

Lostwithiel Town Council

A Meeting of the Town Council was held in the Guildhall on Tuesday 1 April 2014 at 7pm.

Councillors present

Mayor Mrs Parsons

Deputy Mayor Mrs Jarrett

Councillor Abbiss, Councillor Gillett

Councillor Hensman, Councillor Jewels,

Councillor May, Honoured Burgess Peareth

Councillor Robson, Councillor Mrs Ross,

Councillor Watkins & Councillor Mrs Wilkinson

In attendance

Town Clerk Mrs Harris

Seven members of the public were in attendance

774/13 PRESENTATION BY LUCI ISSACSON CLIMATE VISION

Ms Issacson advised the Council that the project has once again been very successful with nine tonnes of leaf litter having been collected over the three locations. The Council was thanked for its participation in the scheme and advised that a report to DEFRA is currently being prepared along with a toolkit for other Councils interested in participating in the project. The leaf mulch will stay in situ for a further 12 month period when it will be tested again by the Environment Agency. Currently Ms Issacson hopes to be able to encourage the Environment Agency to relax their rules on use and the Council will be kept updated.

775/13 PUBLIC PARTICIPATION

The Council was addressed regarding funding for the skate park project. The clerk advised the meeting that the Council is in constant contact with the project funders.

776/13 APOLOGIES OF ABSENCE

Apologies for absence were received and accepted from the following Councillors:-

Councillor Brewer, Councillor Hughes and Honoured Burgess Jones.

777/13 DECLARATIONS OF INTEREST

Councillor Gillett declared a non registerable interest in agenda item 25, Accounts & Finance.

Mayor Mrs Parsons declared a non registerable interest in agenda item 25 Accounts & Finance.

Honoured Burgess Peareth declared non registerable interests in Agenda item 19 Kolar Meadows and Agenda item 25 Accounts and Finance.

Councillor Mrs Ross declared a non registerable interest in agenda item 25 Accounts & Finance.

778/13 COUNCILLOR CO-OPTION

It was proposed by Councillor Mrs Ross and seconded by Deputy Mayor Mrs Jarrett that Mr Mark Royle is co-opted onto Lostwithiel Town Council. This proposal received the support of the Council. Councillor Royle signed his Declaration of Acceptance of Office.

779/13 COMMUNITY POLICE REPORT

None

780/13 CORNWALL COUNCILLOR REPORT

None

781/13 MAYOR'S REPORT

The Mayor advised Council that a complaint has been received due to the Council neglecting to fly the St Piran Flag on St Piran's Day. It was proposed by Mayor Mrs Parsons and seconded by Councillor Watkins that Councillor Robson maintains the list of flag flying dates and Councillor Watkins makes the necessary arrangements to fly the flags when appropriate. This proposal received the support of the Council.

The Mayor also advised Council that Mayor Mrs Parsons and Consort Mr Donald Parsons recently represented Lostwithiel Town Council at the London Cornish Annual Dinner.

782/13 COMMUNITY RESILIENCE

Councillor Mrs Ross reported to Council that the recent Flood Plan test event was very successful. It has highlighted the need for training on the use of the two way radios and this will be arranged shortly.

783/13 MINUTES

The minutes of the meeting of 25 March 2014 were accepted, approved and duly signed by Mayor Mrs Parsons. Proposed Honoured Burgess Peareth seconded Councillor Robson. This proposal received the support of the Council.

784/13 PLANNING COMMITTEE MINUTES

The minutes of the Planning Committee meetings held on 14 January & 11 February 2014 were accepted by Council. Proposed Deputy Mayor Mrs Jarrett seconded Honoured Burgess Peareth. This proposal received the support of the Council.

785/13 FINANCE, STAFFING & GENERAL PURPOSES MINUTES – 25 February 2014

The minutes of the Finance, Staffing & General Purposes Committee held on 25 February 2014 were accepted by Council. Proposed Councillor Jewels seconded Councillor Robson. This proposal received the support of the Council.

786/13 CORNWALL COUNCIL CONSULTATION – CORNWALL LOCAL PLAN – STRATEGIC POLICIES

Councillor Robson expressed concern that the document does not appear to specify a target for the number of new jobs to be created or the number of jobs per new house. Councillor Robson further highlighted the following:-

as a town Lostwithiel should apply for convergence funding

that the re-opening of the passenger line from Lostwithiel to Fowey would be in accordance with Policy 27 sub section 7

the document should state that Lostwithiel needs to develop a strategy for flooding.

Councillor Gillett advised the Council that in his opinion the housing figures specified do not add up it is particularly unclear where the housing figure for the Par Docks proposal has been included.

Deputy Mayor Mrs Jarrett advised Council that it is not an accessible document and not straightforward to follow.

