

**LOSTWITHIEL TOWN COUNCIL
FINANCE, STAFFING & GENERAL PURPOSES COMMITTEE MEETING**

Tuesday 25 March 2014

A Meeting of the Town Council's Finance, Staffing & General Purposes Committee was held in the Guildhall on Tuesday 25 February 2014 at 7pm.

Councillors present

Committee Chairman Councillor Jewels, Mayor Mrs Parsons, Councillor Gillett, Councillor Robson, Councillor Mrs Wilkinson and Councillor Watkins.

In attendance

Deputy Mayor Mrs Jarrett

Town clerk Mrs Harris

No members of the public were present.

FSGP774/13 PUBLIC PARTICIPATION
None

FSGP775/13 APOLOGIES
Apologies were received and accepted from Honoured Burgess Jones & Councillor May.

FSGP776/13 DECLARATIONS OF INTEREST
None

FSGP777/13 MINUTES
The minutes of the meeting of the 25 February 2014 were accepted, approved and duly signed by Committee Chairman Councillor Jewels. Proposed Councillor Robson seconded Mayor Mrs Parsons. This proposal received the support of the Committee.

FSGP778/13 PROPERTY REPAIRS AND MAINTENANCE
In the absence of Honoured Burgess Jones the Committee agreed to defer this agenda item to next month's Committee meeting.

FSGP779/13 ANTI FRAUD & CORRUPTION POLICY & WHISTLE BLOWING POLICY
Honoured Burgess Jones was thanked in his absence for his hard work on these policies. It was proposed by Councillor Watkins and seconded by Councillor Mrs Wilkinson that the policies are recommended to Council as drafted. This proposal received the support of the Committee.

FSGP780/13 RISK MANAGEMENT
The draft Risk Management schedule received the consideration of the Committee. It was decided that the document needs to be revisited as all items listed in the top left hand box cannot be risk assessed enbloc.

FSGP781/13 ASSET REGISTER
It was noted by the Committee that progress needs to be made and that in some cases it will be necessary to have professional valuations.

FSGP782/13 TOWN MAP BOARDS
The three prices received were considered by the Committee. It was proposed by Councillor Watkins and seconded by Councillor Robson that the Finance Staffing & General Purposes Committee recommends to full Council that quotation 2 for £931.84 is accepted by Council. This proposal received the support of the

Committee. The clerk was instructed to contact this firm prior to the next full Council meeting to ascertain if it is possible to put an anti-graffiti coating on the map boards and establish the associated costs.

FSGP783/13 MAYORAL TERMS OF OFFICE BOARDS

It was proposed by Councillor Watkins and seconded by Councillor Gillett that Mayor Mrs Parsons asks the usual contractor to update the boards. This proposal received the support of the Committee.

It was noted by Committee that next year's budget will need to include provision for a new Mayor's board.

FSGP784/13 SAFE

In the absence of Honoured Burgess Jones the Committee agreed to defer this agenda item to next month's Committee meeting.

FSGP785/13 CORRESPONDENCE

None.

FSGP786/13 ITEMS FOR NEXT AGENDA

Asset Register
Safe

The meeting closed at 9pm

Chairman

Date