



**Lostwithiel Town Council  
Community Levelling Up Programme Committee Meeting  
Tuesday 29 October 2024**

**Meeting Minutes**

A meeting of Lostwithiel Town Council's Community Levelling Up Programme Committee was held in Lostwithiel Library on Tuesday 29 October 2024 at 6.30pm.

**Committee Members present**

Chair Rawlings, Vice Chair Berryman, Mayor Henderson  
Councillor Henderson & Councillor Ross.

**In attendance**

4 members of the public were in attendance  
Town Clerk Sandra Harris was in attendance.

**Presentation**

A presentation was received from Lostwithiel Town Team

**CLUP01/24      Apologies**

None

**CLUP02/24      Declarations of Interest**

None.

**CLUP03/24      Public Participation**

None

**CLUP04/24 To note the Council approved Community Levelling Up Programme Committee Terms of reference.**

It was **resolved** to note the Terms of Reference.

**Proposer** Chair Rawlings

**Secunder** Mayor Henderson

Vote – 5 in favour

**CLUP05/24 CLUP – to receive an overview of the Cornwall Council project update meeting held on 25 October to include an update on the anticipated date for release of the project press release.**

The overview of the project plan was noted by the CLUP Committee.

**CLUP06/24 CLUP – to formally note in the Committee minutes the procurement process for the project.**

It was **resolved** to note that the procurement process for this project is already recorded in the Council Minutes.

**Proposer** Councillor Henderson

**Secunder** Vice Chair Berryman

Vote – 5 in favour

**CLUP07/24 To address where possible the perceived issues raised in the Town Team presentation:-**

a) The appointment of the intended Town Team Council Committee This agenda item was not discussed, it was treated as removed from the agenda.

b) The proposed Town Team website

It was decided by the Committee that it was not appropriate for the CLUP Committee to discuss this agenda item as the context was outside the remit of the Committee.

c) The Town Team's participation in closed sessions of the Town Council

It was decided by the Committee that it was not appropriate for the CLUP Committee to discuss this agenda item as the context was outside the remit of the Committee.

**d)** An appraisal of any further Town Team perceived misunderstandings

It was decided by the Committee that it was not appropriate for the CLUP Committee to discuss this agenda item as the context was outside the remit of the Committee.

**CLUP08/24 Liaison – to consider the request received for formal arrangements for the exchange of information between the Town Team and the CLUP Committee.**

This agenda item was not discussed by the Committee as the Town Team chose to leave the meeting.

**CLUP09/24 Flow of Information – to consider the request received for formal arrangements for the bilateral flow of information between the Town Council office and the Town Team.**

This agenda item was not discussed by the Committee as the Town Team chose to leave the meeting.

**CLUP10/24 Public engagement and consultation – to consider the request received for agreement on appropriate joined up methods of public engagement and consultation over all aspect of the projects.**

This agenda item was not discussed by the Committee as the Town Team chose to leave the meeting.

The meeting closed 7.45pm

Chairman

Date