



Lostwithiel Town Council Meeting Tuesday 02 June 2026

Cornwall Councillor Report

Cornwall Councillor Sarah Preece reported that potholes on the road network have been reduced from 5300 to 1500 which is average for this time of year and encouraged members of the public to continue reporting potholes on the Cornwall Council 'Report it' website page.

Cornwall Council's written annual report is available on their portal, setting out priorities and budget. Cornwall Councillor Preece also took the opportunity to remind everyone that Cornwall Council meetings are live broadcast, which gives members of the public an insight into how Cornwall Council makes decisions. Going forward Cornwall Councillor Preece is going to try to give a written report in advance of meetings and hopes to attend quarterly meetings for each of the parishes she represents.

Meeting Minutes

A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 02 June 2026 at 6.30pm.

Councillors Present

Deputy Mayor Rawlings, Councillor Anders, Councillor Ankowski, Councillor A Eastham-Thomas, Councillor Guiterman, Councillor Henderson, Councillor Lindsay-Gale, Councillor Lowe, Councillor McClarin, Councillor Nineham, Councillor Santo Warner, Councillor Surgey & Councillor B Eastham-Thomas.

In attendance

Six members of the public were in attendance.

Cornwall Councillor Preece was in attendance.

Town Clerk Sandra Harris was in attendance.

035/26 Apologies of Absence

Apologies were received and accepted from Mayor Berryman, Councillor Ashwin & Councillor Prior-Richards.

036/26 Declarations of interest

Councillor A Eastham-Thomas & Councillor B Eastham-Thomas both declared pecuniary interests in agenda items 14 & 15 Lostwithiel Business Group, street Christmas trees & Lostwithiel Business Group town entrance signs.

Councillor Nineham declared a non-registerable interest in agenda item 8 GPS Trail for families.

037/26 Public Participation

The Town Council was addressed regarding the cutting of the grass at Second Island, a proposed business venture for the Duchy Palace, the GPS Trail for families proposal and by the new owners of Tredethick Farm regarding planning.

038/26 Meeting Minutes 05 May 2026

It was **resolved** that the minutes of the Annual Council Meeting held on 05 May 2026 are accepted, approved and duly signed by Deputy Mayor Rawlings.

Proposer: Cllr Eastham

Seconder: Cllr Nineham

Vote – 11 votes in favour, 2 abstentions

One member of the public left the meeting.

039/26 Mayor's report

Mayor Berryman's written report advised that he attended the fundraiser for Lostwithiel Scouts. It also explained why he was unable to be present at the meeting and why he had taken the difficult decision to cancel Mayor Making.

DM Rawlings asked the Clerk to send the Mayor the Council's best wishes and that members all hope to see him back soon.

040/26 Councillor Reports

Deputy Mayor Rawlings advised the meeting that he had represented Lostwithiel at both Bodmin & Liskeard's Mayor Making ceremonies. Councillor Henderson reported that she had recently attended Situ8's 20th Anniversary celebrations.

041/26 Planning Applications

a)

PA26/02953

Penhallow, 4 The Moors Lostwithiel
Construction of single storey side extension and remodel

It was **resolved** not to object to this planning application. However, given that the area is prone to flooding the Council would respectfully ask that attention is given to incorporating as many flood mitigation measures into the build as possible.

Proposer: Cllr Nineham**Seconder:** Cllr Surgey

Vote – 13 votes in favour.

PA26/03221

Barngate Farm Lostwithiel
Overhead Electricity Lines to install a new overhead line of a shorter length to rectify the defect.

It was **resolved** not to object to this application.

Proposer: Cllr Guiterman**Seconder:** Cllr McClarin

Vote – 13 votes in favour.

b) None

042/26 GPS Trail for families proposal

The Council noted the information presented and the clerk was instructed to advise the applicant that the Council looks forward to receiving a grant application with supporting detailed business plan once the project has been further developed.

043/26 Lostwithiel Town Council Committee Terms of Reference

It was **resolved** to defer this agenda item until the next meeting.

Proposer: Deputy Mayor Rawlings**Seconder:** Cllr Guiterman

Vote – 13 votes in favour

044/26 Second Island grass cutting

It was **resolved** to reduce the number of cuts to the central area of Second Island. The Clerk was instructed to instruct the Contractor to only make one further cut of the central section of Second Island in the autumn with the grass cuttings collected. Council agreed to further consider management of this area in six months' time.

Proposer: Cllr Nineham

Second: DM Rawlings

Vote – 12 votes in favour, 1 against

045/26 A390 Fountain Wooden Planters

It was **resolved** to instruct the Council's contractor to remove the wooden planters beside the fountain and not replace them.

Proposer: Cllr Nineham

Second: Cllr Anders

Vote – 13 votes in favour

046/26 Lostwithiel Carnival Charity Fun Day Sunday 26 July 26

It was **resolved** to accept the invitation to have a presence on King George V playing field. Councillor Anders, Councillor Lindsay-Gale, Councillor Lowe and Councillor Surgey all agreed to be present on the day and Cllr Guiterman offered the use of his gazebo.

Proposer: Cllr Guiterman

Second: Cllr Lindsay-Gale

Vote – 13 votes in favour

One member of public left the meeting.

