

## Annual Schedule of Payments 1<sup>st</sup> April 2025 – 31<sup>st</sup> March 2026

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
01/04/25	Online payment	APS Construction Services Ltd	£4, 010.25	Quarterly toilet cleaning charge & Feb maintenance works
01/04/25	Online payment	Clarity Copiers Ltd	£125.57	Copy charges
01/04/25	Online payment	Cormac	£1,894.62	Sexton services
01/04/25	Online payment	Cornwall ALC Ltd	£84.00	Staff training
01/04/25	Online payment	Cornwall ALC Ltd	£1,130.04	Annual membership fee CALC & NALC
01/04/25	Online payment	Cornwall Council	£11,402.15	Rates
01/04/25	Online payment	Cumbria Clock Company Ltd	£216.00	Clock service Feb 25
01/04/25	Online payment	DCS Pest Control (Cornwall) Ltd	£60.00	March – June pest control
01/04/25	Online payment	EDF	£398.35	Electric
01/04/25	Online payment	Fire Safety in Order	£420.00	Fire risk assessments
01/04/25	Online payment	David Guiterman	£37.00	Darley oak root grow & compost

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01/04/25	Online payment	Information Commissioner	£35.00	Annual fee
01/04/25	Online payment	Iteracy	£252.00	Town trail website hosting March 2028 – March 2029
01/04/25	Online payment	Iteracy	£2,556.00	Design & build Town trail website
01/04/25	Online payment	Rachel Groves	£110.75	Office picture frame
01/04/25	Online payments and 1 x Standing Order	Salary related expenses	To be tabled	Salary related expenses
01/04/25	Online payment	Karin Henderson	£28.00	Flowers
01/04/25	Online payment	Poynton Bradbury	£2,280.00	Heritage statement
01/04/25	Online payment	Source for Business	£32.08	Public toilet water
01/04/25	Online payment	SWPSI	£119.99	Monthly play area inspection charge
01/04/25	Online payment	SSE Energy Solutions	£117.22	Guildhall electric

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01/04/25	Online payment	VOIP/Studio	£10.78	Phone service
01/04/25	Online payment	Zen	£34.80	Broadband
01/04/25	Online payment	Zurich	£5,081.25	Annual payment
01/04/25	Online payment	The Carpet Gallery	£720.00	Guildhall kitchen vinyl
15/04/25	Online payment	Biffa	£69.98	Cemetery bin
15/04/25	Online payment	Bodmin Revival CIC	£1980.00	Town Team TDF initial payment
15/04/25	Online payment	Clarity Copiers Ltd	£181.27	Copy charges
15/04/25	Online payment	Cormac	£376.12	Sexton services
15/04/25	Online payment	ICCM	£105.00	Annual membership
15/04/25	Online payment	Sandra Harris	£44.85	Paper, batteries, doorbell, w/up bowl & liquid & envelopes
15/04/25	Online payment	NPower	£88.65	Toilet electricity

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15/04/25	Online payment	SWPSI	£426.76	Monthly play area inspection charge & replacement & installation of flat swing Coulson park
15/04/25	Online payment	SSE Energy Solutions	£105.72	Guildhall electric
15/04/25	Online payment	WesternWeb Ltd	£311.92	4 x TP links & 8 port ethernet switch
13/05/25	Online payment	APS Construction Services Ltd	£1,194.00	Tarmac patching
13/05/25	Online payment	A1 Tree & Grounds Ltd	£4,092.00	Grounds maintenance
13/05/25	Direct Debit	Biffa	£624.00	Annual litter bin contracts Rose Hill & Skate Park
13/05/25	Direct Debit	Biffa	£283.20	50 office waste sacks
13/05/25	Direct Debit	Biffa	£69.98	Cemetery bin collection
13/05/25	Online payment	Clarity Copiers Ltd	£88.49	Copy Charges
13/05/25	Online payment	Coastal Construction	£13,581.61	Certificate 6 Edgcumbe House & Guildhall
13/05/25	Online payment	Coastal Construction	£16,947.46	Certificate 10 Edgcumbe House

