



**Lostwithiel Town Council Extraordinary Meeting
will be held
on
Tuesday 28 January 2025
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent.

Presentation from Lostwithiel Town Team regarding the Lostwithiel Enhancement Project.

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council meeting held on 21 January 25 having previously been circulated and taken as read.
5. Council Ceremonial Offices, Awards & Recognition – to consider the application received to nominate Mrs Gillian Parsons an Honoured Burgess.
6. Lostwithiel Town Team Memorandum of Understanding – to consider
 - a) any further requests for amendment put forward by the Town Team or
 - b) to formally approve the document as drafted.
7. Cornwall Council – Lostwithiel Town Team – Lostwithiel Enhancement Project - to consider the insurance documentation provided by Lostwithiel Town Team.

8. Town Team Enhancement Project – to consider the Lostwithiel Enhancement Project presentation from the Town Team

9. Town Team Enhancement Project – to consider the recommendations from the Town Team regarding the designated locations and the project infrastructure and to discuss any alternative locations or infrastructure suggestions that the Town Council consider appropriate.

10. Town Team Enhancement Project – to consider instructing the clerk to review whether the recommended project infrastructure can be erected under permitted development rights (noting that the Council anticipates that this information will be available for the next Council meeting to be held on 11 February.)

11. Town Team Enhancement Project – to consider the recommendation from the Town Team that the Council delegates to the Town Clerk the authority to disburse the funds without further reference to Council to ensure that payments are made promptly as time to complete is very short.

12. Accounts & Finance – CLUP expenditure

a) To approve the list of BACS payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
28/01/25	Online payment	Evac Chair	£3,838.80	Powered chair, chair stand & 1 year maintenance contract
28/01/25	Online payment	Sandra Harris	£1,002.93	Guildhall tables
28/01/25	Online payment	Sandra Harris	£1,216.80	Guildhall chairs
		Total	£6,058.53	

13. CLUP Committee – to consider authorising the CLUP Committee to authorise defrayal of CLUP invoices w/c 03 February where expenditure is listed on CLUP bid (supplier may vary from original application).

14. CLUP Committee – to approve wording for a slate plaque for Edgcumbe House dimensions 18 inches wide by 12 inches high. Wording of previous plaque reads 'Edgcumbe House was restored and reopened in Sept 1987 Cllr Ida Keast Mayor'

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

15. Cornwall Council Good Growth Team – to authorise the clerk to submit a grant application without further reference to Council based on the correspondence received.

S Harris

Mrs S Harris

Town Clerk

23 January 2025