It was proposed by Councillor Robson and seconded by Councillor May that the clerk is instructed to advise Cornwall Council of the following:-

The document needs to be in a more readable and accessible form

All other urban areas in the document make mention of retail opportunities except Lostwithiel. Other plans for communities outside of Cornwall specify a number of jobs for a number of houses – could Cornwall Council consider adopting this approach.

The document is considered inadequate, very difficult for lay people to understand and an opportunity should be given for it to be readdressed at local level. This proposal received the support of the Council.

787/13 CALC – AUDIT & ACCOUNTABILITY TRAINING

It was proposed by Councillor Jewels and seconded by Councillor Robson that the clerk is authorised to attend this conference with all associated costs including overtime being met by the Council. This proposal received the support of the Council.

788/13 ANTI FRAUD & CORRUPTION POLICY & WHISTLE BLOWING POLICY

It was proposed by Councillor Jewels and seconded by Councillor Watkins that Lostwithiel Town Council accepts the recommendation of the Finance, Staffing & General Purposes Committee and approves these policies as drafted. This proposal received the support of the Council.

789/13 PUBLIC TOILETS – TO CONSIDER THE PROPOSAL PUT FORWARD BY LOSTWITHIEL BUSINESS GROUP TO FORM A JOINT WORKING PARTY TO WORK TOWARDS A LONG TERM SOLUTION FOR THE PROVISION OF PUBLIC TOILETS

It was proposed by Mayor Mrs Parsons and seconded by Councillor Royle that Lostwithiel Town Council defers any discussion with Lostwithiel Business Group until after a further update has been received from Cornwall Council. This proposal received the support of the Council.

790/13 SHIRE HALL MOORS – TO FURTHER CONSIDER THE RIVER BANK EROSION AND TO DECIDE HOW TO ADDRESS PUBLIC SAFETY

Councillors having met at Shire Hall Moor on Monday night discussed the erosion, South West Water leaving the gate open when accessing the sewage works, members of the public climbing the locked gates to access the path and the removal of the Town Council signs advising closure of the path. Councillor Watkins advised Council that the padlock and chain has today been removed from the kissing gate and herras fencing has been erected between the trees prior to the area of collapsed path to prevent public access.

Deputy Mayor Mrs Jarrett and Councillor May had today met with a contractor on site who advised that it would cost circa £1000 - £1200 to re-direct the path close to the fencing.

The clerk advised Council that she would recommend inspection of the area by an ecologist prior to the commencement of any works in the area.

It was proposed by Councillor Jewels and seconded by Honoured Burgess Peareth that the Council agrees to the necessary works being undertaken to re-direct the path subject to the appropriate bodies/agencies having given the necessary consents.

791/13 GEOCACHING – SHIRE HALL MOOR

It was proposed by Councillor Watkins and seconded by Deputy Mayor Mrs Jarrett that the clerk is instructed to give consent to the applicant to site a geocache container at Shire Hall Moor when access to the Reserve has been re-opened. This proposal received the support of the Council.

792/13 KOLAR MEADOWS – REQUEST FOR SUPPORT FOR ADOPTION OF THE HIGHWAY BY CORNWALL COUNCIL

Honoured Burgess Peareth having previously declared a non registerable interest left the meeting room.

It was proposed by Councillor Jewels and seconded by Councillor Hensman that the clerk is instructed to write to the residents to advise that Lostwithiel Town Council has no reason to object to the residents applying for the road to be adopted by Cornwall Council. This proposal received the support of the Council.

Honoured Burgess Peareth rejoined the meeting.

793/13 DOG FOULING

It was proposed by Mayor Mrs Parsons and seconded by Honoured Burgess Peareth that the two pedestrian gates are re-instated on King George V playing field as soon as possible. Furthermore the clerk is instructed to write to Cornwall Council to request further Dog Warden visits to the town and Cornwall Council's Incident report booklet is more actively promoted. This proposal received the support of the Council.

794/13 WORLD WAR ONE COMMEMORATIVE EVENTS

Councillor Robson advised the Council that the working party is suggesting that an evening service is arranged on the Parade on Sunday 3 August led by Canon Hawkes from Lerryn with Lostwithiel Town Band in attendance. There would not be a Parade but it is hoped that there will be representatives from the neighbouring Parishes and representatives of the town's uniformed groups. During the service the names of all those who lived in Lostwithiel and the surrounding Parishes and died in World War One would be read and a LED tea light would be lit and placed in the Memorial Garden. It is further proposed that a lit lantern is placed on the War Memorial.

It was proposed by Councillor Gillett and seconded by Deputy Mayor Mrs Jarrett that these proposals are accepted by Council and that the working party is instructed to proceed with their plans. This proposal received the support of the Council.

795/13 TOWN MAP BOARDS

It was proposed by Councillor Watkins and seconded by Councillor Gillett that the Council accepts the recommendation from the Finance Staffing and General Purposes Committee and Quotation 2 for £985.68 is accepted by Council and the clerk is instructed to order the boards. This proposal received the support of the Council.