047/26 Public Toilets

It was **resolved** to continue to charge for the public toilets to cover costs such as the cleaning & maintenance, but to instruct the Clerk to obtain prices for the purchase and installation of a card machine or a combined card and coin machine.

Proposer: DM Rawlings

Second: Cllr Guiterman

Vote – 13 votes in favour

Councillor A Eastham-Thomas & Councillor B Eastham-Thomas having previously declared an interest, left the meeting room.

048/26 Lostwithiel Business Group – Christmas trees

It was **resolved** for the Town Council to not take over the responsibility for purchasing and distributing the trees.

Proposer: DM Rawlings

Second: Cllr Henderson

Vote – 3 votes in favour, 8 against

The motion was defeated.

It was **resolved** to reconsider this agenda item in September/October when the future of the business group will be clearer and the office will have been able to obtain competitive prices for trees, contractor & insurance costs.

Proposer: Cllr Santo-Warner

Seconded: Cllr Surgey

A recorded vote was requested by Councillor Henderson.

In favour Cllr Santo-Warner, Cllr Surgey, Councillor Anders, Cllr Ankowski, Cllr Lindsay-Gale, Cllr Guiterman, Cllr Lowe, Cllr McClarin & Cllr Nineham

Against DM Rawlings & Cllr Henderson

049/26 Lostwithiel Business Group Lostwithiel town entrance signs

It was **resolved** to thank Lostwithiel Business Group for the opportunity to provide feedback on the proposed design for the new roadside signs intended for Lostwithiel. The Town Council would like to put forward the following observations:-

- Could the timing and placement of the new signs be in conjunction with the 20mph roll out.
- Please consider avoiding information overload so as not to distract drivers
- The Council's preference is for a landscape illustrative style
- The Council is supportive of the phrase 'Ancient Stannary Town'

Proposer: DM Rawlings

Seconded: Cllr Surgey

Vote – 11 votes in favour

Councillors A & B Eastham-Thomas rejoined the meeting

050/26 River bank & Designated Bathing Area signage

It was **resolved** to purchase and install an A3 sign for the DBA and 16 x A4 signs for the river frontage to meet the requirements of the Council's insurers.

Proposer: Cllr Henderson

Seconded: Cllr Lowe

Vote – 13 votes in favour

It was **resolved** to express the preference for the lifebuoy post to be considered as the first option for the location of the DEFRA DBA sign and the Cornwall Council annotated location the second option.

Proposer: Cllr Henderson

Seconded: Cllr B Eastham-Thomas

Vote – 13 votes in favour

051/26 Lostwithiel Library – to consider the request from Cllr McClarin that the Town Council authorises the setting up of a working party to make recommendations to Council regarding suggested improvements to Lostwithiel Library.

This agenda item was deferred until the next Council meeting.

052/26 The People’s Emergency – to consider the suggestion put forward by Cllr Surgey that Lostwithiel Town Council has a dedicated screening of the 50 minute National Emergency Briefing film.

This agenda item was deferred until the next Council meeting.

053/26 Digital Marketing Services Tender

This agenda item was deferred until the next Council meeting.

054/26 Town Council office chairs & perching stool for library volunteers

This agenda item was deferred until the next Council meeting.

055/26 Accounts & Finance

a) To approve the list of payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
02/06/26	Online payment	APS Construction Services Ltd	£2644.50	EICR Parade lights & 2 nd quarter cleaning charges
02/06/26	Online payment	Biffa	£96.28	Cemetery bin
02/06/26	Online payment	Cormac	£850.64	Two ashes interments
02/06/26	Online payment	Cornwall ALC Ltd	£42.00	AI in your community training
02/06/26	Online payment	Cornwall Council	£79.00	Two library volunteer DBS checks
02/06/26	Online payment	Cornwall Supplies Cleaning	£11.38	Toilet rolls
02/06/26	Online payment	EDF	£616.95	Car park & Guildhall electric

02/06/26	Online payment	J Berryman	£50.00	Lostwithiel scouts
02/06/26	Online payment	NPower	£62.79	Toilet electric
02/06/26	Online payment	Parcsigns	£108.00	Gild name on board at Guildhall
02/06/26	Online payment	ROSPA Play Safety	£597.60	Annual play inspections
02/06/26	Online payment	Source for Business	£160.59	Water charges Public toilet & Guildhall
02/06/26	Online payments & Standing Orders	Salary related expenses	£8,111.72	Salary related expenses
02/06/26	Online payment	SWPSI Ltd	£79.99	Play area inspection fees
02/06/26	Online payment	SSE	£128.26	Library electric
02/06/26	Online payment	WesternWeb	£72.00	Accessibility audit for website
02/06/26	Online payment	VOIP	£11.99	Phone line
02/06/26	Zen Internet	Zen Internet	£69.60	Broadband x 2
		Total	£13,793.29	

It was **resolved** to approve the list of payments as drafted.

Proposer: Cllr Henderson

Seconder: Cllr Thomas

Vote – 13 votes in favour

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: DM Rawlings
Vote – 13 votes in favour.

Seconder: Cllr Ankowski

The meeting closed at 21.15pm

Chairman

Date

DRAFT