

## Lostwithiel Town Council

A Meeting of the Town Council was held in the Guildhall on Tuesday 05 November 2013 at 7pm.

Councillors present

Mayor Mrs Parsons, Deputy Mayor Mrs Jarrett,  
Honoured Burgess Peareth, Councillor Brewer,  
Councillor Gillett, Councillor Hensman,  
Councillor Hughes, Councillor Jewels,  
Councillor Milne, Councillor Robson,  
Councillor Mrs Ross, Councillor Watkins  
& Councillor Mrs Wilkinson

In attendance

Town Clerk Mrs Harris

Eight members of the public were in attendance

### 467/13 CORNWALL COUNCIL – AFFORDABLE HOUSING

The Council received a presentation from Andrew O'Brien regarding affordable housing provision and need in Cornwall and more specifically in Lostwithiel.

### 468/13 CORNWALL COUNCILLOR – REPORT

Cornwall Councillor Bay advised that the Cornwall Council Local Plan will recommend 360 houses in Lostwithiel's Community Network Area.

Cornwall Councillor Bay is currently looking into the reported parking issues at Barn Park and has asked Martin Eddy the Community Network Manager to check what can be done about the Monmouth building in the Parade.

The silt under the Medieval Bridge is currently ongoing and Cornwall Councillor Bay hopes to be able to provide an update shortly.

### 469/13 PUBLIC PARTICIPATION

It was proposed by Councillor Jewels and seconded by Councillor Robson that the standing orders are suspended. This proposal received the support of the Council.

The Council was addressed regarding the skate park planning application.

It was proposed by Councillor Jewels and seconded by Councillor Gillett that the meeting is reconvened. This proposal received the support of the Council.

### 470/13 APOLOGIES

Apologies for absence were received and accepted from the following Councillors:-  
Councillor Abbiss, Honoured Burgess Jones and Councillor May.

### 471/13 DECLARATIONS OF INTEREST

Councillor Hughes declared a non registerable interest in agenda item 14 Planning Applications Planning Application PA13/08255.

Councillor Jewels declared a registerable interest in agenda item 21 Lostwithiel Rotary and agenda item 23 Accounts & Finance.

#### 472/13 POLICE REPORT

None

#### 473/13 MAYOR'S REPORT

The Mayor advised Councillors that the road closure for Remembrance Sunday has been approved. PCSO Natalie Phillips has advised that she will be in attendance and the Mayor advised Council that she will be asking Lostwithiel Rotary if they have members available to help with the road closure and the provision of signs.

It was suggested that Lostwithiel Town Council should ensure that for future years it has a number of trained personnel available to operate road closures. The clerk was instructed to advise Cornwall Council that Lostwithiel Town Council has four prospective trainees namely Deputy Mayor Mrs Jarrett, Councillor Brewer, Councillor Gillett and the Town Clerk. The Order of Procession was agreed by Council.

#### 474/13 MINUTES

The minutes of the meeting of 08 October 2013 were accepted, approved and duly signed by Mayor Mrs Parsons. Proposed Councillor Robson seconded Councillor Watkins. This proposal received the support of the Council.

#### 475/13 PLANNING MINUTES – 10 September & 15 October 2013

The minutes of the Planning Committee meeting of 10 September were accepted by Council. The minutes of 15 October 2013 were accepted, approved and duly signed by Mayor Mrs Parsons. Proposed Councillor Watkins seconded Councillor Hughes. This proposal received the support of the Council.

#### 476/13 LAND & PARKS MINUTES –

20 August 2013, 17 September 2013 & 22 October 2013

The minutes of the Land & Parks Committee meetings of 20 August 2013 & 17 September 2013 were accepted by Council. The minutes of 22 October 2013 were accepted, approved and duly signed by Mayor Mrs Parsons. Proposed Councillor Watkins seconded Councillor Gillett. This proposal received the support of the Council.

#### 477/13 FINANCE, STAFFING & GENERAL PURPOSES MINUTES –

24 September 13 & 29 October 13

The minutes of the Finance, Staffing & General Purposes Committee meeting of 24 September 13 were accepted by Council. The minutes of 29 October 2013 were accepted, approved and duly signed by Mayor Mrs Parsons. Proposed Councillor Jewels seconded

Councillor Milne. This proposal received the support of the Council.

#### 478/13 COMMITTEES

It was proposed by Councillor Robson and seconded by Honoured Burgess Peareth that the Council suspends the current cycle of committee meetings until the 2014/15 budget has been finalised and that the Council holds fortnightly full Council meetings. This proposal received the support of the Council.

## 479/13 PLANNING DECISIONS

PA13/04699, PA13/05884 & PA13/05891 23 North Street Lostwithiel  
Conversion of building to five flats and two  
mews houses and replacement of single storey  
extension with three dwellings - *Refused*

## 480/13 PLANNING APPLICATIONS

a) PA13/08255 Mill Cottage, Millham Lane, Lostwithiel  
Construction of a single replacement 3 bed  
detached dwelling and outbuilding/barn/garage.

Councillor Hughes having previously declared a registerable interest left the meeting room.  
It was proposed by Honoured Burgess Peareth and seconded by Councillor Robson that  
Lostwithiel Town Council supports this application. This proposal received the support of  
the Council.

Councillor Hughes rejoined the meeting.

PA13/08692 King George V Playing Field  
Erection of an outdoor skate park

The clerk was instructed to advise Cornwall Council the following:-

This application has been submitted by Lostwithiel Town Council and has the full support of  
the Council.

