



Lostwithiel Town Council Meeting

Tuesday 03 February 2026

Cornwall Councillor Report

Cornwall Councillor Sarah Preece reported on the impact and response following Storm Goretti and that over 1000 trees have been lost across Cornwall, but the final figure is likely to be much higher. On a more local level in Lostwithiel the distinction between Cornwall Council owned land and private land has been challenging. Cornwall Council as a multi-agency partner definitely has an appetite to learn from what has happened and is consulting on ways to best support communities.

As Portfolio holder for Tourism, Cornwall Councillor Sarah Preece hosted a Tourism Summit at Eden and has been leading the conversation to advocate for Cornwall and to ensure our visitor economy has the representation it needs following the demise of Visit Cornwall.

Cornwall Councillor Preece also reported on a number of funding opportunities and current consultations.

Meeting Minutes

A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 03 February 2026 at 6.30pm.

Councillors Present

Mayor Berryman, Deputy Mayor Rawlings, Councillor Anders, Councillor Ankowski, Councillor Ashwin, Councillor Eastham, Councillor Guiterman, Councillor Henderson (arrived late), Councillor Lindsay-Gale, Councillor Lowe, Councillor Nineham, Councillor Prior Richards, Councillor Santo Warner, Councillor Surgey & Councillor Thomas.

In attendance

One member of the public was in attendance.

Cornwall Councillor Preece was in attendance.

Town Clerk Sandra Harris was in attendance.

299/25 Apologies of Absence

Apologies were received and accepted from Councillor McClarin.

Councillor Henderson advised that, due to work commitments, she will be arriving late.

300/25 Declarations of interest

Councillor Ankowski declared a pecuniary interest in agenda item 8 planning application PA26/00064 Carriage Works Dental, The Old Carriage Works, Brunel Quays & a non-registerable interest in agenda item 24 Community Centre lease. Councillor Guiterman declared a non-registerable interest in agenda item 19 LEAF.

301/25 Public Participation

None

302/25 Meeting Minutes 22 January 2026

It was **resolved** that the minutes of the Council Meeting held on 22 January 2026 are accepted, approved and duly signed by Mayor Berryman.

Proposer: Deputy Mayor Rawlings

Seconder: Cllr Thomas

Vote – 12 votes in favour, 2 abstentions

303/25 Neighbourhood Plan Steering Group minutes

The Neighbourhood Plan Steering Group minutes dated 07 January 2026 were noted by Council.

304/25 Mayor's report

Nothing to report

305/25 Councillor Reports

Councillor Nineham advised the meeting that she had recently attended a meeting of the Thomas Bullock Trust and was given 8 £20 notes to deliver to 8 addresses of widows and widowers. The Thomas Bullock Trust also made donations to Lanlivery playing field and Lanlivery Church.

(Mayor Berryman reverted back to this agenda item after Cllr Henderson's arrival in order that Cllr Henderson could make her reports to Council.)
Councillor Henderson reported that she had recently attended a Cornwall Council Community Area Partnership meeting as Lostwithiel Town Council's representative & represented the Council at the recent Cornwall Council Tourism Summit held at the Eden Project.

Councillor Ankowski having declared non-registerable interest left the meeting room.

306/25 Planning Applications **a)**

PA26/00064

Carriage Works Dental
The Old Carriage Works
Brunel Quays
Great Western Village
Lostwithiel
Listed Building Consent for a proposed air conditioning unit and installation of two stainless steel grills

It was **resolved** to support this application and endorse the comments from Cornwall Council's Historic Environment Planning namely that to help mitigate the visual impact it would be of benefit if the size and appearance of the new grills matched the existing and that a painted louvre cover is also added.

Proposer: Mayor Berryman

Seconders: Cllr Nineham

Vote – 13 votes in favour.

Councillor Ankowski rejoined the meeting.

b) None

307/25 Cornwall Council (Off Street Parking Places) Order 2026

It was **resolved** to respond to the consultation as follows:-

Lostwithiel TC disagrees with amendment 2 as this will discourage people from using town centres and have an adverse effect on local businesses.

The Town Council also disagrees with amendments 13 & 14 as the Council considers the introduction of winter charges to beaches and charges to access nature i.e. the Camel Trail car parks will not promote mental health and wellbeing as the fees could discourage people from going out.

Proposer: DM Rawlings

Seconders: Mayor Berryman

Vote – 14 votes in favour

One member of the public arrived.

308/25 Cornwall Council Community Highways Improvement Programme

It was **resolved** to nominate the dropped kerbs scheme and to reduce the number of dropped kerbs requested to 5, the What3Word locations and priority order as follows:-

1 upstarts.cucumber.pity

2 mourner.novelist.husband

3 date.young.lyricism

4 firewall.toolkit.resources

5 prep.digesting.cattle

Proposer: Cllr Nineham

Seconded: Cllr Eastham

Vote – 13 votes in favour, 1 against

309/25 Cornwall Council Tourism Summit – to consider retrospectively authorising a delegate fee of £25 for Cllr Henderson to attend the Tourism Summit held at the Eden Project on Tuesday 27 January 2026.

(Mayor Berryman reverted back to this agenda item after Cllr Henderson's arrival in order that Cllr Henderson could make her reports to Council.)

Councillor Henderson gave a verbal report to Council and left the meeting room. It was **resolved** to ask Councillor Henderson for a written report prior to authorising the £25 delegate fee.

Proposer: Cllr Guiterman

Seconded: DM Rawlings

Vote – 14 votes in favour

Councillor Henderson rejoined the meeting.

