



Lostwithiel Town Council Meeting Tuesday 14 October 2025

Cornwall Councillor Report

Cornwall Councillor Preece sent her apologies to the meeting.

Meeting Minutes

A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 14 October 2025 at 7pm.

Councillors Present

Mayor Berryman, Deputy Mayor Rawlings, Councillor Anders, Councillor Ankowski, Councillor Ashwin, Councillor Eastham, Councillor Henderson, Councillor Lindsay-Gale, Councillor McClarin, Councillor Nineham, Cllr Prior Richards, Councillor Santo Warner, Councillor Surgey & Councillor Thomas.

In attendance

Twenty-four members of the public were in attendance.

Town Clerk Sandra Harris was in attendance.

Assistant Town Clerk Rachel Groves was in attendance.

The Mayor offered thoughts and condolences to the two families of the two young people recently killed on the road to Lerryn.

Cornwall Councillor Preece sent apologies and provided a written report which was circulated to Council Members.

162/25 Apologies of Absence

Apologies were received and accepted from Councillor Guiterman.

163/25 Declarations of interest

Councillor Ankowski declared a non-registerable interest in agenda item 10.

Councillor Surgey declared a non-registerable interest in agenda item 15.

164/25 Public Participation

The Council was addressed by a member of the public regarding Planning Application PA25/06437 and a number of members from Lostwithiel Environmental Action Forum and other members of the public in support of agenda item 15 LEAF Designated Bathing Area application.

165/25 Meeting Minutes 02 September 2025

It was **resolved** that the minutes of the Council Meeting held on 02 September 2025 are accepted, approved and duly signed by Mayor Berryman.

Proposer: Cllr Eastham

Seconded: Cllr Henderson

Vote – 7 votes in favour, 7 abstentions.

166/25 General Power of Competence

It was **resolved** to adopt the General Power of Competence as the Council, following the by election held on Thursday 11 September, meets the criteria stated in the legislation namely the number of Elected Councillors exceeds two thirds of the total number of Councillors and the Council has a qualified clerk.

Proposer: Mayor Berryman

Seconded: DM Rawlings

Vote – 14 votes in favour.

167/25 Councillor Co-option

It was **resolved** to fill the current vacancy by co-option and approve the co-option notice as drafted.

Proposer: Mayor Berryman

Seconded: Cllr Nineham

Vote – 14 votes in favour.

168/25 Neighbourhood Plan Steering Group minutes

The Neighbourhood Plan Steering Group minutes dated 19 August, 03 September & 17 September 2025 were noted by Council.

169/25 Neighbourhood Plan Steering Group membership

It was **resolved** to approve Brian Truscott as a member of the Lostwithiel Town Council's Neighbourhood Plan Steering Group.

Proposer: DM Rawlings

Seconded: Cllr McClarin

Vote – 14 votes in favour.

170/25 Neighbourhood Priority Statement

It was **resolved** to endorse the inclusion of a cycle way from Lanhydrock to Lostwithiel as a priority in the NPS. The clerk was instructed to amend the draft text of the initial approach to the Duchy of Cornwall to include a reference to linking to the National Cycle Network.

Proposer: Cllr Nineham

Seconded: Cllr Surgey

Vote – 14 votes in favour.

In accordance with Standing Order 1a Mayor Berryman changed the order in which items were considered at the meeting. Items 14 and 15 on the agenda was taken as the next agenda items, the minutes reflect the order of the meeting.

171/25 Water recreation access from Town Council land

The Council considered the tabled report which included an update from the Council's current insurers, a quote via brokers for Land Liability Insurance, a quote from Royal Life Saving Society UK for a risk assessment and illustrations of sample interim signage.

It was **resolved** to instruct the clerk to arrange Land Liability Insurance at a cost of £940, to arrange a risk assessment at a cost of £2,511 plus VAT and to purchase interim signage as listed in the report.

Proposer: Cllr Nineham

Seconded: DM Rawlings

Vote – 14 votes in favour.

Councillor Surgey having declared a non-registerable interest addressed the meeting and then left the room.

172/25 LEAF Designated Bathing Area application

It was **resolved** to reconsider the resolution passed on 02 September in light of correspondence from LEAF suggesting that full and unqualified landowner support for the application has to be submitted to DEFRA by 30 October 2025 and to support LEAF's application to obtain Designated Bathing Area status on

Town Council owned land downstream of the Medieval Bridge. The Council thanked LEAF for their offer to work in partnership with Cornwall Council to meet Cornwall Council's signage obligations as Bathing Water Controller as defined by the Bathing Water Regulations 2013.

Proposer: Cllr Nineham

Seconded: Cllr McClarin

Vote – 13 votes in favour.

Councillor Surgey rejoined the meeting.

The majority of the members of the public left the meeting, just four members of the public remained in the room.

173/25 Planning Applications

a)

PA25/06001

Terras Hill, retaining wall southeast of
2 Mount Pleasant Place Lostwithiel
Soil nailing reinforcement to retaining
boundary wall

It was **resolved** to support this application.

Proposer: Cllr Henderson

Seconded: Cllr McClarin

Vote – 14 votes in favour.

