



Lostwithiel Town Council Extraordinary Meeting Tuesday 21 July 2026

Meeting Minutes

A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 21 July 2026 at 6.30pm.

Councillors Present

Mayor Berryman, Deputy Mayor Rawlings,
Councillor Ankowski, Councillor A Eastham-Thomas,
Councillor B Eastham-Thomas, Councillor Guiterman,
Councillor Lindsay-Gale, Councillor Lowe,
Councillor McClarin, Councillor Nineham
Councillor Prior-Richards, Councillor Santo-Warner
& Councillor Surgey.

In attendance

Seven members of the public were in attendance.
Town Clerk Sandra Harris was in attendance.

094/26 Apologies of Absence

Apologies were received and accepted from Councillor Anders,
Councillor Ashwin & Councillor Henderson.

095/26 Declarations of interest

Councillors A & B Eastham-Thomas declared a pecuniary interest in
Agenda Item 8 Lostwithiel Community Centre.

Councillor Guiterman declared a non-registerable interest in Agenda Item 8
Lostwithiel Community Centre.

096/26 Public Participation

None.

097/26 Meeting Minutes 07 July 2026

It was **resolved** that the minutes of the Council Meeting held on 07 July 2026 are accepted, approved and duly signed by Mayor Berryman.

Proposer: DM Rawlings

Seconded: Cllr Nineham

Vote – 10 votes in favour, 3 abstentions

098/26 Draft Neighbourhood Priority Statement

Mayor Berryman asked, on behalf of the Council, that the minutes record grateful thanks to all members of the Neighbourhood Plan Steering Group for their sterling work producing the draft Neighbourhood Priorities Statement. It was **resolved** to invoke Standing Order 3f) in order that members of the Steering Group present at the meeting could answer questions raised by Council Members.

Proposer: DM Rawlings

Seconded: Cllr Lowe

Vote – 13 votes in favour.

The Council reviewed the document page by page.

It was **resolved** to approve the document for public consultation as drafted subject to the minor amendments noted by Cllr Surgey and the Town Clerk.

Proposer: Mayor Berryman

Seconded: Cllr Guiterman

Vote – 13 votes in favour.

099/26 Cornwall ALC Ltd – EGM 23 July 2026

It was **resolved** that Councillor Guiterman would represent Lostwithiel Town Council at the Cornwall ALC EGM on Thursday 23 July at 10am via Teams.

Proposer: Cllr Nineham

Seconded: Mayor Berryman

Vote – 13 votes in favour

100/26 Accounts & Finance

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
21/07/26	Online payment	APS Construction Services Ltd	£3,181.32	Bus shelter repairs & library water leak

21/07/26	Online payment	Cornwall ALC	£ 42.00	AI for Councils session 3
21/07/26	Online payment	Cornwall Supplies Cleaning	£ 10.56	Handsoap 5litres
21/07/26	Online payment	DCS Pest Control Ltd	£ 60.00	Pest control 17/6/26-17/9/26
21/07/26	Online payment	Devon ALC	£ 42.00	Making negotiating work webinar
21/07/26	Online payment	EDF	£ 328.33	Electric Guildhall & car park
21/07/26	Online payment	NPower	£ 63.68	Toilet electric
21/07/26	Online payment	Palace Printers	£ 720.00	Lostwithiel Newsletter July-Dec 26
21/07/26	Online payment	Source for Business	£ 79.62	Water charges Public toilet & Guildhall
21/07/26	Online payment	SSE Energy Solutions	£ 328.89	Guildhall electric
21/07/26	Online payment	SWPSI Ltd	£ 199.98	Play area inspection fees
21/07/26	Online payment	Tozers	£ 900.00	Community Centre lease fees
21/07/26	Online payment	Vickery Holman	£ 2,258.88	Community Centre lease fees
21/07/26	Online payment	Westcare	£ 142.84	Stationery
21/07/26	Online payment	WesternWeb	£ 162.00	Add Civility Respect banner and Cllr bio spaces to website and renewal of webspace

with secure connection

21/07/26	Online payment	Healthmatic	£450.00	Site survey fee
		Total	£ 8,970.10	

It was **resolved** to approve the list of payments as drafted and the tabled addition of a payment to Healthmatic for £450 for a site survey.

Proposer: DM Rawlings

Seconded: Cllr Ankowski

Vote – 13 votes in favour.

All members of the public present left the meeting.

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, The public and representatives of the press and broadcast media be excluded From the meeting and that the live streaming and any recording cease, during The consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Mayor Berryman

Seconded: Cllr McClarin

Vote – 13 votes in favour

Having previously declared an interest in the Lostwithiel Community Centre agenda item Councillors Guiterman, A Eastham-Thomas & B Eastham-Thomas left the meeting.

The meeting closed at 10.05pm

Chairman

Date