

Lostwithiel Town Council

A Meeting of the Town Council was held in the Guildhall on Tuesday 17 December 2013 at 7pm.

Councillors present

Deputy Mayor Mrs Jarrett,
Councillor Abbiss, Councillor Brewer,
Councillor Gillett, Councillor Hensman,
Councillor Hughes, Councillor Jewels,
Honoured Burgess Jones, Councillor May,
Councillor Milne, Honoured Burgess Peareth,
Councillor Robson, Councillor Mrs Ross,
& Councillor Mrs Wilkinson

In attendance

Town Clerk Mrs Harris

One member of the public was in attendance

557/13 PUBLIC PARTICIPATION

None.

558/13 APOLOGIES

Apologies for absence were received and accepted from the following Councillors:-
Mayor Mrs Parsons and Councillor Watkins.

559/13 DECLARATIONS OF INTEREST

Councillor Brewer declared a registerable interest in agenda item 5 Cornwall Councillor Report and agenda item 14 regarding the Medieval Bridge.

Councillor Hughes declared a non-registerable interest in agenda item 5 Cornwall Councillor Report.

Honoured Burgess Peareth declared a non registerable interest in agenda item 26 regarding Accounts & Finance.

Mayor Mrs Parsons declared a non registerable interest in agenda item 25 Merlin Centre.

560/13 POLICE REPORT

PCSO Phillip's written report advised that she hopes to issue Section 59 notices regarding the damage to Coulson Park and that she will need further information to be able to log the theft of the barbeque as a crime.

561/13 CORNWALL COUNCILLOR REPORT

The clerk advised Council that Cornwall Councillor Bay apologises for not being able to attend the meeting and wishes to wish all Councillors a Merry Christmas and a Happy New Year.

Cornwall Councillor Bay has advised that at the Town Council's request she has called the Mill House planning application to Cornwall Council's Planning Committee.

Councillor Hughes declared a non registerable interest and left the meeting room.

Cornwall Councillor Bay has asked Lostwithiel Town Council to forward a list of planning reasons for calling the application to Committee and the contact details of the member who will attend the Planning Committee meeting and speak on behalf of Lostwithiel Town Council. The Council accepted Councillor Robson's offer to attend the meeting and to provide Cornwall Councillor Bay with Lostwithiel Town Council's planning reasons. Councillor Hughes re-joined the meeting.

Cornwall Councillor Bay further advised that she has arranged a meeting with Cornwall Council Portfolio Holder Edwina Hannaford for Friday 17 January from 4- 5.30pm.

Cornwall Councillor Bay will ask Cornwall Council to confirm if the toilets will still be closed on 31 December.

Cornwall Councillor Bay had asked the clerk to read to Council an email regarding the de-silting of the bridge.

Councillor Brewer declared a registerable interest and left the meeting room.

It was proposed by Councillor Gillett and seconded by Councillor May that the clerk is instructed to reiterate the decision taken by the Council regarding the removal of gravel and to repeat the statement that Lostwithiel Town Council anticipates that Cornwall Council will instruct their contractor to undertake the works and obtain the necessary consents on behalf of Cornwall Council and Lostwithiel Town Council and that Lostwithiel Town Council will contribute to the costs up to the maximum figure quoted. This proposal received the support of the Council.

It was further proposed by Honoured Burgess Peareth and seconded by Councillor May that if it proves necessary for the Town Council to apply for it's own permit then the clerk is authorised to make the necessary applications without further reference to the Council. This proposal also received the support of the Council.

Councillor Brewer re-joined the meeting.

562/13 MAYOR'S REPORT

None

563/13 MISS COLES TRUST

It was proposed by Honoured Burgess Peareth and seconded by Councillor Abbiss that the Council should consider this item in closed session. This proposal received the support of the Council.

564/13 MINUTES

The minutes of the meeting of 03 December 2013 were accepted, approved and duly signed by Deputy Mayor Mrs Jarrett. Proposed Councillor Robson seconded Councillor Hughes. This proposal received the support of the Council.

565/13 PLANNING DECISIONS

PA13/08692 King George Fifth Playing Field
Erection of outdoor skatepark
Approved

PA13/09217 Brydai The Uplands Lostwithiel
Alterations and extensions to existing dwelling. Demolition of existing garage, construction of new garage. Addition of ground floor extension to living area. Roof lantern providing access to flat roof and two dormers to the roof space.

Refused

PA13/09487 Tredethick Farm Tredethick Lane Lostwithiel
Construction of a wind turbine 11kw on 18m tower.
Approved.

566/13 PLANNING APPLICATIONS

a) PA13/10217 Royal Talbot Duke Street Lostwithiel
Conversion of ground floor into four flats.
It was proposed by Councillor Robson and seconded by Councillor Jewels that Lostwithiel Town Council supports this application if Cornwall Council's planning officer gives further consideration to the proposed plastic windows in the Conservation area. This proposal received the support of the Council.