PA13/09217 Brydai, The Uplands, Lostwithiel  
Alterations and extensions to existing dwelling.  
Demolition of existing garage, construction of  
new garage. Addition of ground floor extension  
to living area. Roof lantern providing access to  
flat roof and 2 dormers to the roof space.

The letters received by the Town Council regarding this application were read to Council by  
the Mayor.

It was proposed by Honoured Burgess Peareth and seconded by Councillor Mrs Wilkinson  
that this application is not supported by Lostwithiel Town Council. This proposal received  
the support of the Council.

PA13/09487 Tredethick Farm, Tredethick Lane, Lostwithiel  
Construction of a wind turbine 11 kw on 18m  
tower.

It was proposed by Councillor Robson and seconded by Councillor Jewels that this  
application is not supported by Lostwithiel Town Council. This proposal received the support  
of the Council.

b) None

## 481/13 LOSTWITHIEL TOWN COUNCIL FLOOD PLAN

It was proposed by Honoured Burgess Peareth and seconded by Councillor Hughes that  
the final version of the revised Flood Plan and revised Flood Sectors receives the approval of  
Lostwithiel Town Council. This proposal received the support of the Council.

## 482/13 LOSTWITHIEL TOWN COUNCIL FLOOD PLAN RISK ASSESSMENTS

It was proposed by Honoured Burgess Peareth and seconded by Councillor Robson that

the Risk Assessments prepared by Honoured Burgess Peareth, Councillor Abbiss, Councillor Mrs Ross and Cornwall Fire Brigade are approved by Lostwithiel Town Council. This proposal received the support of the Council.

#### 483/13 FLOOD WARDENS IDENTIFICATION BADGES

The clerk was instructed to defer this agenda item to the next meeting.

#### 484/13 COULSON PARK PLAY AREA

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Watkins that Lostwithiel Town Council approves the recommendation from the Land & Parks Committee that the maximum budget figure for the Coulson Park play area redevelopment is £40,000 and that Lostwithiel Town Council contributes up to a maximum of £22,500 towards the project. This proposal received the support of the Council.

#### 485/13 PUBLIC TOILETS

It was proposed by Councillor Jewels and seconded by Councillor Hughes that the response to Cornwall Council is approved as drafted. This proposal received the support of the Council.

#### 486/13 CORNWALL COUNCIL LICENSING ACT – Policy review

It was proposed by Councillor Robson and seconded by Honoured Burgess Peareth that Lostwithiel Town Council does not respond to this consultation. This proposal received the support of the Council.

#### 487/13 LOSTWITHIEL ROTARY – Medieval Bridge entrance

Councillor Jewels having previously declared a registerable interest left the meeting room. It was proposed by Councillor Watkins and seconded by Deputy Mayor Mrs Jarrett that Lostwithiel Rotary are invited to meet with 3-4 members of the Council's Land & Parks Committee to discuss their proposals. This proposal received the support of the Council. Councillor Jewels rejoined the meeting.

#### 488/13 LEAF LITTER – CLIMATE VISION'S FORM

It was proposed by Councillor Hughes and seconded by Honoured Burgess Peareth that Lostwithiel Town Council authorises the clerk to sign the form on behalf of Lostwithiel Town Council and that the clerk is further instructed to ask Climate Vision to erect signage at the site to indicate that the leaf litter must not be used on the allotments and to advise that the Council does not consider that it will be able to use the mulch locally. This proposal received the support of the Council.

#### 489/13 ACCOUNTS & FINANCE

Councillor Jewels having previously declared a registerable interest left the meeting room. It was proposed by Councillor Watkins and seconded by Deputy Mayor Mrs Jarrett that the cheques presented totalling £3015.03 are authorised for payment. This proposal received the support of the Council. Councillor Jewels rejoined the meeting.

#### 490/13 HIGHWAYS

It was proposed by Honoured Burgess Peareth and seconded by Councillor Gillett that the clerk is instructed to ask Cornwall Council's Teresa Frost to visit Lostwithiel again. This proposal received the support of the Council.

The clerk was also instructed to ask Cornwall Council to inspect Castle Hill & Huntington Lane out to the main road.

The clerk was also asked to report the following:-

there are loose paving stone tiles on the pavements in Fore Street,

the manhole cover close to Londis supermarket is loose,

there are leaves and potholes in Guildhall lane,

there is a large pothole between Duchy and Grenville road

the pavement drain grids around the Duchy Palace are loose.

#### 491/13 OUTSIDE BODIES

Councillor Hughes advised the Council that the Community Emergency Planning Meeting at Bodmin was very informative.

Councillor Hughes also reported on the Community Network Meeting all communities discussed arrangements for possibly taking over responsibility for the public toilet facilities in their respective areas. St Blaise did their own calculations and did not rely on Cormac's figures. It was also suggested that a count should be undertaken of the number of people using the toilets.

Honoured Burgess Peareth updated the Council on the Mevagissey Community Flood Recovery Group meeting and the Fowey Harbour Commissioners meeting.

#### 492/13 CORRESPONDENCE

Cornwall Council

Free community trees

Lostwithiel skate park

Update

Lostwithiel Pageant

Request for financial support

Thomas Bullock Trust

Request for details of the Council trustees

South & West Internal Audit

Contract for signature

Climate Vision

Trashed

Lostwithiel resident

School parking

The clerk was also instructed to sign the South & West Internal Audit contract.

#### 493/13 NOTICES

None

#### 494/13 ITEMS FOR NEXT AGENDA

None

The meeting closed at 9.25pm

Chairman

Date