



Lostwithiel Town Council

Grit Bin Policy & Procedure

Policy & Procedure on Grit Bins

Approved 13 January 2026 Minute 284/25

Background

The purpose of this policy is to provide criteria against which applications for the placement of grit bins can be assessed.

Any grit bins provided are for self-help by members of the public. The Town Council does not accept any liability for use/misuse of the grit.

The Use of Grit

Grit is another name for 'rock salt' and it helps keep roads safe by preventing them becoming icy; it works by lowering the temperature at which water freezes. It relies on pedestrian movement on pavements or the action of vehicle tyres to spread it over the road but it can get too cold for the salt to work. Below -5 degrees centigrade the effectiveness of grit is reduced and pavements/roads may still freeze. Rain or snow can wash the salt away leaving the area prone to re-icing, so salting ideally needs to take place after rain but before the water freezes.

Spreading the Grit

Safety is the most important factor, Lostwithiel Town Council does not accept any liability whatsoever, the grit is provided for self-help by members of the public. The Town Council wishes to suggest that people may wish to consider the following, but this is not an exhaustive list:

- spread the grit only when there are no vehicles or pedestrians about;
- wear bright clothing to ensure that you can be seen easily;
- don't assume that the road or footway is safe just because you have spread the grit;
- look after the environment — use the minimum grit necessary. A shovel full of grit will be sufficient for 20-30sq.m. For maximum effect
- the grit should be spread in tyre tracks or on the main foot way used.

Grit Bin Provision

1. The Town Council will provide a new grit bin when a number of criteria are met using a point system.

Key factors that are considered include:

- Highway gradient
- Highway safety
- Number of residents (properties) to benefit.
- Distance to next grit bin
- Other factors e.g. known water problems; junction problems.

Lostwithiel Town Council will not provide grit bins for single-entrance housing estates. Residents in such estates can club together to pay for grit bins and their filling. Lostwithiel Town Council will arrange for the bins to be purchased and their filling/refilling once payment has been received in full and provided that Cornwall Council agrees to their siting.

2. Grit bins shall only be located where at least one of the criteria in List A are met and all those in List B:-

List A

- The gradient is greater than 1 in 10 (6°);
- A junction with a known history of accidents;
- Number of properties served is 30 or more.

List B

- Not on a route already gritted by the County Council;
- Must be for use on the public highway (road and/or footway)
- The location shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required;
- The location shall not obstruct sight lines;
- The location is not within 200m of another grit bin location;
- The location is within the urban area;

3. The location is either within the boundary of the public road or can be sited on private land with the landowner's permission in a way to give safe uninterrupted access by residents. Lostwithiel Town Council will not provide grit bins in private areas or car parks for internal use by public or private property (such as schools) parks, hospitals, old people's homes, etc.

4. Grit bins will only be located where they can be filled from a lorry. The grit bins will be replenished by Cornwall Council once per year. Additional fills are at the Town Council's discretion.
5. Grit bins should generally be left in place during the summer months, unless there is a history of vandalism at a particular location.
6. The grit in the bin is purely for use on the public highway. If the grit is used on private land/footpaths/driveways consideration will be given to removal of the bin.
7. The locations of grit bins will be recorded and made available on the Town Council's website.
8. Only written requests on the Town Council's Grit Bin Application Form will be considered. This is available on the website or from the Town Council's Office at Edgcumbe House, Fore Street, Lostwithiel, PL22 0BL.
9. An application will not be considered unless the agreement is signed by the majority of households within 100 metres of the proposed bin.
10. Before any installation is finally approved agreement will need to be given by Cornwall Council, as the Highway Authority, for the siting of the bin.

APPLICATION FOR PROVISION OF GRIT BIN

1. Proposed Location

1.1 Street Name

1.2 Location

2. Criteria

| | | Yes | No |
|---|---|-----|----|
| The gradient is greater than 1 in 10 (6°) | At least one of these criteria must be met | | |
| A junction with a known history of accidents | | | |
| Not on a route already gritted by Cornwall Council | Required criteria | | |
| Must be for use on the public highway (road and footway) | Required criteria | | |
| The location shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required | Required criteria | | |
| The location shall not obstruct sight lines | Required criteria | | |
| The location is not within 200m of another grit bin location | Required criteria | | |
| The location is within an urban area | Required criteria | | |
| The location is either within the boundary of the public road or can be sited on private land with the landowner's permission in a way to give safe uninterrupted access by residents and Lostwithiel Town Council operatives | Required criteria | | |

3. Neighbour Notification

The following neighbours have been consulted and have indicated their view to a grit bin being placed at this location. *(Additional names can be included on a plain sheet of paper).*

All Neighbours entering details below must have read the Privacy Notice attached and consent to the Council processing their data for the purpose of this application.

| Name | Address | Date | Agreement Y/N | Signed |
|------|---------|------|------------------|--------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

This application is submitted by:

Name

Email

Address

.....

Contact No

I have read the attached Privacy Notice and consent to the Council processing my personal information in accordance with the Privacy Notice

Signed

Date

Privacy Notice.

Please refer to Lostwithiel Town Council's GDPR General Privacy Notice.

This can be found on the Town Council's website; click on 'Council Policies' at the bottom of the website home page or follow the link:

https://www.lostwithieltowncouncil.gov.uk/data/uploads/1078_1242440435.pdf

This Privacy Notice is provided by Lostwithiel Town Council which is the Data Controller for your data.

The information provided on this form will be used to process the application, make a decision on the application and implement that decision.

Your personal information will not be shared with any third party.

The Council's Right to Process Information

The Council has the right to process the information under GDPR Article 6 (1) (a) and (e) (Data Protection Act) on the basis that the Processing is with consent of the data subject

Information Security

Lostwithiel Town Council cares to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and relevant policies.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted.

Children

We will not process any data relating to a child (16 and under) without the express parental/ guardian consent of the child concerned.

Your Rights

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting the Town Clerk.

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate.

Information Deletion

If you wish Lostwithiel Town Council to delete the information about you, please contact the Town Clerk.

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object.

Rights Related to Automated Decision Making and Profiling

Lostwithiel Town Council does not use automated decision making or profiling of personal data.

To Sum Up

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to the Council and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113

For Official Use Only

| Check Criteria | Y/N | | Y/N |
|---|-----|---|-----|
| <i>The gradient is greater than 1 in 10</i> | | <i>The location shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required</i> | |
| <i>A junction with a known history of accidents</i> | | <i>The location shall not obstruct sight lines</i> | |
| <i>Not on a route already gritted by Cornwall Council</i> | | <i>The location is within an urban area</i> | |
| <i>Must be for use on the public highway (road and footway)</i> | | <i>The location is either within the boundary of the public road or can be sited on private land with the landowners permission in a way to give safe uninterrupted access by residents</i> | |
| <i>Form signed</i> | | <i>Neighbour agreement</i> | |

Request Approved

Yes / No

Reason for Refusal (if applicable)

.....

.....

.....

.....