PA13/11148 The Chapel House Restormel Road Lostwithiel
Works to trees in a Conservation Area – namely – fell one single Douglas fir.
This application was noted by Council.

b) None

567/13 CORNWALL COUNCIL – Ceasing of Weed Treatment
It was proposed by Councillor Gillett and seconded by Councillor Milne that the clerk is instructed to ask Cornwall Council for full details of the weed spraying that has been undertaken in Lostwithiel in order that the Council's Land & Parks Committee can make a recommendation to Council. This proposal received the support of the Council.

568/13 CORNWALL COUNCIL'S RAIL SERVICE OBJECTIVES

The Council considered the following motion:-

Following the presentation to the Council by Cornwall Councillor Bert Biscoe on Cornwall's objectives for rail services in the County, Lostwithiel Town Council expresses its support for the possible re-introduction of a scheduled passenger rail service on the Lostwithiel to Fowey branch line. We invite St Sampson Parish Council and Fowey Town Council to join with us in expressing to Cllr Biscoe and Cornwall Council our support for such a service We would also call on Cornwall Council to instigate a preliminary feasibility study to establish if the re-introduction of such a service was in any way viable.

Councillor Hughes advised the meeting that the proposal has the support of Lostwithiel Transport Users group and Cornwall Councillor Hughes Ward Member for Par & Tywardreath.

It was proposed by Councillor Hughes and seconded by Councillor May that this motion receives the support of Lostwithiel Town Council. This proposal received the support of the Council.

569/13 LOSTWITHIEL PUBLIC TOILETS

Councillors discussed the exchange of emails between Cornwall Councillor Bay and Cornwall Council and noted that clarification regarding the proposed closure date is to be obtained by Cornwall Councillor Bay.

570/13 LOSTWITHIEL MEDIEVAL BRIDGE

Councillor Brewer having previously declared a registerable interest left the meeting room. Council confirmed no further update was necessary as all points had been clarified under previous minute reference 561/13 Cornwall Councillor report. Councillor Brewer re-joined the meeting.

571/13 LOSTFEST

It was proposed by Councillor Robson and seconded by Councillor Hughes that Lostwithiel Town Council agrees to fly the two town flags for Lostfest 2014. This proposal received the support of the Council.

The commercial use of Town Council property was briefly discussed by Council and the clerk was instructed to make this a future agenda item.

572/13 LOSTWITHIEL TOWN COUNCIL BUDGET 2014/15

It was proposed by Honoured Burgess Peareth and seconded by Honoured Burgess Jones that the Council should consider this item in closed session. This proposal received the support of the Council.

573/13 LOSTWITHIEL TOWN COUNCIL STANDING ORDERS

The clerk distributed paper copies of the revised Standing Orders to members present. The following Councillors requested electronic copies:-

Councillor Brewer, Councillor Gillett, Councillor Hensman, Councillor Hughes, Councillor Jewels, Honoured Burgess Jones, Councillor May, Councillor Milne, Councillor Robson and Councillor Mrs Ross.

574/13 LOSTWITHIEL TOWN COUNCIL FLOOD PLAN

It was proposed by Councillor May and seconded by Councillor Hughes that the drafted letter is amended to not include a copy of the Flood Plan as recommended by the clerk. The revised text should invite householders to download a copy of the Flood Plan from the Town Council's website or request a copy from the clerk's office. This proposal received the support of the Council.

575/13 LOSTWITHIEL TOWN COUNCIL TOWN PLAN

The Council decided that the results of the town questionnaire should be made available to the public as soon as possible. It was decided that a working party should be set up to facilitate the publishing of these results and to report back to Council. It was agreed that the following Councillors would be part of the working party:-

Deputy Mayor Mrs Jarrett, Councillor Hughes, Honoured Burgess Jones, Councillor Gillett, Councillor May and Councillor Milne.

This working party will have their first meeting in the New Year.

Councillor Jewels advised the meeting that Honoured Burgess Jones, Councillor Hughes and Councillor Jewels had recently met with Cornwall Councillor David Hughes regarding the possibility of Lostwithiel Town Council joining with surrounding Parish & Town Councils to produce a Neighbourhood Development Plan. There is already a group in existence comprising Fowey Town Council and Tywardreath, St Sampson and Lanlivery Parish Councils and Cornwall Councillor Hughes was able to advise that this group would be delighted to include Lostwithiel.

The clerk was instructed to make a Neighbourhood Development Plan an agenda item for the January full Council agenda.

576/13 LOSTWITHIEL TOWN COUNCIL 'ONE OFF NEWSLETTER'

Mayor Mrs Parsons joined the meeting and clarified that the Council no longer produces a quarterly newsletter.

