

## Lostwithiel Town Council

A Meeting of the Town Council was held in the Guildhall on Tuesday 08 October 2013 at 7pm.

Councillors present

Mayor Mrs Parsons, Deputy Mayor Mrs Jarrett,  
Honoured Burgess Peareth, Councillor Abbiss,  
Councillor Brewer, Councillor Hensman,  
Councillor May, Councillor Robson,  
Councillor Mrs Ross & Councillor Watkins

In attendance

Town Clerk Mrs Harris

Five members of the public were in attendance

### 382/13 CLIMATE VISION – LUCI ISAACSON

The Council received a presentation from Luci Isaacson regarding the re-introduction of the Leaf Litter project to Castle Hill with effect from November 2013.

### 383/13 PUBLIC PARTICIPATION

The Council was addressed regarding Office 1 in Edgumbe House, the Skate park project and the town map on the North Street car park exit.

### 384/13 APOLOGIES

Apologies for absence were received and accepted from the following Councillors:-  
Councillor Gillett, Councillor Hughes, Councillor Jewels, Honoured Burgess Jones,  
Councillor Milne and Councillor Mrs Wilkinson.

### 385/13 DECLARATIONS OF INTEREST

Councillor May declared a registerable interest in agenda items 13 & 14 Lostwithiel Rotary & a non registerable interest in agenda item 24 Accounts & Finance.

Honoured Burgess Peareth declared a non registerable interest in agenda item 24 Accounts & Finance and agenda item 34 DAS.

Councillor Mrs Ross declared a non registerable interest in agenda item 34 DAS.

Councillor Watkins declared a non registerable interest in agenda item 34 DAS.

### 386/13 POLICE REPORT

PCSO Phillips's written report advised that there were 6 reported crimes, 2 other vehicle crimes, 3 other thefts and 1 criminal damage. There were a total of 30 logs for September.

### 387/13 CORNWALL COUNCILLOR REPORT

Cornwall Councillor Bay addressed the Council regarding the letter from Cornwall Council's Nigel Doyle Assistant Head of Planning, Housing and Regeneration which is suggesting that Lostwithiel & Lanlivery's Planning Services are administered by Planning East and not Planning Central.

Cornwall Councillor Bay also advised the Council that at a recent South West Flood Forum Finance meeting Lostwithiel was described as the most pro active Council in the South West Region. Cornwall Councillor Bay will be attending the Cornwall Community Flood Forum AGM on Thursday 10 October 2013.

Cornwall Councillor Bay also asked the Council to consider local causes which may benefit from Cornwall Councillor Bay's Community Chest fund. The minimum amount which can be applied for is £100 and the maximum £1000. The application period closes March annually.

#### 388/13 MAYOR'S REPORT

The Mayor advised Councillors that the Remembrance Service will be held on Sunday 10 November 2013.

#### 389/13 MINUTES

The minutes of the meeting of 25 September 2013 were accepted, approved and duly signed by Mayor Mrs Parsons. Proposed Honoured Burgess Peareth seconded Councillor Robson. This proposal received the support of the Council.

#### 390/13 PLANNING MINUTES – 13 August 2013

The minutes of the Planning Committee meeting of 13 August 2013 were accepted by the Council. Proposed Councillor Robson seconded Honoured Burgess Peareth. This proposal received the support of the Council.

#### 391/13 LAND & PARKS MINUTES – 28 August 2013

The minutes of the Land & Parks Committee meetings of 28 August 2013 were accepted by Council. Proposed Councillor Watkins seconded Councillor May. This proposal received the support of the Council.

#### 392/13 FINANCE, STAFFING & GENERAL PURPOSES MINUTES – 27 August 13

The minutes of the Finance, Staffing & General Purposes Committee meetings of 27 August 13 were accepted by Council. Proposed Councillor Robson seconded Councillor Watkins. This proposal received the support of the Council.

#### 393/13 LEAF LITTER PROJECT

It was proposed by Councillor Watkins and seconded by Honoured Burgess Peareth that this agenda item is considered by the Land & Parks Committee in order that this Committee can fully assess the impact of the leaf litter on works scheduled for the allotment area.

#### 394/13 LOSTWITHIEL ROTARY – KING GEORGE V PLAYING FIELD

Councillor May having previously declared a registerable interest left the meeting room. It was proposed by Councillor Robson and seconded by Honoured Burgess Peareth that Lostwithiel Town Council contributes £300 towards the cost of the project. This proposal received the support of the Council.

#### 395/13 ROTARY CLUB OF LOSTWITHIEL YOUTH AWARD

It was proposed by Councillor Watkins and seconded by Mayor Mrs Parsons that

Lostwithiel Town Council nominates Lostwithiel Brownies and the young skaters of Lostwithiel for the Rotary Club of Lostwithiel Youth Award. This proposal received the support of the Council.

Councillor May rejoined the meeting.

#### 396/13 CEMETERY FEE SCHEDULE

It was proposed by Councillor May and seconded by Deputy Mayor Mrs Jarrett that the Cemetery Fees schedule is adopted as prepared. This proposal received the support of the Council.