PA25/06437

Barngate Barn, Barngate Farm Lostwithiel
Proposed extension and re-modelling to
include external cladding

It was **resolved** to support this application.

Proposer: Cllr Nineham

Seconded: Cllr Surgey

Vote – 14 votes in favour.

Councillor Ankowski having declared a non-registerable interest and left the meeting room.

PA25/06649

Stannary House, 6 Quay Street Lostwithiel
Demolition of the existing run-down
outbuilding and lean-to and construction of a
new useable timber studio within the garden
of Stannary House, Quay Street

It was **resolved** to endorse the comments of Cornwall Council's Historic Environment Planning Team and support this application.

Proposer: Cllr McClarin
Vote – 13 votes in favour.

Seconded: Cllr Prior Richards

PA25/06650

Stannary House, 6 Quay Street Lostwithiel
Listed Building Consent for the demolition of
the existing run-down outbuilding and lean-to
and construction of a new useable timber
studio within the garden of Stannary House,
Quay Street

It was **resolved** to endorse the comments of Cornwall Council's Historic
Environment Planning Team and support this application.

Proposer: Cllr Henderson
Vote – 13 votes in favour.

Seconded: Mayor Berryman

PA25/04590

Stannary House, 6 Quay Street Lostwithiel
Listed Building Consent for regularisation
of works carried out under planning
approval C2/05/00026 to install structural
support in place of wall that was removed.
The renovation of the first floor and
second floor windows to South elevation.
Repointing and repairs to stonework on
the north and east elevations and
rendering with a bag rub finish to protect
the deteriorating stonework

It was **resolved** to instruct the clerk to thank the Cornwall Council Planning
Officer for forwarding the further information now available for this planning
application and to confirm that the Town Council is now happy to support the
work as proposed.

Proposer: Cllr Henderson
Vote – 13 votes in favour.

Seconded: DM Rawlings

Councillor Ankowski rejoined the meeting.

**174/25 Planning Inspectorate Highways Act 1980 – Section 119 –
Cornwall Council Public Footpath No.30 (Part) Lostwithiel
(Poldew Farm) Public Path Diversion Order 2024**

It was **resolved** that Lostwithiel Town Council agrees to the proposed written
representations procedure.

Proposer: DM Rawlings
Vote – 14 votes in favour

Seconded: Cllr Eastham

175/25 Cornwall Council Licensing Application

It was **resolved** not to object to the Ideal Day Brewery Ltd application.

Proposer: Cllr McClarin

Seconded: Cllr Surgey

Vote – 14 votes in favour

176/25 Quay Street tree

It was **resolved** to approve the quotation received to remove the deadwood in the top of the large lime at a cost of £800 plus VAT. Removal to be undertaken as soon as possible.

Proposer: DM Rawlings

Seconded: Cllr Eastham

Vote – 14 votes in favour

177/25 Remembrance Sunday

It was agreed that the arrangements for this years commemorations would be broadly as last year. Councillors were asked if possible to please help put the signs out and collect back in after the road closure has been lifted.

178/25 Accounts & Finance

a) To approve the list of payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
14/10/25	Online payment	Biffa	£69.98	Cemetery bin
14/10/25	Online payment	APS Construction Services Ltd	£1,883.28	Sept maintenance works
14/10/25	Online payment	TClarke South West	£264.00	Alarm service contract renewal
14/10/25	Online payment	Coastal Construction (Cornwall) Ltd	£5,613.91	Phase II
14/10/25	Online	Cornwall	£363.04	Uncontested Parish

	payment	Council		election recharge
14/10/25	Online payment	DCS Pest Control (Cornwall) Ltd	£60.00	Pest control King George V
14/10/25	Online payment	EDF	£253.80	Electric – Guildhall & car park
14/10/25	Online payment	EDF	£806.98	Guildhall electric
14/10/25	Online payment	Iteracy	£552.00	Town Trail website hosting 2029-2031
14/10/25	Online payment	Npower	£120.99	Library electric
14/10/25	Online payment	Npower	£84.16	Toilets electric
02/09/25	Online payment	SSE Energy Solutions	£108.20	Electric Guildhall kitchen
14/10/25	Online payments & one Standing Order	Salary related expenses	£9,366.34	Salary related expenses
14/10/25	Online payment	SWPSI Ltd	£1,511.99	Play area operational play inspections & repairs
14/10/25	Online payment	Source for Business	£206.22	Toilets water charges
14/10/25	Online payment	Source for Business	£38.96	Guildhall water charges
14/10/25	Online payment	Tozers	£1,800.00	Council advice service
14/10/25	Online payment	WesternWeb Ltd	£127.84	Wifi access point for rear door & install printer software
14/10/25	Online payment	Zen	£69.60	Broadband Guildhall & Edgcumbe
		Total	£23,301.29	

It was **resolved** to approve the list as circulated.

Proposer: Mayor Berryman **Seconded:** Cllr Eastham

Vote – 14 votes in favour.

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: Cllr Henderson **Seconded:** Cllr Eastham

Vote – 14 votes in favour.

The meeting closed at 21.10pm

Chairman

Date