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13/05/25	Online payment	Cornwall Supplies Cleaning	£31.21	Vacuum Bags, cloths & toilet roll
13/05/25	Online payment	EDF	£333.72	Electric
13/05/25	Online payment	Karin Henderson	£235.20	Barrel locks key copies for nuki locks
13/05/25	Online payment	Karin Henderson	£84.00	Mayors Allowance VE Day
13/05/25	Online payment	Npower	£95.33	Toilet Electric
13/05/25	Online payment and 1x standing Order	Salary related expenses	£7,863.10	Salary related expenses
13/05/25	Corp Card	Printerland	£998.39	Epson Printer
13/05/25	Online payment	Rialtis	£1,116.00	Annual Support Omega & Cemeteries
13/05/25	Online payment	Source for Business	£62.29	Public Toilet water
13/05/25	Online payment	Source for Business	£246.31	Edgcumbe House water
13/05/25	Online payment	Source for Business	£59.64	Guildhall water

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13/05/25	Online Payment	VOIP/Studio	£10.78	Phone service
13/05/25	Online payment	Westernweb	£126.00	Annual renewal webspace for lostplan & renewal lostwithielcouncillors domain
13/05/25	Online payment	Zen	£34.80	Broadband – Edgcumbe House
13/05/25	Online payment	Zen	£165.60	Broadband – Taprell monthly & set up
20/05/25	Online payment	APS Construction Services Ltd	£5,412.18	May Maintenance Council office works, Quay Street handrail & bench Water leak repairs Quarterly litter picking charge
20/05/25	Online payment	RoSPA	£576.00	Annual inspection fees
20/05/25	Online payment	Source for Business	£94.94	Public toilet water
20/05/25	Online payment	SSE	£30.53	Guildhall electric
03/06/25	Direct Debit	Biffa	£87.48	Cemetery Bin
03/06/25	Online Payment	Cornwall ALC	£42.00	Staff procurement training

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03/06/25	Online Payment	EDF	£372.66	Electric
03/06/25	Online Payment	NPower	£70.73	Public Toilet electric
03/06/25	Online payments & standing orders	Salary related expenses	£7,863.50	Salary related expenses
03/06/25	Online payment	Salary related expenses	£800.00	Salary related expenses – annual secondary pension scheme contribution
03/06/25	Online payment	SWPSI Limited	£119.99	Play inspections
13/05/25	Direct Debit	Tectonic Software	£12.00	Domain change
25/06/25	Online payment	APS Construction Services Ltd	£3,676.50	Car park tarmac & 2nd quarter cleaning charges
25/06/25	Online payment	Bodmin Revival CIC	£1,980.00	Town Trail project final 50% payment
25/06/25	Online Payment	DCS Pest Control (Cornwall) Ltd	£60.00	Quarterly pest control fee
25/06/25	Online payment	EDF	£656.95	Electric
25/06/25	Online payment	Npower	£71.54	Toilet electric charges

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25/06/25	Online payment	SWPSI Limited	£119.99	Play area inspection fees
25/06/25	Online payment	WesternWeb	£174.00	Annual renewal of webspace & domain (2 years)
25/06/25	Online payment	Zen	£34.80	Broadband
25/06/25	Online payment	The Acorn Workshop	£1,926.00	Rubbing posts & plaques
25/06/25	Online payment	Duchy Defibrillators	£246.00	Defib annual monitoring fee
25/06/25	Online payment	NPower	£6,315.84	Library electric 01 Dec- 30 April
25/06/25	Online payment	SSE Solutions	£84.83	Guildhall kitchen electric
16/07/25	Online payment	APS Construction Services Ltd	£3,896.10	2nd quarter litter picking charges & June inspection fee
16/07/25	Direct Debit	Biffa	£121.58	Cemetery bin
16/07/25	Online Payment	John Berryman	£23.15	Tree guard
16/07/25	Online payment	Cormac	£1,409.12	Sexton services
16/07/25	Online payment	CALC	£42.00	Election training part 2

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16/07/25	Online payment	EDF	£324.63	Electric – car park
16/07/25	Online payment	Andrew Maclennan	£147.66	Install data cable at Guildhall & check library heaters
16/07/25	Online payment	NPower	£425.15	Library electric charges
16/07/25	Online payment	Palace Printers	£400.00	1600 A5 survey booklets
16/07/25	Online payments & one Standing Order	Salary related expenses	£8,663.30	Salary related expenses
16/07/25	Online payment	Source for Business	£71.66	Public toilet water charges
16/07/25	Online payment	VOIP Studio	£11.99	Phone line
16/07/25	Online payment	Westernweb	£96.00	Annual renewal of webspace & content management for <a href="http://lostwithieltownteam.org.uk">lostwithieltownteam.org.uk</a>
16/07/25	Online payment	Zen	£69.60	Broadband Edgcumbe & Guildhall
16/07/25	Online payment	EDF	£343.17	Electric

