



**Lostwithiel Town Council Extraordinary Meeting
will be held
on
Tuesday 12 December 2023
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council Meeting held on 05 December 2023.

5. Planning applications-

a) **PA23/08568**

The Yard off Grenville Road Lostwithiel
Non-material amendment (retrospective)
to decision PA18/04962 dated
26.11.2018 to raise roof level of B5 lift
shaft in line with B4 lift shaft, amended
fenestration to the two lift shafts,

removal of chimney features,
amendment of cladding and alterations
to size of balconies.

6. Accounts & Finance

a) To approve payment of the following cheque.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
12/12/23	102072	Cathedral Builders Ltd	£31,142.38	Works to the Guildhall

7. Councillor Co-option – to note that no applications were received by the closing date of Tuesday 31 October for the current vacancies and to consider re-advertising.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

8. Public Toilet tender - to note that no tenders were received by the closing date and to consider re-advertising or alternative toilet cleaning options.

9. General maintenance tender – to consider approval of the tender as drafted.

10. Litter picking tender – to consider approval of the tender as drafted.

11. Grass cutting & Hedge maintenance tender – to consider approval of the tender as drafted.

12. Lostwithiel Community Centre – to consider the further correspondence received including the Community Centre draft of the press release.

S Harris

Mrs S Harris

Town Clerk

07 December 2023