



## **Lostwithiel Town Council Meeting Tuesday 05 August 2025**

Prior to the start of the meeting Cameron the new PCSO for Lostwithiel introduced himself and updated everyone present on policing in the St Austell area.

### **Cornwall Councillor Report**

Cornwall Councillor Preece advised the meeting that Cornwall Council's Cabinet have now identified their priorities which will be circulated shortly. Cornwall Council's Leader has contacted the Prime Minister requesting that Cornwall is acknowledged as the fifth nation and on a more local level CC Preece advised that Cornwall Council's Central Planning Committee refused consent for the Meadowbrook application the vote being 5 against and 4 in favour.

### **Meeting Minutes**

A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 05 August 2025 at 7pm.

### **Councillors Present**

Mayor Berryman, Deputy Mayor Rawlings, Councillor Eastham, Councillor Guiterman, Councillor Henderson, Councillor McClarin & Councillor Nineham.

### **In attendance**

PCSO & one member of the public were in attendance.

Cornwall Councillor Preece was in attendance  
Town Clerk Sandra Harris was in attendance.

### **113/25 Apologies of Absence**

Apologies for absence were received and accepted from  
Councillor Anders.

### **114/25 Declarations of interest**

Councillor Eastham declared a non-registerable interest in agenda item 18  
CLUP Committee – Lostwithiel Business Group membership

### **115/25 Public Participation**

None.

### **116/25 Meeting Minutes 16 July 2025**

The meeting minutes dated 16 July 25 had to be amended under  
Minute reference **102/25** as they incorrectly recorded 1 vote against  
the motion when the vote was an abstention. A further amendment  
was required under minute reference **107/25** as the minutes  
incorrectly recorded 8 votes in favour and should have recorded 7  
votes in favour. Once the minutes had been amended in ink and  
initialled by Mayor Berryman it was **resolved** that the amended  
minutes of the Council Meeting held on 16 July 2025 are accepted,  
approved and duly signed by Mayor Berryman.

**Proposer:** Cllr Guiterman                      **Seconder:** Cllr Eastham  
Vote – 7 votes in favour.

### **117/25 Mayor's report**

The Mayor advised that along with the Rotary President & Chair of the  
Carnival Committee he opened Carnival week last Sunday on the playing  
field and met all the stall holders at the event. On Tuesday he judged  
the fancy dress prams and started the pram race.  
A couple of members of the public attended his Mayor's surgery on  
28 July and expressed an interest in hiring the hot desk room.

**118/25 Councillor Reports**

Councillor Henderson advised that she attended the Community Area Partnership meeting on 23 July at St Austell. The meeting was well attended with most local communities sending a representative, there are a lot of fresh new ideas which the group hopes to take forward.

**119/25 Cornwall Council Planning Committee Report**

Cllr Nineham advised the meeting that planning permission for Meadowbrook was refused at Cornwall Council's Planning Committee by 5 votes to 4. Two key issues were the loss of trees and the Town Council's Design Codes document. It was suggested at the Committee meeting that the Town Council may wish to consider applying for preservation orders on some of the trees at Meadowbrook.

**120/25 Planning Applications**

a)

**PA25/03365**

Pelyn Tor Woodlands Lostwithiel  
Improvement of access, conversion of barn to resources facility and siting of volunteer toilet cabin to enable woodland management project without compliance with conditions 2 and 3 of decision PA20/00349 dated 06/04/2020.

It was **resolved** to maintain the Council's objection to this planning application as it contravenes Policies 3 & 7 of the Cornwall Local Plan and is outside the Lostwithiel Neighbourhood Plan – Development boundary.

**Proposer:** Cllr Guiterman  
Vote – 7 votes in favour.

**Seconded:** Cllr McClarin

**PA25/03969**

The Old Carriage Works Brunel Quays  
Great Western Village Lostwithiel  
Listed Building Consent to install solar panels on the car ports which are adjacent to the Old Carriage Works

It was **resolved** to endorse the comments of HEP (Conservation) and

to request to be reconsulted when further information has been provided.

**Proposer:** Mayor Berryman

**Seconded:** Cllr Henderson

Vote – 7 votes in favour.

**PA25/04497**

The Old Quarry Land North West of Bodardle Tanhouse Road Lostwithiel  
Change of use of land to 1 no gypsy/traveller pitch comprising of 1 no mobile home, 1 no touring caravan and the residential use of those caravans, use of existing building as 1no day room, 1no secure storage container, retention of existing open fronted storage area and hardstanding and associated works (part retrospective)

It was **resolved** not to support this application. The Town Council considers this application contravenes Paragraph 84 of the NPPF, policies 7, 11 & 23 of the Cornwall Local Plan & Policy HH2C of the Lostwithiel Neighbourhood Plan.

**Proposer:** Cllr Guiterman

**Seconded:** Cllr Henderson

Vote – 7 votes in favour.

**PA25/04590**

Stannary House 6 Quay Street Lostwithiel  
Listed Building Consent for regularisation of works carried out under planning approval C2/05/00026 to install structural support in place of wall that was removed. The renovation of the first and second floor windows to South Elevation. Repointing and repairs to stonework on the north and east elevations and rendering with a bag rub finish to protect the deteriorating stonework.

It was **resolved** to advise the Local Planning Authority that the Town Council does not wish to comment on this application until Historic England & Cornwall Council's Historic Environment Planning Team have been consulted and their comments are available for consideration.

