



Lostwithiel Town Council Extraordinary Meeting Tuesday 20 May 2025

Meeting Minutes

An Extraordinary Meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 20 May 2025 at 7pm.

Councillors Present

Mayor Berryman, Deputy Mayor Rawlings, Councillor Anders, Councillor Eastham, Councillor Guiterman, Councillor Henderson, Councillor McClarin & Councillor Nineham.

In attendance

No members of the public were in attendance.
Town Clerk Sandra Harris was in attendance.

041/25 Apologies of Absence

An apology for absence was received and accepted from Councillor Wisdom.

042/25 Declarations of interest

Councillor Guiterman declared non-registerable interests in agenda items 7 Lostwithiel Town Team Phase III infrastructure & 12 Town Team complaints. Councillor Nineham declared a non-registerable interest in agenda 12 Town Team complaints.

043/25 Public Participation

None

044/25 Annual Meeting Minutes

It was **resolved** that the minutes of the Council Meeting held on 13 May 2025 are accepted, approved and duly signed by Mayor Berryman.

Proposer: Cllr Guiterman

Seconded: Cllr Henderson

Vote – 8 In favour

045/25 Cornwall Council Hackney Carriage/Private Hire Vehicle Operator & Driver Licensing consultation

It was **resolved** not to submit comments to Cornwall Council regarding this consultation.

Proposer: Cllr Guiterman

Seconded: Mayor Berryman

Vote – 8 In favour

046/25 Councillor Co-option

It was **resolved** to fill the current vacancies by co-option and to approve the co-option notice as drafted.

Proposer: Mayor Berryman

Seconded: DM Rawlings

Vote – 8 In favour

Councillor Guiterman having declared a non-registerable interest left the meeting room.

Councillor Henderson asked that the minutes record that it was suggested to Councillor Nineham that as a member of the Town Team she may wish to consider leaving the room.

047/25 Lostwithiel Town Team Phase III infrastructure

It was **resolved** to approve the installation of the Town Trail infrastructure as specified in the Lostwithiel Town Team Town Trail Infrastructure Phase Three document at a cost of £2,320 excluding VAT.

Proposer: DM Rawlings

Seconded: Cllr Anders

Vote – 7 votes in favour

048/25 Lostwithiel Town Team

Councillor Nineham advised the meeting that there were no further updates available at this time regarding Town Trail bike racks.

Councillor Guiterman rejoined the meeting.

049/25 RoSPA Annual Play Safety reports

It was **resolved** to authorise the following recommended works:-

- That the decaying timber is replaced on multi play and moving parts on rocker are greased.
- The roundabout is re-positioned
- The grass contractor is notified of damage to the wooden equipment
- The maintenance contractors are asked to replace the defective timber on bench inside play area, to reduce the 5mm gap and to remove the buddleia and replace the concrete blocks in the wall on the road side.
- The play area contractors are asked for a price for surface works in the King George V play area and for their recommendations to remedy the corrosion on the fencing.

Proposer: DM Rawlings

Secunder: Cllr Nineham

Vote – 8 votes in favour

050/25 Neighbourhood Priorities Statement survey

The NPS survey is currently with the printers, the intention is that the survey will be delivered by Councillors to properties in Lostwithiel after the 03 June Council meeting. A number of Councillors volunteered to deliver copies of the survey.

051/25 Accounts & Finance

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
20/05/25	Online payment	APS Construction Services Ltd	£5,412.18	May Maintenance Council office works, Quay Street handrail & bench Water leak repairs Quarterly litter picking charge
20/05/25	Online payment	RoSPA	£576.00	Annual inspection fees
20/05/25	Online	Source for	£94.94	Public toilet

	payment	Business		water
20/05/25	Online payment	SSE	£30.53	Guildhall electric
		Total	£6,113.65	

It was **resolved** to approve the list of BACS payments as listed.

Proposer: DM Rawlings

Seconder: Cllr Eastham

Vote – 8 votes in favour

Councillor Guiterman and Councillor Nineham having declared a non-registerable interest left the meeting room.

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Cllr Henderson

Seconder: Cllr McClarin

Vote – 6 votes in favour

The meeting closed at 8.20pm

Chairman

Date