the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Mayor Berryman

Seconded: Cllr Henderson

Vote – 12 votes in favour

The meeting closed at 9.15pm

Chairman
Date