



**Lostwithiel Town Council
Community Levelling Up Programme Committee Meeting
Thursday 30 January 2025**

Meeting Minutes

A meeting of Lostwithiel Town Council's Community Levelling Up Programme Committee was held in Lostwithiel Library on Thursday 30 January 2025 at 5pm.

Committee Members present

Chair Cllr Rawlings, Vice Chair Cllr Berryman, Mayor Henderson & Councillor Henderson.

In attendance

No members of the public were in attendance
Town Clerk Sandra Harris was in attendance.

CLUP49/24 Apologies

Apologies were received and accepted from Cllr Ross.

CLUP50/24 Declarations of Interest

None.

CLUP51/24 Public Participation

None

CLUP52/24 Minutes 23 January 25

It was **resolved** that the minutes of the CLUP Committee meeting held on Thursday 23 January 25 are accepted, approved and duly signed by Committee Chair Cllr Rawlings.

Proposer Cllr Henderson

Seconder Cllr Berryman

Vote – 4 in favour

CLUP53/24 CLUP – Council surveyor updates

Committee Members noted that Scott & Co, following this morning's meeting with Committee Members, have drawn up a comprehensive snagging list.

CLUP54/24 CLUP – public realm

Committee Members discussed that the planters are ready for planting outside the Guildhall and most of the planters are ready for planting in the courtyard with the exception of the two 6ft planters which cannot be put into position until the scaffolding has been removed. Committee Members arranged to meet on Saturday morning to further progress works in the courtyard.

CLUP55/24 CLUP – branding, marketing and pricing

The Committee decided to defer this agenda item to next week's meeting.

CLUP56/24 Project purchase updates & project budget

The Committee noted the confidential draft of the final CLUP project expenditure spreadsheet and accepted that all further expenditure with the exception of the build project retention will be drawn against the project contingency.

CLUP57/24 CLUP application outstanding actions & launch dates

The Committee decided to defer the outstanding actions to next week's meeting.

The Committee agreed that subject to Council's approval it would work towards holding two open days. One on Friday 07 March (invitation only) and an open morning on Saturday 08 March.

CLUP58/24 Next meeting.

It was agreed that the Committee's next meeting would be on Thursday 06 February at 5pm.

The meeting closed 6.15pm

Chair

Date