

Lostwithiel Town Council

A Meeting of the Town Council was held in the Guildhall on Tuesday 16 July 2013 at 7pm. The meeting began with a one minute silence in memory of Lanlivery Parish Council Chairman Councillor Roberts.

Councillors present

The Worshipful the Mayor Councillor Mrs Gillian Parsons
 Deputy Mayor Mrs P Jarrett
 Honoured Burgess Jones, Councillor D Abbiss,
 Councillor R Brewer, Councillor I Gillett,
 Councillor T Hughes, Councillor C Jewels,
 Councillor V May, Councillor T Milne,
 Councillor D Robson, Councillor Mrs Ross and Councillor P Watkins

In attendance

Cornwall Councillor Bay
 Town Clerk Mrs S Harris

One member of the public was in attendance

140/13 PUBLIC PARTICIPATION

The Council was addressed by the Vice Chairman of Lost in Play.

141/13 APOLOGIES

Apologies for absence were received and accepted from Honoured Burgess Peareth & Councillor Mrs Wilkinson.

142/13 DECLARATIONS OF INTEREST

Mayor Mrs Parsons declared an interest in agenda item 22 Accounts & Finance.
 Councillor Brewer declared an interest in agenda item 19 Tudor Bridge.
 Councillor Jewels declared an interest in agenda item 12 King George V playing field and item 15 Lostwithiel Business Group.
 Councillor May declared interests in agenda items 12 King George V playing field and 16 Lostwithiel Twinning Association.
 Councillor Mrs Ross declared an interest in agenda item 29 DAS.
 Councillor Watkins declared an interest in agenda item 29 DAS.

143/13 COUNCILLOR CO-OPTION

It was proposed by Councillor Robson and seconded by Councillor Brewer that Mr Timothy Hensman is co-opted onto Lostwithiel Town Council. This proposal received the support of the Council. Councillor Hensman signed his Declaration of Acceptance of Office.

144/13 POLICE REPORT

PCSO Phillips's written report advised that there were 8 reported crimes, 2 assaults, 3 burglary, 2 Drink/Drug/Misc crime and 1 criminal damage. There were in total 22 logs for

June. PCSO Phillips's report also advised members of the public to be vigilant as there has been a spate of oil thefts from fuel tanks in the area. In some cases the oil is siphoned through the top of the tank, in one case it was drilled out the bottom of the tank.

145/13 CORNWALL COUNCILLOR REPORT

Cornwall Councillor Bay advised the meeting that she is now a member of Cornwall Council's East Sub-Area Planning Committee and the Environment, Heritage & Planning Portfolio Advisory Committee. Cornwall Councillor Bay will also sit on the South West Regional Flood & Coastal Committee and Cornwall Building Preservation Trust.

Town Councillor Robson asked Cornwall Councillor Bay if she could please forward details of the membership of the Central Sub-Area Planning Committee to the Town Council office.

146/13 MAYOR'S REPORT

The Mayor advised Council that she would be sending a letter of condolence to Mrs Roberts, a letter of congratulations to Honoured Burgess Nicholls on his MBE and a letter of congratulations to Buckingham Palace on the birth of the Royal baby (when it arrives).

Mayor Mrs Parsons also advised Council that she met Cornwall Councillor Bert Biscoe at a Cornwall Council function last week and he advised that he would be pleased to visit Lostwithiel to discuss any transport issues that Lostwithiel may be experiencing. The Council decided to accept this offer and the Mayor will invite Cornwall Councillor Biscoe to attend a full Council meeting. It was further suggested that the Town Forum transport representative should be advised when arrangements have been confirmed.

147/13 MINUTES

The minutes of the extraordinary Council meeting of 25 June 2013 were accepted, approved and duly signed by the Mayor Mrs Parsons. Proposed Honoured Burgess Jones seconded Councillor May. This proposal received the support of the Council.

148/13 PLANNING APPLICATIONS

a) Due to the plans not being available on Cornwall Council's online planning register the clerk was instructed to ask for a deferment for the following applications: -PA13/04699, PA13/05884, PA13/05891 all relating to 23 North Street, Lostwithiel.

PA13/04963 Woodlands Farm, Sweetshouse, Bodmin
Two storey extension to existing farmhouse
It was proposed by Honoured Burgess Jones and seconded by Councillor Abbiss that Lostwithiel Town Council supports this application. The development will have no impact upon the immediate environs of the proposal.

PA13/05916 Restormel Water Treatment Works
Application for variation of Condition 2 on Decision Notice PA12/10820 for new water treatment process plant building and associated works; namely vary condition to reflect revised plans.
It was proposed by Councillor Robson and seconded by Honoured Burgess Jones that Lostwithiel Town Council supports this application.

b) None

149/13 FLOOD PLAN

Councillor Mrs Ross advised Council that there will be a Flood Plan stall at the regatta on Sunday.

It was proposed by Councillor May and seconded by Councillor Milne that the Council continues to store the existing stock of sand bags with Mr Pegg and that Councillor Hughes continues to ascertain if Duchy Timber are prepared to store the additional bags which the Council hopes to arrange. This proposal received the support of the Council.

150/13 LOST IN PLAY – DRAFT AGREEMENT

It was proposed by Councillor Watkins and seconded by Honoured Burgess Jones that the agreement is approved subject to the amendments circulated. This proposal received the support of the Council.