**Proposer:** Cllr Guiterman

**Seconded:** DM Rawlings

Vote – 7 votes in favour.

b) None

### **121/25 Lostwithiel Town Council By-election**

It was noted that the by-election will be held on Thursday 11 September and **resolved** to defer the co-option for the one casual vacancy until after this election.

**Proposer:** Mayor Berryman

**Seconded:** Cllr McClarin

Vote – 7 votes in favour.

### **122/25 Code of Conduct complaint – Mayor Berryman**

It was noted in accordance with Standing Order 15a that a Code of Conduct complaint has been made to Cornwall Council relating to Mayor John Berryman and that the complaint has been rejected under paragraph 3.3(iii) of Cornwall Council's procedures for the assessment and determination of breaches of the Code of Conduct 'as a breach of the Code of Conduct is not demonstrated.'

### **123/25 Code of Conduct training**

It was noted that the CALC Code of Conduct training session will be held on Tuesday 07 October which will result in the Town Council meeting being moved to Tuesday 14 October.

### **124/25 Neighbourhood priority Statement baseline survey data**

In light of feedback received it was decided by Council to defer this agenda item to the next Council meeting.

Vote – 7 votes in favour.

### **125/25 Earl of Chatham – premises licence complaint**

It was **resolved** to instruct the clerk to contact Cornwall Council to

ascertain what constitutes indoors and outdoors in terms of the licence.

**Proposer:** Cllr Guiterman

**Seconded:** Cllr McClarin

Vote – 7 votes in favour.

It was further **resolved** to accept the offer from Mayor Berryman & Cllr Henderson to visit the Earl of Chatham to have an informal conversation with the Landlords.

**Proposer:** Cllr Guiterman

**Seconded:** Cllr Henderson

Vote – 5 votes in favour, 2 against.

### **126/25     Lostwithiel Art Salon**

It was noted by Council that an application had not been received.

### **127/25     Second Island Trees**

It was **resolved** to ask the office to upload a social media post and make laminated signs for both gates asking residents to please pick the fruit in Second Island and to ask A1 if they would be able and willing to prune the fruit trees.

**Proposer:** Cllr Guiterman

**Seconded:** Cllr Nineham

Vote – 7 votes in favour

### **128/25     Parade sheds**

It was **resolved** to instruct the clerk to formally approach the owners of the sheds on the Parade to ask for copies of their insurance cover for the sheds and contents.

**Proposer:** Mayor Berryman

**Seconded:** DM Rawlings

Vote – 5 votes in favour, 2 abstentions.

### **129/25     CLUP Committee**

DM Rawlings, CLUP Committee Chair, updated Council on Cornwall Council project sign off, the requirement for a further CLUP survey, two survey events on Wednesday 13 August 3pm-7pm in the Guildhall & Saturday 23 August 10am-1pm in Edgcumbe House and current room bookings and marketing strategy

It was **resolved** that the Council endorses the actions of the CLUP Committee.

**Proposer:** DM Guiterman

**Seconded:** DM Rawlings

Vote – 7 votes in favour.

Cllr Eastham having previously declared a non-registerable interest left the meeting room.

### **130/25 CLUP Committee – Lostwithiel Business Group membership**

It was **resolved** to approve the recommendation from the CLUP Committee that Lostwithiel Stannary Creative Spaces becomes a member of Lostwithiel Business Group.

**Proposer:** Cllr Nineham **Seconded:** Mayor Berryman

Vote – 6 votes in favour.

Cllr Eastham rejoined the meeting.

### **131/25 Coulson Park roundabout**

It was **resolved** to approve the expenditure at a cost of £950 plus VAT.

**Proposer:** Cllr Nineham **Seconded:** Cllr Eastham

Vote – 7 votes in favour.

### **132/25 Accounts & Finance**

**a)** To approve the list of payments as drafted.

| b) Date  | Cheque Ref                     | Payee Name                     | Amount Paid | Transaction Detail          |
|----------|--------------------------------|--------------------------------|-------------|-----------------------------|
| 05/08/25 | Online payment                 | Biffa                          | £69.98      | Cemetery bin                |
| 05/08/25 | Online payment                 | Cornwall ALC Ltd               | £45.00      | Councillor training         |
| 05/08/25 | Online payment                 | Medway Galvanising Company Ltd | £36.00      | U10 bit for monohinge gates |
| 05/08/25 | Online payment                 | Paul Russell T/A PATAS         | £325.00     | Internal audit fee          |
| 05/08/25 | Online payments & one Standing | Salary related expenses        | £7,863.30   | Salary related expenses     |

|          |                |            |           |                                                           |
|----------|----------------|------------|-----------|-----------------------------------------------------------|
|          | Order          |            |           |                                                           |
| 05/08/25 | Online payment | SWPSI Ltd  | £119.99   | Play area operational play inspections                    |
| 05/08/25 | Online payment | Westernweb | £36.00    | Adding room hire link to Town Council website             |
| 05/08/25 | Online payment | Westernweb | £334.07   | Wi-fi access to Guildhall & installation of smart screens |
|          |                | Total      | £8,829.34 |                                                           |

It was **resolved** to approve the list as drafted.

**Proposer:** Mayor Berryman      **Seconded:** DM Rawlings

Vote – 7 votes in favour.

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Proposer:** Cllr Guiterman      **Seconded:** Mayor Berryman

Vote – 7 votes in favour.

The meeting closed at 20.55pm

Chairman

Date