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16/07/25	Online payment	EDF	£142.31	Electric
16/07/25	Online payment	Npower	£69.04	Electric – public toilet
05/08/25	Online Payment	Biffa	£69.98	Cemetery bin
05/08/25	Online Payment	Cornwall ALC Ltd	£45.00	Councillor Training
05/08/25	Online payment	Medway Galvanising Company Ltd	£36.00	U10 bit for monohinge gates
05/08/25	Online payment	Paul Russell T/A PATAS	£325.00	Internal Audit Fee
05/08/25	Online payments & one Standing Order	Salary related expenses	£7,863.30	Salary related expenses
05/08/25	Online payment	SWPSI Ltd	£119.99	Play area operational play inspections
05/08/25	Online payment	Westerweb	£36.00	Adding room hire link to Town Council website
05/08/25	Online payment	Westernweb	£334.07	Wi-fi access to Guildhall & installation of smart screens
02/09/25	Online	Biffa	£69.98	Cemetery bin

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	payment			
02/09/25	Online payment	A1 Tree & Grounds Ltd	£7,020.00	Quarterly grounds works charges
02/09/25	Online payment	APS Construction Services Ltd	£3,826.50	Third quarter charge cleaning & July maintenance works
02/09/25	Online payment	J Berryman	£23.68	Mayors Allowance – Open day expenses
02/09/25	Online payment	Cormac	£399.89	Ashes interment
02/09/25	Online payment	EDF	£146.08	Electric
02/09/25	Online payment	Npower	£66.42	Toilet electric
02/09/25	Online payment	Source for Business	£62.24	Guildhall water
02/09/25	Online payment	SSE Energy Solutions	£194.66	Electric
02/09/25	Online payments & one Standing Order	Salary related expenses	£7,863.30	Salary related expenses
02/09/25	Online payment	SWPSI Ltd	£119.99	Play area operational play inspections

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02/09/25	Online payment	APS Construction Services Ltd	£2,880.00	Town Team installation rubbing posts, benches & nest boxes
02/09/25	Online payment	P Wisdom	£11.00	Town Team chocolates
02/09/25	Online payment	M Nineham	£25.97	Printing costs and balloons paper plates etc
02/09/25	Online payment	Parc Signs	£267.70	Furniture plaques & bike rack sign
02/09/25	Online payment	D Guiterman	£14.49	Chalk paint
02/09/25	Online payment	Westcare Supply Zone	£268.63 £919.90	Stationery Display boards & storage cupboard
02/09/25	Online payments	Westernweb	£180.00	Renewal cloud email account for <a href="http://lostwithielcouncillors.org.uk">lostwithielcouncillors.org.uk</a>
02/09/25	Online payment	SSE Energy Solutions	£108.20	Electric Guildhall kitchen
14/10/25	Online payment	Biffa	£69.98	Cemetery bin
14/10/25	Online payment	APS Construction Services Ltd	£1,883.28	Sept maintenance works
14/10/25	Online payment	TClarke South West	£264.00	Alarm service contract renewal

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14/10/25	Online payment	Coastal Construction (Cornwall) Ltd	£5,613.91	Phase II
14/10/25	Online payment	Cornwall Council	£363.04	Uncontested Parish election recharge
14/10/25	Online payment	DCS Pest Control (Cornwall) Ltd	£60.00	Pest control King George V
14/10/25	Online payment	EDF	£253.80	Electric – Guildhall & car park
14/10/25	Online payment	Iteracy	£552.00	Town Trail website hosting 2029-2031
14/10/25	Online payment	Npower	£120.99	Library electric
14/10/25	Online payments & one Standing Order	Salary related expenses	£9,366.34	Salary related expenses
14/10/25	Online payment	SWPSI Ltd	£1,511.99	Play area operational play inspections & repairs
14/10/25	Online payment	Tozers	£1,800.00	Council advice service
14/10/25	Online payment	WesternWeb Ltd	£127.84	Wifi access point for rear door & install printer software