310/25 Ukrainian flag

It was **resolved** that the Council does not purchase and fly the Ukrainian flag as it considers this would set a precedent. The Council values the charity's work but declines this specific request.

Proposer: Cllr Ankowski

Seconded: Cllr Prior-Richards

Vote – 9 votes in favour, 5 against

311/25 Lostwithiel Town Council – introduction of a new Planning & a new Finance Committee

It was **resolved** that the Council agrees in principle to establish a new Planning

& a new Finance Committee.

Proposer: Cllr Guiterman

Seconded: Cllr Lindsay-Gale

Vote – 12 votes in favour, 1 against, 1 abstention

312/25 Lostwithiel Town Council Strategic Plan

It was **resolved** to approve the revised version of the document with some further minor amendments.

Proposer: DM Rawlings

Seconded: Cllr Surgey

Vote – 14 votes in favour

313/25 Lostwithiel Town Council Staffing Committee

Councillor Lindsay-Gale and Councillor Eastham having both been nominated for the Staffing Committee vacancy left the meeting room.

It was **resolved** to agree to amend the Staffing Committee Terms of Reference to 7 Committee members and to appoint Councillor Eastham & Councillor Lindsay-Gale to the Staffing Committee.

Proposer: Cllr Nineham

Seconded: Cllr Anders

Vote – 12 votes in favour

Councillor Eastham and Councillor Lindsay-Gale rejoined the meeting.

314/25 Cornwall Council – Community Chest

It was **resolved** to make an application to Cornwall Councillor Preece's Community Chest fund for £450 towards placing a new noticeboard in a more prominent position within the town.

Proposer: Mayor Berryman

Seconded: Cllr Ankowski

Vote – 14 votes in favour

315/25 SLCC Regional Training

It was **resolved** to agree to the request from the Town Clerk to attend the Devolution, Governance and Growth: Tools for the next era of Local Councils Regional Training Seminar at Taunton on 03 June 2026 at a cost of £85 plus VAT plus mileage/train fare.

Proposer: Mayor Berryman

Seconded: DM Rawlings

Vote – 14 votes in favour

316/25 Biodiversity for Town, Parish & Community Councils

It was **resolved** to agree to the request from the Town Clerk to attend the

course to be held in Truro in April at a cost of £495 plus VAT.

Proposer: Mayor Berryman

Seconded: Cllr Surgey

Vote – 14 votes in favour

317/25 LEAF – Second Island Biodiversity Proposal

After answering questions Councillor Guiterman having declared non-registerable interest left the meeting room.

It was **resolved** to agree to allow LEAF to take forward the feasibility study and to meet with the Town Clerk and Councillors prior to commencement to share information, discuss the feasibility project and to agree the process.

Proposer: Cllr Nineham

Seconded: Cllr Lowe

Vote – 13 votes in favour

Councillor Guiterman rejoined the meeting.

318/25 Medieval Bridge

- a) It was **resolved** not to take the suggestion forward that the Town Council approaches the Environment Agency to ask if they would consider putting a net further up the river to stop trees coming onto the bridge.

Proposer: Mayor Berryman

Seconded: DM Rawlings

Vote – 14 votes in favour

- b) Cormac's response to the photos taken of the bridge post tree removal were noted by Council.

319/25 Parade Christmas Tree – to consider if Lostwithiel Town Council wishes to assume responsibility for erecting and decorating a Christmas tree on the Parade each year

Mayor Berryman advised the meeting that Lostwithiel Rotary are committed to providing the town with a free erected Christmas tree on the Parade for the next 8 years.

It was **resolved** that the Council will accept this very generous offer from Lostwithiel Rotary and going forward will assume responsibility for erecting And decorating a Christmas tree on the Parade each year.

Proposer: Cllr Guiterman

Seconded: Mayor Berryman

Vote – 13 votes in favour, 1 abstention

Councillor Henderson joined the meeting.

320/25 Parade Boules pitch – to consider the request received to improve the boules pitch on the Parade.

It was **resolved** to agree in principle to the request to improve the boules area on the Parade (size to remain as existing) however Council Members would like to meet with Twinning representatives to discuss materials, costs & protection of the tree roots prior to commencement of works.

Proposer: Cllr Guiterman

Seconded: Mayor Berryman

Vote – 14 votes in favour, 1 abstention

321/25 Accounts & Finance

a) To approve the list of payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
03/02/26	Online payment	Biffa	£74.40	Cemetery bin
03/02/26	Online payment	Cornwall Council	£109.00	Licence to work within Highways limits
03/02/26	Online payment	Evac Chair	£132.00	Maintenance renewal
03/02/26	Online payment	NPower	£87.43	Toilet electric
03/02/26	Online payments & Standing Orders	Salary related expenses	£8,111.72	Salary related expenses
03/02/26	Online payment	Source for Business	£54.91	Guildhall water
03/02/26	Online payment	SWPSI Ltd	£2,839.99	Play area inspection fees & King George V net repairs
03/02/26	Online payment	VOIP	£11.99	Phone line
03/02/26	Online payment	WesternWeb Ltd	£420.00	New file server

03/02/26	Zen Internet	Zen Internet	£69.60	Broadband x 2
		Total	£11,911.04	

It was **resolved** to approve the list of payments as tabled.

Proposer: Cllr Guiterman

Seconded: Cllr Henderson

Vote – 15 votes in favour

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Mayor Berryman

Seconded: Cllr Anders

Vote – 15 votes in favour.

Councillor Ankowski having declared non-registerable interest left the meeting room.

The meeting closed at 21.00pm

Chairman

Date