



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 06 February 2024
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Extraordinary Council Meeting held on 23 January 2024.

5. Planning applications-

- | | |
|----------------------|---|
| a) PA23/10082 | Lostwithiel Social Club Fore Street Lostwithiel Replacement of 18 windows and 4 doors with like for like style in UPVC |
| PA23/10132 | Park Road Lostwithiel |

Works to trees within a Conservation Area Tree 88 remove trunk epicormic growth & dead branches. Tree 89 remove trunk epicormic growth.

As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for the Town Council to submit any comments to the local planning authority.

PA24/00039

King George V playing field
Pleyber Christ Way Lostwithiel
Works to trees within a Conservation Area – various tree works

As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for the Town Council to submit any comments to the local planning authority.

- b) To consider any planning applications received since the publication of the agenda.
- 6. Cornwall Council Strategic Planning Committee – to note further documents that have been uploaded to the planning section of Cornwall Council’s website relating to Planning application **PA23/02502** Gillyflower Golf clubhouse and reception, 19 holiday lodges (apart-hotel c1 use class) small classroom and new access and parking arrangements and to appoint a Councillor to attend the Strategic Planning Committee to speak for three minutes on the salient points of the Town Council’s response to this application submitted to Cornwall Council on 05 July 2023.

7. Lostwithiel Speed watch – to consider the request received from the Speed watch group to endorse their request to Cormac for the Radarclass unit to be deployed in Lostwithiel to collate data to justify a traffic calming scheme for Lostwithiel similar to the St Blazey scheme and to note the approved Radarclass locations.
8. Lostwithiel Community Centre – to consider approval of the schedule of payments received against cheque number 102090 issued on 23 January 2024.
9. Accounts & Finance
 - a) To approve payment of the monthly cheques, bank standing orders & direct debits.

| Date | Cheque Ref | Payee Name | Amount Paid | Transaction Detail |
|----------|-----------------|---------------------------|-------------|---|
| 06/02/24 | DD | Biffa | £62.88 | Cemetery bin |
| 06/02/24 | 102091 | Cornwall Council | £1,209.26 | Cattle Market car park rent |
| 06/02/24 | 102092 | Corserv Facilities Ltd | £1,485.89 | Cleaning & clearing of blocked urinal |
| 06/02/24 | 102093 | Corserv Solutions Ltd | £622.81 | Sexton services |
| 06/02/24 | 102094 | Cumbria Clock Company Ltd | £216.00 | Church clock service |
| 06/02/24 | 102095 | EDF Energy | £69.72 | Electric |
| 06/02/24 | 102096 | K Hill & Partners Ltd | £198.00 | Shire Hall Moor tree across path |
| 06/02/24 | 102097 | SW Water Ltd | £130.19 | Public Toilet & Edgcumbe House water |
| 06/02/24 | 102098 | SW Hygiene | £144.37 | Waste transfer note & sanitary bin disposal |
| 06/02/24 | 102099-102 & 1x | Salary related expenses | £6,008.36 | Salary related expenses |

| | | | | |
|--|----------------|-------|------------|--|
| | Standing Order | | | |
| | | Total | £10,147.48 | |

10. Councillor Vacancies – to receive the written applications for the office of Town Councillor vacancies and to consider co-option to fill the vacancies.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

11. Tree surgery tender – to consider the tenders received and to appoint a contractor

12. Grass cutting & Hedge Trimming – to consider the tenders received and to appoint a contractor.

13. Lostwithiel Community Centre – to consider the following: -

- a) Any correspondence received from Lostwithiel Community Centre
- b) The draft brief to review the financial position of the Community Centre
- c) To appoint a firm to undertake the financial review on the basis approved under part b) of the agenda item
- d) To consider the information received from the Council's solicitor.

14. Staffing – to consider feedback from the Staffing Committee

- a) To ratify the decision of the interview panel
- b) Cleaning – to note the recommendations from the Staffing Committee.

15. Cornwall Council devolution – to note the recent correspondence and to agree the basis on which to take forward.

S Harris

Mrs S Harris

Town Clerk

31 January 2024