



## **Lostwithiel Town Council Meeting Tuesday 03 June 2025**

### **Cornwall Councillor Report**

Deputy Mayor Rawlings read Cornwall Councillor Sarah Preece's written report to Council.

The report advised that CC Preece has now received her Cabinet Portfolio and is the Cabinet Member for Tourism, Localism and Planning. This means that CC Preece will lead on budget and policy formulation and implementation in relation to Tourism – Visitor Economy, Localism – Leisure Services, Cultural Services and Cornish Language, Library and cultural services i.e. museums and archives, Cultural Services and Cornish Language, Social inclusion, digital inclusion employability and welfare, Community Area Partnerships, Relationships with Town and Parish Councils, Relationship with the voluntary and third sector, Registrars, Planning – Local Plan and associated local planning guidance, Neighbourhood Plans & Development Control Service and Planning Enforcement.

The report also included a copy of the Cornwall Council Leader Councillor Leigh Frost's press release regarding his new Cabinet and that CC Preece is recommending to Cornwall Council's Principal Development Officer that PA24/01112 Meadowbrook is reviewed by Cornwall Council's Planning Committee.

### **Meeting Minutes**

A Meeting of Lostwithiel Town Council was held in Lostwithiel Guildhall on Tuesday 03 June 2025 at 7pm.

### **Councillors Present**

Deputy Mayor Rawlings, Councillor Anders, Councillor Eastham,

Councillor Guiterman, Councillor Henderson & Councillor Nineham.

### **In attendance**

Three members of the public were in attendance.

Town Clerk Sandra Harris was in attendance.

### **053/25 Apologies of Absence**

Apologies for absence were received and accepted from Mayor Berryman and Councillor McClarin.

### **054/25 Declarations of interest**

Councillor Eastham declared non-registerable interests in agenda items 7 - Gin Festival & 16 - Lostfest.

Councillor Guiterman declared a non-registerable interest in agenda item 16 Lostfest

### **055/25 Public Participation**

A member of the public shared their delight that Council meetings have returned to the Guildhall and expressed their opinion that voices carry better in the Guildhall when standing to speak.

A further member of the public addressed the Council regarding agenda item 14 and shared their concerns regarding the quality of grass cutting at the cemetery.

### **056/25 Extraordinary Meeting Minutes 20 May 2025**

It was **resolved** that the minutes of the Council Extraordinary Meeting held on 20 May 2025 are accepted, approved and duly signed by Deputy Mayor Rawlings.

**Proposer:** Cllr Henderson

**Seconded:** Cllr Guiterman

Vote – 6 in favour

### **057/25 Planning applications**

a)

**PA25/02922**

11 Cott Road Lostwithiel

Reserved Matters application following

Outline approval PA23/06727 dated 12

November 2024 for the construction of a new

dwelling (appearance, landscaping, layout and scale)

It was **resolved** to support this application, but to request that the LPA considers placing clauses on this proposed development to ensure that the property to be built is ancillary to the main dwelling and it is not possible for it to be sold separately, used as holiday accommodation or as a second home.

**Proposer:** Cllr Guiterman

**Seconded:** Cllr Henderson

Vote – 6 in favour

#### **PA25/03365**

Pelyn Tor Woodlands

Improvement of access, conversion of barn to resources facility and siting of volunteer cabin to enable woodland management project without compliance with conditions 2 and 3 of decision PA20/00349 dated 06/04/2020

It was **resolved** not to support this application as it contravenes Policies 3 & 7 of the Cornwall Local Plan and is outside the Lostwithiel Neighbourhood Plan - Development Boundary.

**Proposer:** Cllr Guiterman

**Seconded:** Cllr Henderson

Vote – 6 in favour

#### **PA25/03584**

7 Trewithan Parc Lostwithiel

Proposed extension (single storey to replace conservatory) and alterations

It was **resolved** to support this application.

**Proposer:** Cllr Henderson

**Seconded:** Cllr Nineham

Vote – 6 in favour

- b)** To consider any planning applications received since the publication of the agenda.

None

#### **058/25 Licensing application**

It was **resolved** to ask Cornwall Council to consider, due to the location being close to residential development, granting the licence on the basis that the live and recorded music element is reviewed on 20/06/26.