It was proposed by Councillor Milne and seconded by Councillor Hughes that Lostwithiel Town Council accepts the offer to produce at no cost to the Council a one-off newsletter to be distributed in February/March prior to the Parish Meeting. This proposal received the support of the Council.

577/13 TREE TENDERS

The clerk advised Council that only one tender has been received and that tender was opened in accordance with Standing Order 18 d iv by Councillor Watkins, Councillor May and the clerk at 9am. A proposed programme of works identified by work priority specified in tree reports had been prepared prior to the meeting. (App 2)

It was proposed by Councillor May and seconded by Honoured Burgess Jones that the clerk is instructed to authorise works totalling £9950 from the 2013/14 and 2014/15 budgets and that the remaining lower priority works totalling £5075 are deferred until 2015/16. This proposal received the support of the Council.

578/13 POLDEW WOODS

It was proposed by Councillor Jewels and seconded by Councillor Brewer that Lostwithiel Town Council accepts the farmer's offer to remove the tree and repair the hedge at no cost to Lostwithiel Town Council. This proposal received the support of the Council.

Honoured Burgess Peareth advised Council he would advise the farmer.

579/13 KING GEORGE V PLAYING FIELD – PEST CONTROL

It was proposed by Councillor May and seconded by Honoured Burgess Peareth that the price of £175 for the initial clear up of the field is accepted and that the Council agrees to pay £75 per month for any further visits after the three week contractor guarantee. This proposal received the support of the Council.

580/13 COULSON PARK – GRASS DAMAGE

It was decided by Council that the feasibility of placing granites for the full length of Coulson Park should be considered at the next Council meeting.

581/13 MERLIN CENTRE

Mayor Mrs Parsons declared a non-registerable interest and left the meeting room.

It was proposed by Councillor Jewels and seconded by Honoured Burgess Peareth that Lostwithiel Town Council does not make a donation towards Merlin Centre funds. This proposal received the support of the Council.

Mayor Mrs Parsons re-joined the meeting.

582/13 ACCOUNTS & FINANCE

Honoured Burgess Peareth having previously declared a non registerable interest left the meeting room.

It was proposed by Honoured Burgess Jones and seconded by Councillor Jewels that the cheques presented totalling £844.33 are authorised for payment. This proposal received the support of the Council.

Honoured Burgess Peareth rejoined the meeting.

583/13 HIGHWAYS

The clerk was instructed to ask Highways if the large Duchy Nursery sign at Greymere cross is obstructing the visibility of road users.

The clerk was further instructed to contact Cornwall Councillor Bay and Community Network Manager Martin Eddy to express concern regarding the safety of the River Brasserie building on Parade square.

584/13 REPORTS FROM OUTSIDE BODIES

Councillor Mrs Ross reported on the Cornwall Community Flood Forum board meeting. At this meeting Lostwithiel Town Council was awarded £960 to provide flood bags with the proviso that the Town Council provides CCFF with an evaluation of the use of the bags when they are deployed in order that CCFF can be updated with their effectiveness in a flood. Councillor Mrs Ross further confirmed that the full Flood Warden training package is now available to all Lostwithiel Town Councillors and Flood Wardens. Council selected two training dates namely 16 & 23 January 2013.

Mayor Mrs Parsons reported on Lostwithiel Forum's meeting with Cornwall Councillor Benedicte Bay, Cornwall Council's Conservation Officer Victoria Robinson and Teresa Frost and Mark Hollow from Cormac.

Mayor Mrs Parsons advised that she did not participate in the meeting but was invited in order that the Town Council would be aware of the Forum's road signs project. The sign at the beginning of the bridge was in need of attention as are similar signs at Hillhead and Liddicoat Road. Teresa Frost pointed out that the signs along the bridge were essential to drivers and pedestrians. The Victorian lamppost was in need of repair. Although no money was available from Cornwall Council Cormac would be willing to work with the Forum to obtain grant funding. Possible funding from the Heritage Lottery Grant has been looked into by the Forum. The meeting was very positive with Cormac and the Forum agreeing to work together to smarten up the signs in the town. Mark Hollow stated that the clearance of silt will be addressed in this financial year.

585/13 CORRESPONDENCE

Peninsula Community Health

Annual review

Microshade VSM

End of Microsoft support for XP & Office 2003

Cornwall Air Ambulance

Request for funding

Lostwithiel Museum
Lostwithiel Rotary

Public toilets
2014 Carnival dates 20-26 July 2014
(request to use Coulson Park and King George V
next month's meeting)

586/13 NOTICES
Flood Warden training

Thursday 16 January & Thursday 23 January

587/13 ITEMS FOR NEXT AGENDA
Newsletter editorial
Committee system

The meeting closed at 10.05pm

Chairman

Date