



Lostwithiel Town Council Meeting Tuesday 07 July 2026

Cornwall Councillor Report

Cornwall Councillor Sarah Preece's report had been circulated to Council Members in advance of the meeting.

Local matters covered included the Armed Forces Covenant, Cruise ships at Fowey, mobile connectivity and the visit of author Tom Palmer to Lostwithiel Library.

Cornwall Council matters covered included Cornwall Council's Cabinet approving plan to transform Special Educational Needs & Disabilities provision in Cornwall, the results of the Adult Social Care inspection by the Care Quality Commission, age friendly communities and standing up against ageism, Age UK Community gateway, decency standards for Cornwall Housing, Cornwall Fire & Rescue service report, Cornwall Local Plan, Mid-Cornwall Metro, Climate & Emergency Plan, Blue flag beaches and Cabinet approval of the Cultural Strategy 2026-36.

Meeting Minutes

A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 07 July 2026 at 6.30pm.

Councillors Present

Deputy Mayor Rawlings, Councillor Ankowski, Councillor Ashwin, Councillor A Eastham-Thomas, Councillor B Eastham-Thomas, Councillor Guiterman, Councillor Lindsay-Gale, Councillor Lowe, Councillor McClarin, Councillor Nineham & Councillor Prior-Richards.

In attendance

Four members of the public were in attendance.

Town Clerk Sandra Harris was in attendance.

077/26 Apologies of Absence

Apologies were received and accepted from Mayor Berryman, Councillor Anders, Councillor Henderson, Councillor Santo Warner & Councillor Surgey

078/26 Declarations of interest

Councillor Guiterman declared a non-registerable interest in Agenda Item 8 – Dwr Glan - Lostwithiel deserves clean water.

079/26 Public Participation

Members of the public addressed the Council regarding :- agenda item 8 Dwr Glan – Lostwithiel deserves clean water and planning application PA26/03530.

080/26 Meeting Minutes 23 June 2026

It was **resolved** that the minutes of the Council Meeting held on 23 June 2026 are accepted, approved and duly signed by Deputy Mayor Rawlings.

Proposer: Cllr A Eastham-Thomas

Seconded: Cllr Ankowski

Vote – 7 votes in favour, 4 Abstentions

081/26 Mayors Report

None

082/26 Councillor Reports

Councillor Guiterman reported on the Cormac presentation attended on 11 June & the recent Fowey Port Users Group meeting.

083/26 Planning Applications

a)

PA26/04155

45 Bartholomew's Meadow
Lostwithiel Works to Tree covered
by a Tree Preservation Order (TPO)
T1 1 x very large Turkey Oak –

reduce spread of E aspect (only) up to 5m laterally.

It was **resolved** to endorse the comments of the Cornwall Council Tree Officer.

Proposer: Cllr Guiterman

Seconders: Deputy Mayor Rawlings

Vote – 11 votes in favour.

PA26/03530

Land North East of 8 Mill Hill, Mill Hill
Lostwithiel

Proposed self/custom build dwelling.

It was **resolved** to object to this planning application for a proposed dwelling.

The Town Council considers it contravenes Policies 12 & 27 of the Cornwall Local Plan & Policy HH5 of the Lostwithiel Neighbourhood Plan. The adjacent bank is considered unstable. The construction would remove the current parking for 8 Mill Hill, would impede access to the Right of Way for neighbouring properties and is not in accordance with part 4.7.3. of the AECOM Lostwithiel Design Codes which notes the importance of garden areas contributing to the landscape of the area.

Proposer: Cllr Guiterman

Seconders: Cllr Prior-Richards

Vote – 11 votes in favour.

b) None

Two members of public left the meeting room.

Cllr Guiterman having previously declared a non-registerable interest left the meeting room.

083/26 Dowl Glan - Lostwithiel Deserves Clean Water

It was **resolved** to formally declare a vote of no confidence in South West water.

Proposer: Cllr Nineham

Seconders: Cllr McClarin

Vote – 10 votes in favour

It was further **resolved** to agree to the request from Dowl Glan to add Lostwithiel Town Council's signature to the collective letter to the Secretary of State demanding the removal of South West Water's management through a Special Administrative Order.

Proposer: DM Rawlings

Seconders: Cllr Lowe

Vote – 10 votes in favour

Councillor Guiterman rejoined the meeting.

084/26 Cornwall Planning Partnership

It was noted that Lostwithiel Town Council do not wish to nominate a Councillor for the Cornwall South parishes Cornwall Planning Partnership vacancy.

085/26 Cornwall Council Public Space Protection Order Consultation – Dog Controls

It was **resolved** to support the renewal in the current format and in accordance with the Town Council's existing policies request Cornwall Council adds all three Town Council play areas and King George V recreation field. (the latter with the exception of the river bund walkway access and egress)

Proposer: Cllr McClarin

Seconded: Cllr Lindsay-Gale

Vote – 11 votes in favour

086/26 Carbon Literacy Training for Town & Parish Councils

It was **resolved** to approve the Town Clerk's attendance on the Carbon Literacy Training for Town & Parish Councils course at a cost of £328 plus VAT.

