



Lostwithiel Town Council Extraordinary Meeting Tuesday 28 October 2025

Cornwall Councillor Report

Cornwall Councillor Preece sent her apologies to the meeting.

Meeting Minutes

An Extraordinary Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 28 October 2025 at 7pm.

Councillors Present

Mayor Berryman, Deputy Mayor Rawlings, Councillor Anders, Councillor Ankowski, Councillor Ashwin, Councillor Eastham, Councillor Guiterman, Councillor Henderson, Councillor Lindsay-Gale, Councillor McClarin, Councillor Nineham, Cllr Prior Richards, Councillor Santo Warner, Councillor Surgey & Councillor Thomas.

In attendance

No members of the public were in attendance.

Town Clerk Sandra Harris was in attendance.

180/25 Apologies of Absence

None.

181/25 Declarations of interest

Mayor Berryman declared a non-registerable interest in agenda item 10.

Councillor Eastham, Councillor Nineham and Councillor Thomas declared a non-registerable interest in agenda item 11.

182/25 Public Participation

None.

183/25 Meeting Minutes 14 October 2025

It was **resolved** that the minutes of the Council Meeting held on 14 October 2025 are accepted, approved and duly signed by Mayor Berryman.

Proposer: Cllr Henderson **Seconded:** DM Rawlings

Vote – 14 votes in favour, 1 abstentions.

184/25 Mayor's report

Mayor Berryman asked Councillors to support Remembrance Sunday if they are available.

185/25 Councillor Reports

Councillor Henderson advised that along with Councillor Prior-Richards she attended the Community Area Partnership meeting which both Councillors found very informative.

Councillor Henderson also advised the meeting that she had recently represented Lostwithiel Town Council at Launceston Town Council's

Civic Service.

186/25 Lostwithiel Town Council Flood Plan

It was **resolved** to approve the revised Flood Plan with some minor text amendments. Deputy Mayor Rawlings advised that new Flood Warden volunteers are needed for the Flood Plan to work effectively over an extended incident timeframe. Deputy Mayor Rawlings further updated Council on how the Flood Plan will work in practice with the current reduced number of Flood Wardens.

Proposer: DM Rawlings **Seconded:** Cllr Ankowski

Vote – 15 votes in favour.

187/25 Lostwithiel Town Council Co-option Policy

It was **resolved** to approve the policy with minor amendments.

Proposer: Mayor Berryman **Seconded:** Cllr Guiterman

Vote – 15 votes in favour.

188/25 Buildings Maintenance

It was **resolved** to approve the following

Twice yearly maintenance of the Intruder alarms in Edgcumbe House and the Library £380.

Twice yearly maintenance of the Fire Alarm in Edgcumbe House & the Guildhall £410.

Annual maintenance of the CCTV system in Edgcumbe House £60.00 (to include disconnection of one camera at no charge)

Annual Maintenance of the Emergency Lighting in the Library, Edgcumbe House, Guildhall ££250.

Edgcumbe House – to supply and install a ‘CSL connect’ within the existing intruder alarm panel £120 plus VAT, to wire a link from the intruder to fire alarm to make both monitored £90 plus VAT & to apply and pay for Police connection fee £80 plus VAT.

Guildhall – to install a CP20 control panel and a CSL Connect above the existing fire alarm panel and link the two to allow the fire alarm to signal via the wi-fi £262 plus VAT.

Proposer: DM Rawlings

Seconders: Cllr Eastham

Vote – 14 votes in favour.

Mayor Berryman having declared a non-registerable interest left the meeting room.

Deputy Mayor Rawlings acted as Chair for this agenda item.

189/25 Councillors expenses

It was **resolved** that this council does not agree that expenses for WiFi should be granted to any Councillor.

Proposer: Cllr Guiterman

Seconders: Cllr Surgey

Vote – 14 votes in favour.

Mayor Berryman rejoined the meeting and resumed as Chair.

Councillor Eastham, Councillor Nineham and Councillor Thomas having declared a non-registerable interest left the meeting room.

190/25 Hire of Town Council Land

It was **resolved** to approve Really Lovely Project’s use of the Parade on 23 December and to charge the non-commercial rate £50.

Proposer: Cllr Guiterman

Seconders: Cllr Prior-Richards

Vote – 9 votes in favour, 1 against, 2 abstentions

Councillor Eastham, Councillor Nineham and Councillor Thomas rejoined the meeting.

191/25 Cornwall Council Community Infrastructure Levy (CIL)

Council noted the Cornwall Council CIL Guidance and that the Council has received £34,984.59.

192/25 Lostwithiel Surgery

It was **resolved** to instruct the Town Clerk to contact the surgery to request that further information is provided.

Proposer: Cllr Guiterman

Seconded: DM Rawlings

Vote – 15 votes in favour

193/25 Remembrance Sunday

It was **resolved** to approve a cheque for £200 for the Town Council's wreath.

Proposer: DM Rawlings

Seconded: Cllr McClarin

Vote – 15 votes in favour

194/25 Planning Applications

a)

PA25/07894

Land at Rose Hill Rose Hill Lostwithiel
Non-material amendment in relation to
decision notice PA23/09754 dated 26/06/2024
for the introduction of cedral lap/click to
elevations.

It was **resolved** that Lostwithiel Town Council has no objection to this non-material amendment.

Proposer: Cllr Guiterman

Seconded: Cllr Henderson

Vote – 14 votes in favour.

b) None

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Cllr Henderson

Seconded: Cllr Guiterman

Vote – 15 votes in favour.

The meeting closed at 9pm

Chairman

Date