



**Lostwithiel Town Council
Community Levelling Up Programme Committee Meeting
Thursday 26 February 2026**

Meeting Minutes

A meeting of Lostwithiel Town Council's Community Levelling Up Programme Committee was held in Lostwithiel Library on Thursday 26 February 2026 at 6pm.

Committee Members present

Deputy Mayor Rawlings, Councillor Eastham & Councillor Henderson.

In attendance

One member of the public was in attendance.
Town Clerk Sandra Harris was in attendance.

CLUP34/25 Apologies

Apologies were received and accepted from Mayor Berryman.

CLUP35/25 Declarations of Interest

None.

CLUP36/25 Public Participation

None.

CLUP37/25 Minutes 10 December 25

It was **resolved** that the minutes of the CLUP Committee meeting held on 10 December are accepted, approved and duly signed by Committee Chair DM Rawlings.

Proposer Cllr Henderson

Seconder DM Rawlings

Vote – 2 in favour, 1 abstention.

CLUP38/25 CLUP Project sign off

The exchange of correspondence with Cornwall Council following the request for a project update was noted by the Committee.

CLUP39/25 CLUP Project snagging list

The correspondence from the Council's surveyor was reviewed and accepted by the Committee. The clerk was instructed to put the final invoice forward to Council for payment.

CLUP40/25 Surveyor Building update

DM Rawlings expressed his disappointment that the specification for works to the wall adjacent to the Kings Arms had not as yet been received. DM Rawlings explained to Committee members that works are required to improve the windows, guttering and pointing.

The Committee agreed to defer consideration of the generic maintenance schedule until the next Committee meeting.

CLUP40/25 Stannary Creative Spaces

It was **resolved** to mandate the clerk to draft a document to go out to request quotes from improved photos of the Stannary spaces and a digital marketing campaign. (Text to be drafted with Cllr Eastham's input).

Proposer DM Rawlings

Seconder Cllr Henderson

Vote – 3 in favour

CLUP41/25 Post CLUP & Feasibility report

The Committee acknowledged that future funders will require a cohesive business plan. It was **resolved** to instruct the Clerk to obtain an indicative cost for the repairs required to the top floor and to obtain recommendations from Poynton Bradbury to maintain momentum and take the buildings forward.

Proposer Cllr Eastham

Seconded DM Rawlings

Vote – 3 in favour

CLUP42/25 Commemorative Plaques

It was **resolved** to instruct the clerk to order one plaque (including installation) as per the proof and quote provided and to ask Larcombes to place it just inside the door of Edgcumbe House.

Proposer DM Rawlings

Seconded Cllr Eastham

Vote – 3 in favour

CLUP43/25 Committee Title

It was **resolved** to recommend to Council that the title of the Committee is changed to Listed Buildings Committee given that the CLUP project has achieved sign off. It was also suggested that the Committee Terms of Reference are updated and amended to increase membership to 5 Councillors.

Proposer Cllr Henderson

Seconded DM Rawlings

Vote – 3 in favour

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted .

Proposer DM Rawlings

Seconded Cllr Eastham

Vote – 3 in favour

The meeting closed 19.40

Chair

Date