



Lostwithiel Town Council Extraordinary Meeting Tuesday 28 January 2025

Presentation by Lostwithiel Town Team regarding the Town Trail Project

The Council was advised that the Town Team has approached Cornwall Council to request an extension past 31 March 2025 and that they should receive Cornwall Council's decision early February.

The Town Team also advised that they are in the process of arranging insurance cover and will ensure that insurance is in place prior to any commencement of works.

Cornwall Councillor Report

None

Meeting Minutes

An Extraordinary Meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 28 January 2025 at 7pm.

Councillors Present

Mayor Henderson, Deputy Mayor Guiterman, Councillor Berryman, Councillor Eastham, Councillor Henderson, Councillor Pearce & Councillor Rawlings.

In attendance

Three members of the public were in attendance.

Town Clerk Sandra Harris was in attendance.

303/24 Apologies of Absence

Apologies for absence were received and accepted from Councillor Guy, Councillor Ross, Councillor Saundry, Councillor Townsend &

Councillor Wisdom .

304/24 Declarations of interest

Mayor Henderson asked DM Guiterman if he wished to declare an interest. DM Guiterman advised the meeting that he considered he should remain present.

305/24 Public Participation

None

306/24 Meeting Minutes 21 January 25

It was **resolved** that the minutes of the Extraordinary Council Meeting held on 21 January 2025 are accepted, approved and duly signed by Mayor Henderson.

Proposer: D.M. Guiterman

Secunder: Cllr Rawlings

Vote – 6 In favour, 1 abstention

306/24 Council Ceremonial Offices, Awards & Recognition

It was **resolved** to defer the consideration of the application received to nominate Mrs Gillian Parsons as an Honoured Burgess due to the insufficient number of Councillors present.

Proposer: Cllr Henderson

Secunder: D.M. Guiterman

Vote – 7 In favour

307/24 Lostwithiel Town Team Memorandum of Understanding

It was **resolved** to formally approve the document as drafted.

Proposer: Mayor Henderson

Secunder: Cllr Rawlings

Vote – 7 In favour

**308/24 Cornwall Council – Lostwithiel Town Team – Lostwithiel
Enhancement Project insurance**

It was **resolved** to defer the consideration of the Town Team’s project insurance as the Town Team had already advised that they are in the process of arranging cover.

Proposer: Cllr Henderson

Secunder: Cllr Berryman

Vote – 7 votes in favour

309/24 Town Team Enhancement Project Presentation

The Town Team's presentation was considered by Council, Council Members agreed to further Extraordinary meetings to progress the project and noted that the intention is to provide more detail on the specifics next time.

310/24 Town Team Enhancement Project Recommendations

The Town Team's recommendations were considered regarding the locations and the project infrastructure. Alternative locations and infrastructure were discussed and Council agreed the following:-

Siting the bird hide outside of the Town boundary is not a good idea as it would not bring more footfall to Lostwithiel. The Town Team were asked to further develop their Plan B namely bird boxes and cameras.

The Town Team was also asked to consider siting the boules pitch away from the Parade perhaps on the other side of the Community Centre.

The Town Team were also asked to reconsider locating a bike rack on the main road.

311/24 Town Team Enhancement Project - PDR

It was noted that further detail on the infrastructure items to be sited on Town Council land was required in order to facilitate the review regarding whether the recommended project infrastructure can be erected under Permitted Development Rights.

PART 12 Development by local authorities

Class A

Permitted development

A. The erection or construction and the maintenance, improvement or other alteration by [F1 or on behalf of] a local authority or by [F1 or on behalf of] an urban development corporation of—

(a) any small ancillary building, works or equipment on land belonging to or maintained by them required for the purposes of any function exercised by them on that land otherwise than as statutory undertakers;

(b) lamp standards, information kiosks, passenger shelters, public shelters and seats, telephone boxes, fire alarms, public drinking fountains, horse troughs, refuse bins or baskets, barriers for the control of people waiting to enter public service vehicles, electric vehicle charging points and any associated infrastructure, and similar structures or works required in connection with the operation of any public service administered by them.

The following suggestions were **resolved** by Council :-

- Boules – would the Town Team please consider asking the Community Centre if this could be incorporated into their garden with a viewing bench.
- Quay Street picnic bench – whilst this was considered to be a generous offer, the Town Council will arrange for the bench to be repaired.
- Bird Hide – to save time it was suggested that the Town Team does not pursue the hide and develop the plan B webcams, bird and bat boxes.
- Bike Racks – it was agreed that the Railway Station and the Cattle Market car park are good locations. The Council would ask the Town Team to consider not siting a rack at the top of North Street and would suggest Coulson Park as an alternative option.

It was further agreed to amend the document to read Ancient Deer Park.

Proposer: Cllr Eastham

Secunder: Cllr Henderson

Vote – 7 votes in favour

312/24 Town Team Enhancement Project – Town Clerk delegation

It was **resolved** not to delegate to the Town Clerk the authority to disburse the funds without further reference to Council, Council having already agreed to hold further Extraordinary Meetings to progress the project.

Proposer: Mayor Henderson

Secunder: Cllr Berryman

Vote – 7 votes in favour

313/24 Accounts & Finance – CLUP expenditure

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
28/01/25	Online payment	Evac Chair	£3,838.80	Powered chair, chair stand & 1 year maintenance contract
28/01/25	Online payment	Sandra Harris	£1,002.93	Guildhall tables
28/01/25	Online payment	Sandra Harris	£1,216.80	Guildhall chairs
		Total	£6,058.53	

It was **resolved** to approve the list of BACS payments as listed.

Proposer: Cllr Berryman **Seconder:** Cllr Eastham

Vote – 7 votes in favour

314/24 CLUP Committee – payment defrayal

It was **resolved** to delegate authority to the CLUP Committee to authorise payment of CLUP invoices at their Committee Meeting w/c 03 February when expenditure is listed on CLUP bid (supplier may vary from original application).

Proposer: Cllr Rawlings **Seconder:** Cllr Henderson

Vote – 7 votes in favour

315/24 CLUP Committee

It was **resolved** to approve the following wording for a slate plaque for Edgcumbe House dimensions to be 18 inches wide by 12 inches high.

'Edgcumbe House & The Guildhall were reopened in February 2025 by Lostwithiel Town Mayor Cllr Karin Henderson'

Proposer: Cllr Berryman **Seconder:** Cllr Henderson

Vote – 7 votes in favour

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer: D.M Guiterman **Seconder:** Mayor Henderson

Vote – 7 votes in favour

The meeting closed at 20.31pm

Chairman

Date