Proposer: Cllr Guiterman

Seconded: Cllr Lowe

Vote – 10 votes in favour, 1 against

**087/26 Lostwithiel Town Council Committee Terms of Reference
Finance Committee ToRs**

It was **resolved** to make the following amendments to the draft document:-
Section 1 General Principles by adding a final sentence

'The Town Clerk is the responsible Financial Officer (RFO).'

Section 4 changing bullet point 4 to read 'Persistent non-attendance may be referred to full Council for a review of membership.'

and to approve the Terms of Reference subject to these amendments.

Proposer: DM Rawlings

Seconded: Cllr A Eastham-Thomas

Vote – 11 votes in favour

Staffing Committee ToRs

It was **resolved** to make the following amendments to the draft document:-

Section 2 insert quotation marks around 'the Committee' on the first line.

Section 4 amend the membership number from seven Town Councillors to six and amend bullet point 4 to read 'Persistent non-attendance may be

referred to full Council for a review of membership.’ Final bullet point add ‘Protection Policy’ as final two words.

Section 6 change the meeting frequency from monthly to quarterly

Section 7 amend the first two bullet points to read

‘Agendas will be issued at least three clear working days before each meeting and published on the Council’s noticeboard and website.’

‘Supporting papers to the agenda may be withheld under FOI exemptions relating to personal data.’

and to approve the Terms of Reference subject to these amendments.

Proposer: Cllr A Eastham-Thomas **Seconded:** Cllr McClarin

Vote – 11 votes in favour

Planning Committee ToRs

It was **resolved** to make the following amendments to the draft document:-

Section 4 changing bullet point 4 to read ‘Persistent non-attendance may be referred to full Council for a review of membership.’

Section 5.3.4 bullet point to add the word Council to read ‘may nominate a Council member....’

and to approve the Terms of Reference subject to these amendments.

Proposer: Cllr Guiterman

Seconded: Cllr Ankowski

Vote – 11 votes in favour

Municipal Listed Buildings Committee ToRs

It was **resolved** to make the following amendments to the draft document:-

Section 4 changing bullet point 4 to read ‘Persistent non-attendance may be referred to full Council for a review of membership.’

Section 6 change the meeting frequency from monthly to quarterly.

and to approve the Terms of Reference subject to these amendments.

Proposer: DM Rawlings

Seconded: Cllr McClarin

Vote – 11 votes in favour

088/26 No Loading Signs

It was **resolved** to advise Cornwall Councillor Preece that the Town Council has considered her correspondence and if CC Preece and Cornwall Highways have negotiated a modification then as Cornwall Councillor for the area CC Preece

should take this forward on behalf of Lostwithiel residents.

Proposer: DM Rawlings

Seconded: Cllr Ashwin

Vote – 11 votes in favour

089/26 LCAS – Council Action Plan & Council Annual Report 2025 .

It was **resolved** to approve the Council's Action Plan and Annual Report 2025 as drafted.

Proposer: Cllr Guiterman

Seconded: Cllr Ankowski

Vote – 11 votes in favour

090/26 Public Toilet – Healthmatic site survey

It was **resolved** to instruct the Clerk to request a site survey visit at a cost of £375 plus VAT.

Proposer: Cllr Ankowski

Seconded: Cllr A Eastham-Thomas

Vote – 11 votes in favour

091/26 Council Policies

Equality, Diversity & Inclusion Policy

It was **resolved** to approve the Equality, Diversity & inclusion Policy as drafted.

Proposer: Cllr Nineham

Seconded: Cllr Guiterman

Vote – 11 in favour

Dignity at Work Policy

It was **resolved** to amend all references in the policy to the Monitoring Officer to read Cornwall Council's Monitoring Officer and to introduce a section 4.4 to read as follows:-

4.4 Sexual Harassment and Preventative Duty

Sexual harassment is unwanted conduct of a sexual nature that has the purpose or effect of violating a person's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment.

The Council will take reasonable steps to prevent sexual harassment of employees and workers in the course of their work, including harassment by councillors, colleagues, contractors, volunteers, service users, suppliers or members of the public. This includes assessing risks, setting clear standards of behaviour, providing training, responding promptly to concerns and reviewing preventative measures.

and to approve the Dignity at Work Policy subject to these amendments.

Proposer: Cllr A Eastham-Thomas

Second: Cllr Prior-Richards

Vote – 11 in favour

092/26 Town Council stall at Lostwithiel Carnival Charity Day

It was **resolved** to approve the request for £250 to pay for reusable display materials for the Town Council to use at events.

Proposer: Cllr Ankowski

Second: Cllr Guiterman

Vote – 11 in favour

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, The public and representatives of the press and broadcast media be excluded From the meeting and that the live streaming and any recording cease, during The consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Cllr Guiterman

Second: Cllr Prior-Richards

Vote – 11 votes in favour

The meeting closed at 20.10pm

Chairman

Date