151/13 KING GEORGE V PLAYING FIELD

Councillors Jewels & May having previously declared interests left the meeting room. Councillor Watkins updated the Council regarding the works undertaken by Lostwithiel Rotary at the car park entrance. Council then discussed the use of the field during Lostwithiel Carnival. It was proposed by Councillor Robson and seconded by Councillor Gillett that the clerk is instructed to contact Lostwithiel Rotary to request a site plan of Rotary's intended use of the field during the Carnival week and to remind Rotary that no vehicles are permitted to cross the main area of the field. Any vehicle movements should be kept to a minimum and kept to the perimeter of the field. This proposal received the support of the Council.

Councillors Jewels and May re-joined the meeting.

152/13 OFFICE REFERENCE MATERIAL

It was proposed by Councillor Jewels and seconded by Honoured Burgess Jones that Lostwithiel Town Council purchases an up to date copy of Local Council Administration and a Cemetery Management & Administration CD at a cost of £87 plus postage and packing. This proposal received the support of the Council.

153/13 STAFF TRAINING

a) Dog Fouling.

It was proposed by Councillor Jewels and seconded by Councillor Watkins that the clerk does not attend this training. This proposal received the support of the Council

b) Cemetery Legal Compliance

It was proposed by Councillor Watkins and seconded by Honoured Burgess Jones that the clerk attends this training at a cost of £125 plus mileage. This proposal received the support of the Council.

154/13 LOSTWITHIEL BUSINESS GROUP

Councillor Jewels having previously declared an interest left the meeting room.

Following a discussion by Council it was proposed by Councillor Watkins and seconded by Councillor Gillett that the clerk is instructed to reply to advise Lostwithiel Business Group that the Council is unable to grant permission for the use of the Parade within the timescale

provided this year but it will be pleased to consider the request well in advance of any proposed dates next year. This proposal received the support of the Council. Councillor Jewels rejoined the meeting.

155/13 LOSTWITHIEL TWINNING ASSOCIATION

Councillor May having previously declared an interest left the meeting room.

It was proposed by Councillor Jewels and seconded by Honoured Burgess Jones that the Council agrees to the event being held in the Guildhall as described. This proposal received the support of the Council.

It was further proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Hensman that Lostwithiel Twinning Association are charged £20 for the hire of the Guildhall building. This proposal received the support of the Council.

Councillor May re-joined the meeting.

156/13 LOSTWITHIEL METHODIST CHURCH

It was proposed by Councillor Jewels and seconded by Councillor May that the clerk is instructed to ask Lostwithiel Methodist Church to confirm the size and specification of their proposed new notice board and to suggest to them that they may wish to contact Lostwithiel Library direct regarding any proposed cost sharing arrangement. This proposal received the support of the Council.

157/13 TOWN MAP BOARDS

It was proposed by Councillor May and seconded by Councillor Mrs Ross that the clerk is instructed to check the product warranty with the sign manufacturer. If the warranty is invalidated by the Council making alternative arrangements to fix the signs then the signs should be ordered including fixing. If not then the clerk is instructed to order the signs supplied and not fixed. This proposal received the support of the Council.

158/13 TUDOR BRIDGE

Councillor Brewer addressed the Council and then left the meeting room having previously declared an interest.

It was proposed by Honoured Burgess Jones and seconded by Councillor Hughes that the clerk is instructed to contact Cornwall Councillor Bay, Sheryl Murray MP and the offices of the Duchy of Cornwall to ask their assistance in establishing responsibility.

Councillor Brewer re-joined the meeting.

159/13 MOBILE PHONE TRANSMITTERS

It was proposed by Councillor Jewels and seconded by Councillor Hensman that the clerk is instructed to contact the business group to advise that it has been reported to the Council that some mobile users are experiencing ongoing transmitter problems in Lostwithiel. This proposal received the support of the Council.

160/13 REGISTER OF ASSETS

The clerk advised Council that the last valuation for the purposes of insurance/audit undertaken by Jefferys is dated March 2011. The invoice for this valuation was paid in June 2011.

161/13 ACCOUNTS & FINANCE

Mayor Mrs Parsons having previously declared an interest left the meeting room.

It was proposed by Councillor Jewels and seconded by Councillor Hughes that the cheques presented totalling £11864.32 are authorised for payment. This proposal received the support of the Council.

Mayor Mrs Parsons rejoined the meeting.

162/13 HIGHWAYS

The clerk was instructed to report the following issues to Cornwall Highways:-

South Street granites

Potholes at the top of Bodmin Hill from Bodardle to the main road.

Potholes at Penknight

The clerk was further instructed to ask if it is possible to reduce the speed limit from 40 to 30.

163/13 REPORTS FROM OUTSIDE BODIES

The Mayor reported on the most recent Lost in Play meeting. The Mayor advised that Lost in Play have asked a local firm to quote for the re development of Coulson Park as is and an enlarged play area. The Mayor was asked if Lost in Play have any provision in their costs for administration. The clerk was instructed to make this an agenda item for the next Finance, Staffing and General Purposes Committee.

164/13 CORRESPONDENCE

The clerk advised Council that a number of complaints have been received by the Council since the last full Council meeting and these have be passed to various committees.

165/13 NOTICES

Lanivet Parish Council – Invitation to attend a Community Response Team meeting to be held with Cornwall Council's Emergency Management Officer Tony Garvin

Monday 9 September 7pm Lanivet Village Hall.

Cornwall Council Rail Partnerships Co-ordinator.

Mayor Mrs Parsons, Deputy Mayor Mrs Jarrett and Councillor Hughes advised that they would be pleased to meet with the Rail Partnerships Co-ordinator. The clerk was instructed to offer two alternative dates namely Thursday 8 August or Friday 23 August.

166/13 ITEMS FOR NEXT AGENDA

None

The meeting closed at 10pm

Chairman

Date