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14/10/25	Online payment	Zen	£69.60	Broadband Guildhall & Edgcumbe
11/11/25	Online payment	Biffa	£69.98	Cemetery bin
11/11/25	Online payment	A1 Tree & Grounds Ltd	£7,068.00	Quarterly grass cutting contract payment
11/11/25	Online payment	APS Construction Services Ltd	£4,318.74	Oct maintenance works & Litter picking contract Q3
11/11/25	Online payment	Cornwall ALC Limited	£387.36	Code of Conduct training
11/11/25	Online payment	EDF	£142.76	Electric – Guildhall
11/11/25	Online payment	Karin Henderson	£25.00	Plants for Parade
11/11/25	Online payment	Npower	£70.83	Toilets
11/11/25	Cheque	Royal British Legion	£200.00	Wreath (S137)
11/11/25	Online payment	St Barts Church	£16.00	Christmas Tree festival
11/11/25	Online payment	The Sign Shed	£225.72	River signs
11/11/25	Online payments &	Salary related expenses	£7,863.30	Salary related expenses

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	one Standing Order			
11/11/25	Online payment	SWPSI Ltd	£119.99	Play area operational play inspections
11/11/25	Online payment	Torch Fire Protection	£260.39	Fire Extinguisher maintenance & installation of new 2kg CO2 extinguisher
11/11/25	Online payment	Westcare	£104.19	Paper, subject dividers & report files
11/11/25	Online payment	Zen	£69.60	Broadband Guildhall & Edgcumbe
02/12/2025	Online payment	Biffa	£87.48	Cemetery bin
02/12/2025	Online payment	APS Construction Services Ltd	£2,482.50	Fourth quarterly charge cleaning
02/12/2025	Online payment	Brothers Cleaning SW	£198.00	Memorial cleaning
02/12/2025	Online payment	Cornwall Supplies Cleaning	£190.02	Vacuum cleaner, toilet rolls & cleaning materials
02/12/2025	Online payment	Cornwall Council	£7,845.55	By election recharges
02/12/2025	Online payment	Greenspace Designs Ltd	£6,780.00	Town Team view point bench & all ability picnic table

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02/12/2025	Online Payment	NPower	£85.61	Toilet Electric
02/12/2025	Online payments & Standing Orders	Salary related expenses	£8,111.72	Salary related expenses
02/12/2025	Online payment	Zen Internet	£69.60	Broadband x 2
16/12/25	Online payment	A1 Tree & Grounds Ltd	£960.00	Removal of deadwood from Large Lime in Quay Street
16/12/25	Online payment	John Berryman	£19.97	Biodegradable cups, plates & napkins
16/12/25	Online payment	Cornwall Council	£1,209.26	Annual rent Cattle Market car park
16/12/25	Online payment	Parc Signs	£627.00	Update Mayors Board in Guildhall
13/01/26	Online payment	National Allotment Society	£84.00	Annual membership fee
13/01/26	Online payment	APS Construction Services Ltd	£3,536.10	Litter picking quarterly charge
13/01/26	Online payment	Biffa	£74.40	Cemetery bin
13/01/26	Online payment	Cornwall ALC Ltd	£30.00	Code of Conduct training Cllr Lowe

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13/01/26	Online payment	EDF	£668.83	Car park electric
13/01/26	Online payment	EDF	£426.73	Guildhall electric
13/01/26	Online payment	Legacy AV	£652.80	Guildhall hearing loop supply & install
13/01/26	Online payment	Greenspace Designs Ltd	£6,780.00	Town Team view point bench & all ability picnic table
13/01/26	Online payment	NPower	£196.25	Toilet electric
13/01/26	Online payment	RLSS UK Enterprises Limited	£2,918.50	Open water consultancy report
13/01/26	Online payments & Standing Orders	Salary related expenses	£8,111.72	Salary related expenses
13/01/26	Online payment	SW Hygiene	£162.21	Sanitary bin disposal unit & waste transfer note
13/01/26	Online payment	SWPSI Ltd	£199.98	Play area inspection fees
13/01/26	Online payment	Tozers LLP	£960.00	Solicitors fees for licence
13/01/26	Online payment	G Trott	£480.00	Tree Management Strategy