#### 397/13 ALLOTMENT TENANCY AGREEMENT

It was proposed by Honoured Burgess Peareth and seconded by Councillor Watkins that the Council adopts the SLCC standard tenancy agreement with the minor amendments. This proposal received the support of the Council.

#### 398/13 COULSON PARK PLAY AREA TENDER

Land & Parks Committee Chairman Councillor Watkins advised the Council that this document represents the first draft of the tender for the re-development of the Coulson Park play area. Councillors were asked to provide any feedback prior to the Land & Parks Committee meeting to be held on Tuesday 22 October in order that the final document can be submitted to full Council for approval next month.

The clerk reminded Council that the wording of the tender document should be treated as confidential.

#### 399/13 LOSTWITHIEL SKATE PARK

Land & Parks Committee Chairman Councillor Watkins advised the Council that the planning consultants have advised the Council that Cornwall Council have requested some further plans, including site sections and scaled plans of the skate park which they hope to be in a position to forward to Cornwall Council tomorrow. The application has been allocated a planning number which is PA13/08692.

#### 400/13 LOSTWITHIEL TOWN COUNCIL FLOOD PLAN

Councillor Mrs Ross advised the Council that the risk assessments are to be undertaken on Friday with Fire Officer Jason Doney.

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Hensman that the clerk is instructed to contact the domain holder of the Lostwithiel Flood Group Face book page to ask that all Council/ Flood Plan documentation and sandbag pictures are removed from the Face book page.

This proposal received the support of the Council.

#### 401/13 CORNWALL COMMUNITY FLOOD FORUM AGM

It was proposed by Councillor Watkins and seconded by Deputy Mayor Mrs Jarrett that Lostwithiel Town Council nominates Councillor Mrs Ross to stand for election to the board of Cornwall Community Flood Forum at the forthcoming Annual General Meeting. This proposal received the support of the Council.

402/13            CALC – LARGER COUNCILS CONFERENCE 20 NOVEMBER

It was proposed by Councillor May and seconded by Honoured Burgess Peareth that Lostwithiel Town Council authorises that this conference is attended by the town clerk and a member of the Finance, Staffing & General Purposes Committee. This proposal received the support of the Council.

403/13            CORNWALL COUNCIL COMMUNITY NETWORK AREAS

It was proposed by Honoured Burgess Peareth and seconded by Councillor May that the meeting is suspended to allow members to discuss Community Network areas with Cornwall Councillor Bay. This proposal received the support of the Council.

The Council discussed the papers received with Cornwall Councillor Bay.

It was then proposed by Honoured Burgess Jones and seconded by Councillor May that the meeting is reconvened. This proposal received the support of the Council.

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Robson that the clerk is instructed to advise Cornwall Council that Lostwithiel Town Council greatly values some aspects of Community Networks areas however the Council does not consider that the role of Community networks would be enhanced by Cornwall Councillors taking on the Community Network Manager roles. This proposal received the support of the Council.

404/13            REMEMBRANCE WREATH

It was proposed by Honoured Burgess Peareth and seconded by Councillor May that Lostwithiel Town Council authorises £100 of Section 137 expenditure on a wreath for this year's Remembrance ceremony. This proposal received the support of the Council.

405/13            ACCOUNTS & FINANCE

Councillor May & Honoured Burgess Peareth having previously declared non registerable interests left the meeting room.

It was proposed by Councillor Abbiss and seconded by Councillor Mrs Ross that the cheques presented totalling £5544.96 are authorised for payment. This proposal received the support of the Council.

Councillor May & Honoured Burgess Peareth re-joined the meeting.

406/13            HIGHWAYS

Councillor Robson advised the Council that works have been undertaken at Downend; hopefully the new road surface will help to prevent further accidents.

The clerk was instructed to report the following issues to Cornwall Council Highways:- There was some flooding in North Street on Thursday 3 October. It appears that the North Street drainage flap into the river is blocked by the build up of silt in the river.

407/13            OUTSIDE BODIES

Councillor Watkins advised Council as the Council representative to Lostwithiel Football Club that the Football Club will shortly be approaching the Council's Land & Parks Committee regarding maintenance works to King George V playing field.

Mayor Mrs Parsons advised Council that Deputy Mayor Mrs Jarrett, Councillor Gillett, Councillor Milne and the Mayor attended the Town & Parish Council Summit at Fraddon on Saturday 21 September.

Mayor Mrs Parsons further advised that Councillor Gillett, Councillor Robson and the Mayor attended the Neighbourhood Planning session in Bodmin on Thursday 10 October.

408/13           CORRESPONDENCE

Devon & Cornwall Police

Superfast Cornwall

Prism

Shaws

Crime reference number

Details of grants available

Total IT solutions

List of publications and regalia available

409/13           NOTICES

Community Emergency Plans

Shire House Suite

Monday 28 October 2013

7 – 9pm

Mayor Mrs Parsons & Councillor Robson advised Council that they would attend this meeting.

410/13           ITEMS FOR NEXT AGENDA

Committees

The meeting closed at 9.50pm

Chairman

Date