



**Lostwithiel Town Council  
Community Levelling Up Programme Committee Meeting  
Thursday 24 April 2025**

**Meeting Minutes**

A meeting of Lostwithiel Town Council's Community Levelling Up Programme Committee was held in Lostwithiel Library on Thursday 24 April 2025 at 5pm.

**Committee Members present**

Vice Chair Cllr Berryman, Mayor Henderson, Councillor Henderson & Councillor Ross.

**In attendance**

No members of the public were in attendance  
Town Clerk Sandra Harris was in attendance.

**CLUP100/24      Apologies**

Apologies were received and accepted from Councillor Rawlings.

**CLUP101/24      Declarations of Interest**

None.

**CLUP102/24      Public Participation**

None

**CLUP103/24      Minutes 13 March 25**

It was **resolved** that the minutes of the CLUP Committee meeting held on Thursday 13 March 25 are accepted, approved and duly signed by Committee Vice Chair Cllr Berryman.

**Proposer** Cllr Ross

**Seconded** Mayor Henderson

Vote – 4 in favour

**CLUP104/24      CLUP – review of number of persons limit on bookings for the Guildhall**

It was **resolved** to advertise the room limit as 30 persons but to allow Council staff to increase to 35 if considered appropriate.

**CLUP105/24      CLUP – final grant claim**

It was noted by the Committee that the final grant claim has been paid.

**CLUP106/24      CLUP –Cornwall Council grant sign off**

It was noted by the Committee that Cornwall Council has signed off against:-

Low carbon

Number of tourism improvements

Number of neighbourhood improvements

**CLUP107/24      CLUP – Cornwall Council sign offs yet to be achieved**

It was noted by the Committee that Cornwall Council has yet to sign off against:-

Amount of public realm created

Improved engagement numbers

Improved perceived or experienced accessibility

Improved perception of facility or amenity

Improved perception of safety

Increase users of facilities or amenities

Jobs created

Number of active or sustained participants in Community groups

Number of community led arts, cultural, heritage & creative programmes

Number of local events or activities supported

Number of volunteering opportunities

**CLUP108/24 Promotional event**

The Committee asked for a further question to be added to the survey to ask people to add their contact details to the completed survey if they would be interested in a volunteering opportunity in the buildings. The Committee also decided that Lostwithiel Museum should be asked if they would like to put a static display in the Guildhall for Lostfest and the staff should be asked if they would be prepared to come into work on Sunday 18 May to ask people attending the Museum display to complete survey forms.

**CLUP109/24 Edgcumbe House – Tea & Coffee**

It was **resolved** to instruct the clerk to provide tea, coffee, uht milk and sugar sachets for the users of Edgcumbe House.

**Proposer** Cllr Ross

**Seconder** Mayor Henderson

Vote – 4 in favour

The meeting closed 17.45pm

Chair

Date