796/13 LOSTWITHIEL TOWN COUNCIL INSURANCE RENEWAL

The clerk advised Council that following the Council meeting held on 25 March she had been advised by a Councillor that Zurich had previously refused to insure the wooden walkway. The clerk advised Council that Zurich have advised that they are able to provide Public Liability cover and Fire, Lightning, Explosion and Aircraft cover on the structure but not all risks cover.

It was proposed by Honoured Burgess Peareth and seconded by Councillor Watkins that in light of this information the clerk is still instructed to proceed as proposed by Council at the meeting held on 25 March. This proposal received the support of the Council.

797/13 EXTERNAL HARD DRIVE

Council considered the report circulated. It was proposed by Councillor Mrs Ross and seconded by Councillor May that the clerk is instructed to arrange for the purchase and installation of a network file server and backup unit, offering 1 terabyte data storage at a cost of £250 plus VAT. This proposal received the support of the Council.

798/13 ACCOUNTS & FINANCE

Mayor Mrs Parsons, Councillor Gillett, Honoured Burgess Peareth and Councillor Mrs Ross all having previously declared non registerable interests left the meeting room.

It was proposed by Councillor Robson and seconded by Councillor May that the cheques presented totalling £14601.18 are authorised for payment. This proposal received the support of the Council Mayor Mrs Parsons, Councillor Gillett, Honoured Burgess Peareth and Councillor Mrs Ross rejoined the meeting.

799/13 HIGHWAYS

The clerk advised Council that Cornwall Council Highways has advised that the salt bin at Meadow Breeze will be sited when the Neighbourhood Steward can fit it into his programme of works which is very full dealing with the aftermath of the flooding and storms.

The clerk further advised that in response to a request from a resident for the 'Lostwithiel' sign to be reinstated at Lanwithan Road Cornwall Council Highways have advised the following:-

'I will ask the Neighbourhood Steward to check the location..... and consider a replacement funded from his sign budget. However I feel I should advise you that priority will be given to warning signs and road traffic signs before any Town name plate signs. The Town Council could fund the purchase and erection of the sign if they felt it appropriate.'

The clerk was instructed to report the following to Cornwall Council Highways:-

Large potholes on Edgcumbe Road between the housing estate and Coombe Park

Potholes on the Lerryn road 150 yards from the Coffeelake entrance

Potholes Cott road to Liddicoat road

Potholes Hillhead

Potholes Pleyber Christ Way

Potholes between the Vets and Sweetshouse

Furthermore the clerk was instructed to ask if Highways could check if the Duchy Nursery sign at Bosmaugan Cross is obstructing road visibility.

800/13 TO RECEIVE REPORTS FROM OUTSIDE BODIES

Mayor Mrs Parsons advised that she attended the Community Network Meeting which discussed the abolition of Cornwall Council's mobile library service.

Councillor Mrs Ross reported on the Cornwall Community Flood Forum meeting where it was confirmed that Lostwithiel has been selected to form part of a further funding application as the only community in Cornwall with a fully operational Flood Plan.

Councillor Robson, Mayor Mrs Parsons, Deputy Mayor Mrs Jarrett and Honoured Burgess Peareth met Mr Mitchell for a pre arranged site visit to discuss possible housing development.

Mayor Mrs Parsons also advised that the Chairperson of the Community Centre has declined to discuss provision of public toilets by the Community Centre prior to the Town Council's further discussions with Cornwall Council.

801/13 CORRESPONDENCE

Sheryll Murray MP

Peoples Millions

Cornwall Council

Town & Parish Council Bulletin

Lostwithiel resident

Election of Mayor 2014

Lostwithiel resident

Election of Mayor 2014

Lostwithiel resident

Election of Mayor 2014

The clerk, as requested, read to Council the correspondence received regarding the Election of Mayor 2014.

Deputy Mayor Mrs Jarrett and Councillor Jewels left the meeting room.

It was proposed by Councillor Gillett and seconded by Councillor Robson that the clerk is instructed to respond to confirm that the Council adopted the correct procedure at the meeting held on 4 March. This proposal received the support of the Council.

Town Clock – Honoured Burgess Peareth advised the Council that one of the gear boxes on the clock is completely seized. It was proposed by Honoured Burgess Peareth and seconded by Councillor Watkins that the Council agrees to the annual service of the clock being brought forward by one month in order that the necessary repair which may be part of the usual service can be undertaken. This proposal received the support of the Council.

802/13 NOTICES

Annual Town Meeting	Wednesday 23 April 7pm Church Rooms Lostwithiel
LTC Annual Meeting	Tuesday 6 May 7pm Guildhall Lostwithiel
LTC June Council Meeting	Tuesday 10 June

803/13 ITEMS FOR NEXT AGENDA

None

The meeting closed at 10.45pm

Chairman

Date