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13/01/26	Online payment	VOIP	£11.99	Phone line
13/01/26	Online payment	Westernweb	£78.40	Restore Coulson Room WIFI
13/01/26	Online payment	Zen Internet	£69.60	Broadband x 2
03/02/2026	Online payment	Biffa	£74.40	Cemetery bin
03/02/2026	Online payment	Cornwall Council	£109.00	Licence to work within Highways limits
03/02/2026	Online payment	Evac Chair	£132.00	Maintenance Renewal
03/02/2026	Online payment	NPower	£87.43	Toilet electric
03/02/2026	Online payments & Standing Orders	Salary related expenses	£8,111.72	Salary related expenses
03/02/26	Online payment	Source for Business	£54.91	Guildhall water
03/02/26	Online payment	SWPSI Ltd	£2,839.99	Play area inspection fees & King George v net repair
03/02/26	Online payment	VOIP	£11.99	Phone line

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03/02/26	Online payment	WesternWeb Ltd	£420.00	New file server
03/02/26	Zen Internet	Zen Internet	£69.60	Broadband x 2
10/03/26	Online payment	Biffa	£93.00	Cemetery bin
10/03/26	Online payment	Biffa	£93.00	Cemetery bin
10/03/26	Online payment	A1 Tree & Grounds Ltd	£4,332.00	Grass cutting
10/03/26	Online payment	Amazon	£144.99	Wheelchair ramp
10/03/26	Online payment	APS Construction Services Ltd	£2,482.50	Cleaning contract quarterly fee
10/03/26	Online payment	APS Construction Services Ltd	£204.00	Unblock guttering & testing of festoon lights
10/03/26	Online payment	APS Construction Services Ltd	£204.00	Hire of fencing panels for Parade
10/03/26	Online payment	Coastal Construction Ltd	£6,867.00	Snagging list complete – final payment
10/03/26	Online payment	Cornwall Supplies Cleaning	£11.38	Toilet rolls
10/03/26	Online payment	Cumbria Clock Company Ltd	£264.00	Annual clock maintenance

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10/03/26	Online Payment	Duchy of Cornwall	£540.00	Second Island annual rent
10/03/26	Online payment	EDF Energy	£190.89	Car park electric
10/03/26	Online payment	EDF Energy	£291.24	Electric
10/03/26	Online payment	NPower	£66.61	Toilets electric
10/03/25	Online payments & Standing Orders	Salary related expenses	£8,111.72	Salary related expenses
10/03/26	Online payment	SWPSI Ltd	£119.99	Play area inspection fees
10/03/26	Online payment	SLCC	£102.00	Regional training Seminar
10/03/26	Online payment	SLCC	£439.00	Annual Membership fee
10/03/26	Online payment	SLCC	£149.40	Local Council Administration
10/03/26	Online payment	SSE	£350.24	Electric
10/03/26	Online payment	SW Water	£24.03	Toilet water

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10/03/26	Online payment	G Trott Tree Consultancy	£750.00	Resistograph survey
10/03/26	Corp Card	Visit Truro	£25.00	Eden Project Tourism Summit
10/03/26	Online payment	VOIP	£11.99	Phone line
10/03/26	Online payment	Zen Internet	£69.60	Broadband x 2
10/03/26	Online payment	Zurich	£5,299.36	Annual insurance premium (excluding riparian ownership)
25/03/26	Online payment	BDO LLP	£1,638.00	External Audit Fee
25/03/26	Online payment	TClarke	£108.00	Site visit to disconnect CCTV in back room
25/03/26	Online payment	Cormac	£2,529.94	Salt bin refills
25/03/26	Online payment	Npower	£69.79	Toilet Electric
25/03/26	Online payment	Source for Business	£27.63	Public toilet water charges
25/03/26	Online payment	SSE	£104.98	Guildhall Electric
25/03/26	Online payment	G Trott	£660.00	Post storm tree walkover survey

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25/03/26	Online payment	Cormac	£2,529.94	Salt bins refill
25/03/26	Online payment	Cornish Industrial Supplies	£341.85	PPE over trousers & wellingtons
25/03/26	Online payment	Notice board Company (UK) Ltd	£1,540.78	New Guildhall noticeboard
25/03/26	Online payment	NPower	£7,026.23	Library electric Sept 25 – Feb 26