**Proposer:** DM Rawlings

**Seconded:** Cllr Guiterman

Vote – 6 in favour

**059/25 Gin Festival**

Council was unable to consider this agenda item as it would be inquorate.

**060/25 Lostwithiel Carnival**

It was **resolved** to agree the Carnival application.

**Proposer:** Cllr Guiterman **Seconded:** DM Rawlings

Vote – 4 in favour, 2 against

**061/25 Parade spraying**

It was **resolved** to task the Council's contractor with finding suitable alternatives to spraying the Parade with glyphosate.

**Proposer:** Cllr Guiterman **Seconded:** Cllr Henderson

Vote – 6 votes in favour

**062/25 Standing Orders**

It was **resolved** to approve the use of the updated Standing Orders as drafted.

**Proposer:** DM Rawlings **Seconded:** Cllr Eastham

Vote – 5 votes in favour, 1 against

(LGA 1972 Sch 12 para 42)

**063/25 General Power of Competence**

It was **resolved** that in principle the Council is interested in trying to regain the eligibility for the General Power of Competence by seeking to fill vacancies via a byelection. Noting that should the Council wish to proceed on this basis it will need to satisfy Cornwall Council that it is in a position to do the following:-

- Demonstrate and evidence a clear and robust business case for requiring the GPoC in the next 12 months
- Demonstrate that there are potential candidates who will stand for election
- Commit the Council to meeting the full costs of any byelection.

**Proposer:** DM Rawlings **Seconded:** Cllr Guiterman

Vote – 6 votes in favour

**064/25 Neighbourhood Priorities Statement**

The Cornwall Council provided Lostwithiel data & NPS template were noted by Council. It was suggested that the data appears to have some anomalies

and that the NPS should highlight the difference between affordable and social housing.

#### **065/25 Shire Hall Moor sampling**

It was noted that a University of Plymouth student wishes to take samples for nutrient and sediment analyses as part of a university-based project on 10-11 June 2025. The Council has no objection and would like a copy of the report when available.

#### **066/25 Castle Hill Cemetery**

It was **resolved** to approve the request received for a memorial tablet with purple flowers.

**Proposer:** DM Rawlings      **Seconded:** Cllr Henderson

Vote – 6 in favour

#### **067/25 Guildhall**

It was **resolved** to approve the two additional charges as drafted.

**Proposer:** DM Rawlings      **Seconded:** Cllr Guiterman

Vote – 6 in favour

#### **068/25 Lostfest**

Council was unable to consider this agenda item as it would be inquorate.

#### **069/25 Maintenance contract**

It was **resolved** to request that the maintenance team provide a price to clear the vegetation on the river side of the Parade wall, are asked to address the remainder of the potholes in the Cattle Market car park and asked for an update on repairs to the memorial bench on the Parade.

**Proposer:** DM Rawlings      **Seconded:** Cllr Guiterman

Vote – 6 in favour

#### **070/25 Accounts & Finance**

##### **a) To approve the list of BACS payments as drafted.**

| Date     | Cheque Ref   | Payee Name   | Amount Paid | Transaction Detail |
|----------|--------------|--------------|-------------|--------------------|
| 03/06/25 | Direct Debit | Biffa        | £87.48      | Cemetery bin       |
| 03/06/25 | Online       | Cornwall ALC | £42.00      | Staff              |

|          |                                   |                         |           |  |
|----------|-----------------------------------|-------------------------|-----------|--|
|          | payment                           |                         |           | procurement training   |
| 03/06/25 | Online payment                    | EDF                     | £372.66   | Electric   |
| 03/06/25 | Online payment                    | NPower                  | £70.73    | Public toilet electric   |
| 03/06/25 | Online payments & Standing Orders | Salary related expenses | £7,863.50 | Salary related expenses  |
| 03/06/25 | Online payment                    | Salary related expenses | £800.00   | Salary related expenses – annual secondary pension scheme contribution |
| 03/06/25 | Online payment                    | SWPSI Limited           | £119.99   | Play inspections   |
| 03/06/25 | Direct Debit                      | Tectonic Software       | £12.00    | Domain change  |
|          |                                   | Total                   | £9,368.36 |  |

It was **resolved** to approve the list of BACS payments as listed.

**Proposer:** DM Rawlings

**Seconder:** Cllr Guiterman

Vote – 6 votes in favour

The meeting closed at 8.20pm

Chairman

Date